

FY 2014 ANNUAL PLAN
CITY OF EASTON, PENNSYLVANIA



*CONTACT PERSON:
GRETCHEN LONGENBACH, DIRECTOR*

CITY OF EASTON
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT
ONE SOUTH THIRD STREET
EASTON, PA 18042

October 2013

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APPENDICIES

1. SF 424 and Certifications
2. Evidence of Citizen Participation
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Annual Action Plan

The Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

Narrative Responses

ACTION PLAN

Annual Action Plan includes the [SF 424](#) and is due every year no less than 45 days prior to the start of the grantee’s program year start date. HUD does not accept plans between August 15 and November 15.

Executive Summary 91.220(b)

1. The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

During Fiscal Year (FY) 2014, the City of Easton will fund activities in furtherance of the objectives and priorities identified in the Strategic Plan for the five years from 2010 to 2014.

The Strategic Plan identified the following Housing and Community Development goals and objectives:

HOUSING GOALS AND OBJECTIVES

- **Rehabilitation of Existing Housing Stock:** Promote the rehabilitation and preservation of Easton’s existing housing stock through the various rehabilitation programs and code enforcement activities.

Objective: Acquire five (5) units for rehabilitation and resale to income eligible buyers over the next five years.

Objective: Aid in the prevention of slum and blight areas and the promotion of safe, decent housing by inspecting 10,545 structures per year (52,725 units over five years) for minimum compliance with local codes by health and code enforcement officers.

Objective: Assist 20 households over the next five years through the Single-Family Rehabilitation Program (funded through yearly State of

Pennsylvania HOME funds allocation). This projection is subject to change based on the availability of funds from the State.

Objective: Assist three (3) households per year with repairs including but not limited to repair or replacement of heating system, hot water heaters, and other vital household infrastructure. Referrals from this program will be required from code officers, health code officers, and/or police and fire personnel.

- **Homeownership Opportunities:** Expand homeownership opportunities for very low and low income individuals and households. The City of Easton will consider the challenge of increasing the percentage of homeowners in the community by assisting current City residents who are renting to make the transition to homeownership.

Objective: Over the next five years, provide homeownership counseling to 50 first-time homebuyer households through the Community Action Committee of the Lehigh Valley (CACLV).

Objective: Continue to support the efforts of Neighborhood Housing Services of the Lehigh Valley (NHSLV) in providing down payment and closing cost assistance to first-time homebuyers with very low and low incomes.

Objective: Provide homeownership opportunities to two (2) homebuyers through the Neighborhood Stabilization Program, six (6) units through the EDI grant, and two (2) units through CDBG funding.

- **Rental Housing Activities:**

Objective: Continue to support the Easton Housing Authority's HOPE VI grant in the creation of 96 affordable rental housing units.

Objective: Support actions by other organizations to create decent affordable rental housing for special needs populations.

HOMELESS GOALS AND OBJECTIVES

- **Homeless Activities:** Work with local nonprofit organizations and social service agencies to provide supportive services to the homeless population and to those at-risk of becoming homeless, including area youth.

Objective: Assist 200 individuals per year (1,000 total over five years) through the Clients to Success (CTS) Program administered by the Easton Area Neighborhood Center, Inc. (EANC). Through the CTS program, EANC works with low income clients to improve their self-sufficiency and independence. This program supports the goal of homeless prevention.

Objective: Continue to rent space to Safe Harbor for operation of its emergency shelter for \$1 per year. Safe Harbor's emergency shelter has space for 26 men and women. Safe Harbor also provides life skills counseling, meals, and referral services.

NON-HOUSING COMMUNITY DEVELOPMENT GOALS AND OBJECTIVES

- **Public Facility Improvements:** Public facility improvements in the City of Easton are important to supporting the quality of life by providing adequate space for the provision of services, holding of events that bring the community together, and addressing public safety concerns. In addition, Easton's various public facilities also support the need for open space and recreation amidst the City's urban setting.

Objective: The City's long-term goal is to assist with public facilities improvements at 10 public facilities throughout the City. Projects can include rehabilitation, repairs, accessibility improvements, and other enhancements to public facilities, such as parks and playgrounds safety replacements, police and fire stations, parking facilities, City parks, and City Hall.

- **Infrastructure Improvements:** Public infrastructure in many CDBG-eligible areas of Easton is inadequate for current demands. Priority projects in the infrastructure category include the reconstruction of streets and sidewalks that are heavily traveled and in need of repair (including repaving, streetscape beautification, tree planting, and curb cut improvements). In addition, water and sewer improvements and storm water management improvements are a high priority in the City. Infrastructure Improvement projects will contribute to the safety and quality of life of neighborhoods throughout the City of Easton and will benefit LMI persons.

Objective: The City's long-term goal is to assist with infrastructure improvements that benefit 10,000 LMI persons and 50 public facilities (trees) over the next five years. The City of Easton will provide financial assistance to improve the existing infrastructure in the City of Easton, including street reconstruction, sidewalk improvements, streetscape enhancements, storm water management, sanitary sewer service, reduced flooding, and improved delivery of goods and services.

- **Economic Development:** The City works with private industries, businesses, developers, and social service agencies in an effort to coordinate economic development activities, including businesses recruitment and retention, job growth, employment training programs, etc. Downtown redevelopment and revitalization is an on-going activity in the City of Easton. The City of Easton continues to develop its business base. In addition, increased investments in tourism, historic preservation, and revitalization of properties in and around the downtown have made Easton a tourist destination for both residents and visitors alike. There continues to be a need for business recruitment and retention. As such, economic development will remain an important priority in the overall revitalization of Easton.

Objective: The City's long-term goal is to assist 20 businesses over the next five years through economic development initiatives. The City of Easton will continue to support activities and programs that provide a stable and balanced economic base. The City intends to develop a retail incubator to stimulate development in the downtown. Direct financial assistance will be provided to businesses that will employ low to moderate income persons. The City will provide for and support a variety of goods and services,

including business recruitment and retention, commercial and industrial redevelopment, and business district improvements and programming through the Easton Main Street Initiative.

- **Public Services:** There is a variety of public services available in Easton to address human service needs. In addition, there continues to be service needs that are important to the long-term ability of persons in Easton to live independently and to improve their economic status. The City of Easton will continue to support innovative services that address outstanding needs that provide a benefit to wide sectors of the community.

Objective: The City of Easton will support vital public services such as youth programs, education and self-sufficiency programs, homeownership counseling programs, neighborhood policing, and other services to address the needs of LMI households in the City. The long-term goal of the City is to assist 1,075 LMI households and 500 LMI persons through public services over the next 5 years. In addition, the City of Easton will also support projects that provide benefits to all residents in the City, including such programs as the community policing program and the Ambassadors Clean and Safe program in the downtown.

The City will ensure that all subrecipients' activities are in line with the City's targeted goals for low-moderate income communities that have been identified with income, racial and/or ethnic concentrations and are committed to ensuring that all projects meet the federal requirements for affirmatively furthering fair housing.

Outcome Performance Measures

HUD has developed an outcomes performance measurement system to collect information on outcomes of activities and to aggregate that information at the local and national level. Below is a list of Easton's proposed 2014 projects as matched with their HUD-approved performance measures.

PERFORMANCE MEASURES FY 2014

ORGANIZATION	PROJECT	OUTCOME MEASURE	OBJECTIVE	OUTPUT
City of Easton – Police	Crime Awareness	Availability/Accessibility	Create a suitable living environment	15,351 persons
Lehigh Valley Center for Independent Living	Housing Counseling	Availability/Accessibility	Create a suitable living environment	25 people
ProJeCT of Easton	Student Success and Life Skills	Availability/Accessibility	Create a suitable living environment	144 people
Weed and Seed	Summer Program	Availability/Accessibility	Create a suitable living environment	1,000 people
Family Connections	In-home Education for pre-schoolers	Availability/Accessibility	Create a suitable living environment	35 people

ORGANIZATION	PROJECT	OUTCOME MEASURE	OBJECTIVE	OUTPUT
Greater Easton Development Partnership	Ambassadors Program	Sustainability	Create a suitable living environment	15,351 persons
Weed and Seed	Parenting Program	Availability/Accessibility	Create a suitable living environment	25 persons
Easton Area Community Center	Building Improvements	Sustainability	Create a suitable living environment	65 persons
Dept. of Public Works	Jacob Nichols House – HVAC and wall repairs	Sustainability	Create a suitable living environment	15,351 persons
Dept. of Public Works	Street Reconstruction	Sustainability	Create a suitable living environment	15,351 persons
Dept. of Public Works	Recreation	Sustainability	Create a suitable living environment	1 facility
Dept. of Planning & Codes	Code Enforcement	Sustainability	Create a suitable living environment	10,545 units
Community & Economic Development	Program Administration	Not applicable		
Community & Economic Development	Section 108 Loan payment	Not applicable		
Community & Economic Development	Disposition	Availability/Accessibility	Provide decent affordable housing	4 units
Community & Economic Development	Acquisition	Availability/Accessibility	Provide decent affordable housing	4 units
Community & Economic Development	Rehabilitation	Availability/Accessibility	Provide decent affordable housing	2 units
Dept. of Community & Economic Development	Technical Assistance	Sustainability	Creating economic opportunity	2 Businesses
Dept. of Community & Economic Development	Loan Capital	Sustainability	Creating economic opportunity	2 Businesses

Evaluation of Past Performance

The City filed a Comprehensive Annual Performance and Evaluation Report (CAPER) with HUD for fiscal year 2012. The next CAPER, for FY 2013, will be prepared for submission to HUD by March 30, 2014. During 2012, the City completed a wide-array of activities including housing rehabilitation, parks improvements, street reconstruction, streetscapes improvements and public services. In 2012, the City spent \$1,035,513.07 bringing its timeliness under the 1.5 threshold. The amount spent providing benefit to low income persons was 88.07%.

Of the funds received, all the funds were committed. Funds were spent on high priority activities as follows:

Acquisition and Disposition	\$	100,943.30
Housing Rehabilitation	\$	98,091.00
Code Enforcement	\$	146,000.00
Economic Development	\$	78,513.00
Street improvements	\$	129,708.00
Park Facilities	\$	125,293.00
Public Services	\$	107,669.00
Administration	\$	154,928.00
Section 108 loan	\$	93,530.77
TOTAL	\$	1,035,513.07

In addition to CDBG funds, the City of Easton has been successful in leveraging additional resources to carry out various projects in FY 2012. These resources include:

1. Comprehensive Grant Funds by the Easton Housing Authority
2. Neighborhood Stabilization Program funds from PA DCED
3. EDI funds from HUD used for energy efficiency improvements to housing units
4. DCED Main Street and Elm Street
5. PA Department of Health - Lead Based Paint Hazard Control funds

The City provided support for an application for Low Income Tax Credits for Northampton Place at Easton, a 52 unit elderly project by Presbyterian Senior Living. This application was not funded.

The Easton Housing Authority and the Northeast Continuum of Care also received federal funding for activities that support of the City's Community Development goals and objectives.

During FY 2012, the City undertook several housing rehabilitation programs: Housing rehabilitation/lead hazard control and energy efficiency in owner-occupied and renter-occupied units and vacant property rehabilitation. Lead Hazard Control funds were obtained from the allocation from HUD to the Commonwealth of Pennsylvania to support five housing rehabilitations. In addition, EDI funds were used to assist 6 buildings containing 30 units with energy efficiency. Five vacant properties were acquired for rehabilitation. Two properties are underway.

During 2012, two properties were sold. A property on Chidsey Street was stabilized using County Affordable Housing Trust Funds and sold to an investor to complete rehabilitation. Another property, located at 54 N. 9th Street was sold to an owner-occupant.

EDI funds were used to support creation of housing units in the upper stories of downtown businesses. Twenty-three (23) units were created.

Housing rehabilitation program funds were expanded by obtaining a line of credit from Merchants Bank. Old HOOP and HODAG funds were recaptured with funds programmed for housing rehabilitation activities. The City also reprogrammed old and completed CDBG activity funds to housing rehabilitation. Northampton County received a HOME grant to be administered by the Land Trust to rehabilitate homes in Easton. The Redevelopment Authority will be administering the rehabilitation of the Land Trust funds in the City of Easton.

In support of homeownership, the city undertook several activities:

The City is continuing to implement the Housing Rehabilitation Program with 8 units underway, 7 in Westward 1 in South side. During 2012, 733 and 627 Ferry had been sold and 672 Pine was available for sale.

As a result of the homeownership conversion of the Palmer Street units, the City has 6 units that will eventually be sold to low-mod owner-occupants. Two are being rehabilitated and will be ready for sale in FY 2014. Low income renters were allowed to remain but upon vacancy the units will be sold.

The rehabilitation of a 4 slum rental units on 8th Street which have been converted to for-sale units using federal Lead Hazard Control funds received from the Commonwealth of Pennsylvania, is nearly complete.

The City also provided financial support to other agencies. CACLV provided 24 households with homebuyer counseling services. The Easton Housing Authority continued to make progress with the HOPE VI program to replace the obsolete housing demolished at Delaware Terrace. As of the end of FY 2012, All 96 rental units, including: 56 family units (34 public housing and 22 project based units) and the 40 unit senior development have been constructed. The new development that replaced Delaware Terrace is called Neston Heights. In 2012, nine homeownership units were constructed, 5 sold, 7 under agreement. Units are built as sold. The City supported this development by constructing a new community center using a Section 108 loan.

The City provided financial support to organizations that prevent homelessness and house persons who are homeless. During FY 2012, the following were the services and beneficiaries:

Objective	Current Year (2011)	Cumulative 2010-2014
EANC – CTS Program	Service continued – 614 People.	2,103 people
Safe Harbor Shelter – Women’s shelter	The City provides the building to the shelter at no charge.	Data suppressed

3rd Street Shelter for Women and children	City provided rehabilitation funds	199 people
Support Chronic Homeless goals of COC NE RAB	Support extended	

HUD Continuum of Care (CoC) Program funds were awarded to agencies in the regional NE CoC.

Public facilities were improved using CDBG funds in 2012:

- A canopy was purchased for the Amphitheater in Riverside Park in 2012.
- Benches and play equipment were provided in Centennial Park in the City's West Ward area in 2012
- In 2012, the City made improvements to Church Street between West and 4th Streets, James Street between Milton and Lincoln and Lincoln Street between Fern and James Street.
- West Ward sidewalk improvements: crosswalk improvements and curb cuts on 6th and 7th Streets on Northampton Street completed and leveraged stimulus funding.

Public Services support vital activities such as youth programs, education and self-sufficiency programs, homeownership counseling programs, neighborhood policing, and other services to address the needs of LMI households in the City. The activities and beneficiaries for the FY 2012 program included:

Objective	Description	Current Year (2011)	Cumulative 2010-2014
Easton Area Neighborhood Center	Clients to Success Program	614 people served	2,102 people served
Boy's and Girl's Club	Transportation Services	110 people served	110 people served
GEDP Ambassador Program	Crime awareness, cleaning and beautification of downtown to prevent crime	2,123 people served	City-wide
CACLV	Counseling for homebuyers	25 people served	49 people served
Community Policing	Strategic patrols for crime awareness	2,123 people served	City-wide
Graffiti Removal	Crime awareness	15,605 people served	City-wide

Economic Development activities were undertaken to provide jobs to low and moderate income households.

- Bushkill Creek Corridor technical assistance
- Façade loans made to 6 businesses. The City pays the interest on the loans so that loans to borrowers have an effective rate of 0%.
- Downtown streetscape work continued with purchase of trash receptacles and planters
- GEDP oversaw the administration of the loan program. Two loans were completed with 7 new jobs filled by low-mod income persons.

The City secured Local Share Assessment (LSA) funds (Gaming revenue) of \$1 million to assist in the redevelopment of 3 properties to create new small businesses and market rate housing units.

Keystone Community funds, in the amount of \$500,000, were secured for Phase II of the redevelopment of the former Pomeroy's store into 22 housing units and 1 commercial space to house medical offices.

The Main Street Program of PA DCED provided a \$50,000 grant to assist with improvement to the facades in the downtown. Elm Street funding continued in the Westward to stimulate redevelopment and rehabilitation. This grant is administered by CACLV.

The City received Redevelopment Assistance Capital Program (RACP) funds for redevelopment in the Bushkill Creek corridor and downtown for the redevelopment of the former Pomeroy's store and for the creation of the intermodal facility.

- \$11 million – Bushkill Creek Corridor, including the Silk Mill - infrastructure
- \$1.84 million - Pomeroy's Phase I – 22 housing units and 2 commercial spaces
- \$4.7 million – Intermodal facility

Citizen Participation 91.200 and 91.200(b)

2. Provide a summary of the citizen participation and consultation process (including efforts to broaden public participation in the development of the plan.
 - a. Based on the jurisdiction's current citizen participation plan, provide a summary of the citizen participation process used in the development of the consolidated plan. Include a description of actions taken to encourage participation of all its residents, including the following:
 1. low- and moderate-income residents where housing and community development funds may be spent;
 2. minorities and non-English speaking persons, as well as persons with disabilities;
 3. local and regional institutions, the Continuum of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, community and faith-based organizations);
 4. residents of public and assisted housing developments and recipients of tenant- based assistance;
 5. residents of targeted revitalization areas
 - b. Identify agencies, groups, and organizations that participated in the process. This should reflect consultation requirements regarding the following:
 1. General §91.100 (a)(1) - Consult with public and private agencies that provide health services, social and fair housing services (including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons) during the preparation of the plan.
 2. Homeless strategy and resources to address needs of homeless §91.100 (a)(2) – Consult with continuum of care, public and private agencies that address the housing, health, social services, victim services, employment, or education needs of low-income persons, homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) and person at risk of homelessness; publicly funded institutions and systems of care that may discharge persons into homelessness (such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions), and business and civic leaders.
 3. Metropolitan planning §91.100 (a)(5) -- Consult with adjacent units of general local government, including local government agencies with metropolitan-wide planning responsibilities, particularly for problems and solutions that go beyond a single jurisdiction, i.e. transportation, workforce development, economic development, etc.
 4. HOPWA §91.100 (b)-- Largest city in EMSA consult broadly to develop metropolitan-wide strategy for addressing needs of persons with HIV/AIDS and their families.
 5. Public housing §91.100 (c) -- Consult with the local public housing agency concerning public housing needs, planned programs, and activities.

The Department of Community and Economic Development (DCED) is the lead agency responsible for the preparation of the Five Year Strategic Plan and administration of the CDBG program. The DCED is assisted by other city departments in the implementation of

activities. Homeless and homeless prevention activities are carried out by the NE PA Regional Housing Advisory Board through the Continuum of Care program.

The City of Easton engaged the services of a consultant, Mullin & Lonergan Associates, Inc., to assist with the preparation of the 2014 Action Plan. With the assistance of the consultant, the City solicited input for the development of the CP from City departments, County agencies, local non-profits and community groups, and the Easton Housing Authority. A listing of agencies that were contacted can be found in Appendix 2.

Participation and applications for funding were solicited from local agencies through a mailing on June 24, 2013. There were two public hearings; each was advertised a local newspaper of general circulation, the *Express-Times*. The public was invited to comment on the needs of the Community through the two public hearings.

Since the application format was changed for FY 2014, a training session was offered on July 9, 2013 at 4 p.m. to allow agency applicants to become familiar with the new format.

On July 24, 2013, a public hearing was held to solicit input from social service agencies, housing providers, local municipalities, County agencies, and the general public. The hearing was publicized through a notice in the local newspaper, web-site information and direct mailing to local community organizations and neighboring municipalities.

On September 20, 2013, a summary of the Action Plan was published in the *Express-Times* alerting interested persons as to the availability of the plan. The plan was placed on display at the office of the Department of Community and Economic Development as well as the libraries for public review and on the city website.

The City of Easton makes efforts to reach out to persons with limited English speaking abilities through organizations that provide services to persons who predominantly speak other languages. Such organizations include The Easton Area Neighborhood Center where the plan is on public display, CACLV, the regional Community Action Agency and the Westward Neighborhood Partnership.

During the implementation of the program, the City provides information in English and Spanish to accommodate the needs of persons with limited English speaking ability upon request. Information on the housing programs and Lead-based Paint Hazards are provided in English and Spanish. The City works closely with Lehigh Valley Economic Development Corporation Office of Minority and Women Owned Business that provides assistance to businesses and is bi-lingual.

The City amended its Citizen Participation Plan to include publication of program notices in neighborhood newsletters and other alternative media to attract interest in areas with a higher concentration of limited English speaking persons. The Director of the Westward organization is bi-lingual and has offered her services to assist persons with an interest in participating with the City programs. Further, the Notice in the *Express-Times*, specifically makes mention that information will be provided in alternative formats upon request.

The effort to outreach to persons with disabilities was made through contact with the local agencies that represent the needs of persons with disabilities, specifically the Easton Area Community Center, ProJeCt of Easton and the Lehigh Valley Center for Independent Living.

Information about opportunities to comment on the Five Year Plan was provided to local agencies.

The public review period was from September 20, 2013 to October 21, 2013. A second public hearing was held on October 9, 2013 to allow for review and discussion of the Annual Plan and proposed use of FY 2014 Program Funds. During the 30-day comment period, the City presented the 2014 Annual Plan to City Council for review and comments. City Council will consider approval of the plan at the meeting on October 23, 2013.

3. Provide a summary of citizen comments or views on the plan.

Comments will be inserted after the public comment period.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

Comments will be inserted after the public comment period.

Resources 91.220(c)(1) and (c)(2)

5. Identify the federal, state, and local resources (including program income) the jurisdiction expects to receive to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

The City of Easton anticipates receiving \$668,000 for the 2014 CDBG entitlement amount. Program income in the amount of approximately \$100,000 may also be received from the sale of homes being rehabilitated.

Easton was selected by the state to be funded under the Neighborhood Stabilization Program in 2009. The City received \$500,000 to acquire and rehabilitate units for sale to homebuyers in the West Ward target area. As of the end of 2012, two properties had been sold, one was available for sale.

Lehigh County also received an NSP grant with several properties targeted in Easton. The Lehigh Valley Community Land Trust (LVCLT) is acting as the developer for these properties. Several have been completed and sold and additional properties are being rehabilitated.

Northampton County received a HOME grant for development of new homes on Pine Street. The Lehigh Valley Community Land Trust will be the developer of the new homes with the Easton Redevelopment Authority acting as the construction administrator.

The City is part of a 13-county region that applies for Continuum of Care funds each year. This process is administered by the Northeast Regional Housing Advisory Board. The application period for FY 2014 funds has not yet been announced.

The Easton Housing Authority expects to receive funds from the Public Housing Capital Fund Program, Public Housing Operating funds and Section 8 Housing Voucher assistance. The Capital Funds Program Tables are in Appendix 6.

The City is not an entitlement community for Emergency Solutions Grant Funds nor HOPWA funding. Funding is provided by the Commonwealth to county and regional organizations that serve the citizens of Easton.

The City would support interest in Low Income Tax Credit projects. Presbyterian Homes applied to the Pennsylvania Housing Finance Agency for a project but wasn't the project was not selected for funding. They may reapply in 2014.

Other federal funds that may be used in support of housing, community development, and economic development during FY 2014 include loans through HUD Section 108 Loan Program, Brownfields Economic Development Initiative (BEDI) grants, HUD Section 202 Housing for the Elderly, and HUD Section 811 Housing for the Disabled.

Other funding that the city has received and will be used in FY 2014:

- County Affordable Housing Trust Funds. Two projects were funded in 2013.

Additional funding will be sought in 2014.

- County Open Space Initiative and PA Department of conservation and Natural Resources for Heil Park improvements including development of lacross and soccer fields, \$213,000 each.
- The City received Redevelopment Assistance Capital Program (RACP) funds for redevelopment in the Bushkill Creek corridor and downtown for the redevelopment of the former Pomeroy's store and for the creation of the intermodal facility.
 - \$11 million – Bushkill Creek Corridor, including the Silk Mill - infrastructure
 - \$1.84 million - Pomeroy's Phase I – 22 housing units and 2 commercial spaces
 - \$4.7 million – Intermodal facility

6. Explain how federal funds will leverage resources from private and non-federal public sources, including how matching requirements of HUD Programs will be satisfied.

Northampton County Affordable Housing Trust Funds (AHTF) – The Pennsylvania Optional County Affordable Housing Funds Act of 1992 (the Act) allows counties to raise revenues for affordable housing efforts by increasing the fees charged by the Recorder of Deeds for recording deeds and mortgages. The County raised the fee from \$13 to \$26 per document. Affordable Housing Trust Funds revenue is used to fund affordable housing initiatives and up to 15 percent may be used for the administrative costs to implement the initiatives. Eligible activities include using the revenues as the local matching funds to secure HUD HOME funds, construction or rehabilitation financing, housing related services, match for other State or federal funds, and supporting first-time homebuyer second mortgage programs. In In 2013, the City received funding for rehabilitation of a vacant property on Ferry Street and for new homes to be constructed on Pine Street. Funding may be requested in 2014.

HOME Program – The City was awarded funding from the Commonwealth of Pennsylvania for continuation of the HOME rehabilitation program.

Northampton County received HOME funds for development of new homes on Pine Street. The construction activities will be administered by the Redevelopment Authority of the City of Easton.

Community Services Block Grant (CSBG) - This program is a Federal grant program administered by the State. Community Action Committee of the Lehigh Valley (CACLV), an anti-poverty agency serving the Lehigh Valley, administers CSBG funds in the City of Easton. Funds are used for a wide range of services and activities to support self-sufficiency. Funds are targeted to persons whose income does not exceed 125 percent of the Federal poverty level. CACLV also administer Homeowner's Emergency Mortgage Assistance Program (HEMAP) funds from the Pennsylvania Housing Finance Agency to provide foreclosure abatement. CACLV administers Low Income Home Emergency Assistance Program (LIHEAP) from the State providing assistance with utilities along with emergency repair or replacement of heating systems in cold weather. CACLV also administers the Pennsylvania Department of Community and Economic Development's Weatherization Assistance Program. Services include insulation, caulking, and weather stripping for income eligible households.

Redevelopment Capital Assistance Program (RACP) – Commonwealth of Pennsylvania -
Several RACP awards are underway:

- \$11 million – Bushkill Creek Corridor, including the Silk Mill - infrastructure
- \$1.84 million - Pomeroy's Phase I – 22 housing units and 2 commercial spaces
- \$4.7 million – Intermodal facility

The City pursues other grants as may be available to support police services, the Fire department and public services.

Annual Objectives 91.220(c)(3)

**If not using the CPMP Tool: Complete and submit Table 3A.*

**If using the CPMP Tool: Complete and submit the Summary of Specific Annual Objectives Worksheets or Summaries.xls*

Goals and objectives to be carried out during the action plan period are indicated by placing a check in the following boxes.

<input checked="" type="checkbox"/>	Objective Category: Decent Housing Which includes:	<input checked="" type="checkbox"/>	Objective Category: Create Suitable Living Environment Which includes:	<input checked="" type="checkbox"/>	Objective Category: Expanded Economic Opportunities Which includes:
<input type="checkbox"/>	assisting homeless persons obtain affordable housing	<input checked="" type="checkbox"/>	improving the safety and livability of neighborhoods	<input checked="" type="checkbox"/>	job creation and retention
<input type="checkbox"/>	assisting persons at risk of becoming homeless	<input checked="" type="checkbox"/>	eliminating blighting influences and the deterioration of property and facilities	<input checked="" type="checkbox"/>	establishment, stabilization and expansion of small business (including micro-businesses)
<input checked="" type="checkbox"/>	retaining the affordable housing stock	<input checked="" type="checkbox"/>	increasing the access to quality public and private facilities	<input type="checkbox"/>	the provision of public services concerned with employment
<input checked="" type="checkbox"/>	increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability	<input type="checkbox"/>	reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods	<input type="checkbox"/>	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan
<input checked="" type="checkbox"/>	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence	<input type="checkbox"/>	restoring and preserving properties of special historic, architectural, or aesthetic value	<input type="checkbox"/>	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices
<input checked="" type="checkbox"/>	providing affordable housing that is accessible to job opportunities	<input type="checkbox"/>	conserving energy resources and use of renewable energy sources	<input type="checkbox"/>	access to capital and credit for development activities that promote the long-term economic social viability of the community

7. Provide a summary of specific objectives that will be addressed during the program year.

Objective Category: Decent Housing

- **Rehabilitation of Existing Housing Stock:** Promote the rehabilitation and preservation of Easton's existing housing stock through the various rehabilitation programs and code enforcement activities.

Objective: Acquire five (5) units for rehabilitation and resale to income eligible buyers over the next five years.

Objective: Aid in the prevention of slum and blight areas and the promotion of safe, decent housing by inspecting 10,545 structures per year (52,725 units over five years) for minimum compliance with local codes by health and code enforcement officers.

Objective: Assist 20 households over the next five years through the Single-Family Rehabilitation Program (funded through yearly State of Pennsylvania HOME funds allocation). This projection is subject to change based on the availability of funds from the State.

Objective: Fund costs of rehabilitation for houses obtained through the rehab program, as well as the delivery costs of the program.

During FY 2014, the City will continue the rehabilitation of properties acquired in prior years and plans to sell these properties to low income buyers. The City received \$500,000 from PA DCED under the NSP activities for 2 homes which were completed and sold and the Redevelopment Authority is using program income to undertake additional projects. Lehigh County received NSP funds and several homes were targeted in Easton. The Lehigh Valley Community Land Trust is the developer for the project with the Easton Redevelopment Authority involvement. A combination of HOME and NSP funding has been used to complete 3 units and 3 additional units are in progress.

Code Enforcement will continue to provide preventative services to maintain the housing stock through the comprehensive inspection program.

The City has been awarded HOME funds from DCED for housing rehabilitation of low and moderate income homeowners. The HOME rehabilitation program will provide rehabilitation assistance to homeowners in two targeted areas of the City – part of Westward and part of Southside. A total of 6 units are anticipated to be complete in 2014.

- **Homeownership Opportunities:** Expand homeownership opportunities for very low and low income individuals and households. The City of Easton will consider the challenge of increasing the percentage of homeowners in the community by assisting current City residents who are renting to make the transition to homeownership.

Objective: Over the next five years, provide homeownership counseling to 50 first-time homebuyer households through the Community Action Committee of the Lehigh Valley (CACLV).

Objective: Continue to support the efforts of Neighborhood Housing Services of the Lehigh Valley (NHSLV) in providing down payment and closing cost assistance to first-time homebuyers with very low and low incomes.

Objective: Provide homeownership opportunities to two (2) homebuyers through the Neighborhood Stabilization Program, six (6) units through the EDI grant, and two (2) units through CDBG funding.

Homeownership assistance is largely linked to the rehabilitation efforts funded by HOME and NSP and CDBG. Two new units are being constructed on Pine Street. Neighborhood Housing Services and CACLV provide homebuyer training to prepare first-time buyers entering into homeownership. Habitat will construct homes in the Neston Heights/Delaware Terrace HOPE VI project.

In addition, to provide affordability for the new homeownership units in Neston Heights, the City enacted a LERTA tax abatement program. By deferring taxes, the City is contributing to the affordability of the units.

➤ **Rental Housing Activities:**

Objective: Continue to support the Easton Housing Authority's HOPE VI grant in the creation of 96 affordable rental housing units.

Objective: Support actions by other organizations to create decent affordable rental housing for special needs populations.

The Easton Housing Authority demolished the Delaware Terrace apartments. The new Neston Heights consists of 48 one-bedroom units, 33 two-bedroom units, and 15 three-bedroom units, adding a total of 96 units to the existing public housing inventory in Easton.

All 96 rental units, including: 56 family units (34 public housing and 22 project based units) and the 40 unit senior development have been constructed.

The City will continue to support actions by other organizations to expand housing choice for persons with disabilities and seniors.

HOMELESS AND SPECIAL NEEDS

➤ **Homeless Activities:** Work with local nonprofit organizations and social service agencies to provide supportive services to the homeless population and to those at-risk of becoming homeless, including area youth.

Objective: Assist 200 individuals in FY 2010 (1,000 total over five years) through the Clients to Success (CTS) Program administered by the Easton Area Neighborhood Center, Inc. (EANC). Through the CTS program, EANC works with low income clients to improve their self-sufficiency and independence. This program supports the goal of homeless prevention.

Objective: Continue to rent space to Safe Harbor for operation of its emergency shelter for \$1 per year. Safe Harbor's emergency shelter has space for 26 men and women. Safe Harbor also provides life skills counseling, meals, and referral services.

Objective: Assist with repairs and renovations at the Third Street Alliance Emergency Shelter. Thus far, the following elements of this objective have been completed: rooms have been made available in a separate apartment for families and fathers, kitchen hoods have been installed, and porch lighting has been added.

The North East Regional Housing Advisory Board (NE RHAB) identified its priorities for addressing the needs of chronic homeless individuals and others as follows:

1. To prevent homelessness through maximum use of mainstream resources and effective case management
2. To prevent homelessness through effective discharge planning from publicly funded institutions
3. To expand the capacity of local housing and service providers in rural areas to serve the chronically homeless
4. To develop an average of 7 new permanent housing units available to chronically homeless individuals every year for a total of 110 permanent housing units at the end of 10 years (2008 to 2018)
5. To develop resources for supportive services to supplement mainstream services

These goals have been adopted throughout the North East Region as a means to address homelessness. As stated above, there is an unmet need for Permanent Housing beds for individuals, of which 47 should be reserved for persons who are chronically homeless.

The FY 2012 COC Application indicated that in the next 12 months, the COC intended to create 17 new housing units for chronically homeless individuals. In the Lehigh Valley, units for youth and veterans will be created by the Lehigh County Conference of Churches.

The City of Easton will support these plans and strategies put forth by the NE RHAB.

In recognition of the need for housing and services for the homeless and special needs populations, Easton will consider granting certifications of consistency to other entities for Federal assistance in support of the objectives.

Objective Category: Create Suitable Living Environment

- **Public Facility Improvements:** Public facility improvements in the City of Easton are important to supporting the quality of life by providing adequate space for the provision of services, holding of events that bring the community together, and addressing public safety concerns. In addition, Easton's various public facilities also support the need for open space and recreation amidst the City's urban setting.

Objective: The City's long-term goal is to assist with public facilities improvements at 10 public facilities throughout the City. Projects can include rehabilitation, repairs, accessibility improvements, and other enhancements

to public facilities, such as parks and playgrounds safety replacements, police and fire stations, parking facilities, City parks, and City Hall.

In FY 2014, the City allocated \$25,000 funds to replace the playground equipment at the Easton Area Neighborhood Center. Work at the Jacob Nichols House, an historic structure in the City will be funded for \$8,743 to upgrade the HVAC and do work on a stone wall. Funds were also allocated to assist EACC with building improvements to seal out water and replace the 9th Street side marquee. The City has allocated \$4,500 for EACC.

The City received \$426,000 in grant funds from PA DCNR and Northampton County for improvements at Heil Park including development of lacross and soccer fields.

- **Infrastructure Improvements:** Public infrastructure in many CDBG-eligible areas of Easton is inadequate for current demands. Priority projects in the infrastructure category include the reconstruction of streets and sidewalks that are heavily traveled and in need of repair (including repaving, streetscape beautification, tree planting, and curb cut improvements). In addition, water and sewer improvements and storm water management improvements are a high priority in the City. Infrastructure Improvement projects will contribute to the safety and quality of life of neighborhoods throughout the City of Easton and will benefit LMI persons.

Objective: The City's long-term goal is to assist with infrastructure improvements that benefit 10,000 LMI persons and 50 public facilities (trees) over the next five years. The City of Easton will provide financial assistance to improve the existing infrastructure in the City of Easton, including street reconstruction, sidewalk improvements, streetscape enhancements, storm water management, sanitary sewer service, reduced flooding, and improved delivery of goods and services.

Funds have been allocated to street improvements in FY 2014. A specific street has not yet been identified.

- **Economic Development:** The City works with private industries, businesses, developers, and social service agencies in an effort to coordinate economic development activities, including businesses recruitment and retention, job growth, employment training programs, etc. Downtown redevelopment and revitalization is an on-going activity in the City of Easton. The City of Easton continues to develop its business base. In addition, increased investments in tourism, historic preservation, and revitalization of properties in and around the downtown have made Easton a tourist destination for both residents and visitors alike. There continues to be a need for business recruitment and retention. As such, economic development will remain an important priority in the overall revitalization of Easton.

Objective: The City's long-term goal is to assist 20 businesses over the next five years through economic development initiatives. The City of Easton will continue to support activities and programs that provide a stable and balanced economic base. The City intends to develop a retail incubator to stimulate development in the downtown. Direct financial assistance will be provided to businesses that will employ low to moderate income persons. The City will provide for and support a variety of goods and services, including business recruitment and retention, commercial and industrial redevelopment,

and business district improvements and programming through the Easton Main Street Initiative.

The Bushkill Creek Corridor continues to be focus area for economic improvement. Funding will continue to support the development of this area. The central business district is another area of importance for economic development. The Ambassador's Program will continue to be funded for the benefit of the residents of the City. In addition, the City will make loan capital available to businesses.

- **Public Services:** There is a variety of public services available in Easton to address human service needs. In addition, there continues to be service needs that are important to the long-term ability of persons in Easton to live independently and to improve their economic status. The City of Easton will continue to support innovative services that address outstanding needs that provide a benefit to wide sectors of the community.

Objective: The City of Easton will support vital public services such as youth programs, education and self-sufficiency programs, homeownership counseling programs, neighborhood policing, and other services to address the needs of LMI households in the City. The long-term goal of the City is to assist 1,075 LMI households and 500 LMI persons through public services over the next 5 years. In addition, the City of Easton will also support projects that provide benefits to all residents in the City, including such programs as the community policing program and the Ambassadors Clean and Safe program in the downtown.

Funding will be used to support police services, education for children and adults, self-sufficiency case management, youth programs and housing counseling for persons with disabilities.

Description of Activities 91.220(d) and (e)

**If not using the CPMP Tool: Complete and submit Table 3C*

**If using the CPMP Tool: Complete and submit the Projects Worksheets and the Summaries Table.*

8. Provide a summary of the eligible programs or activities that will take place during the program year to address the priority needs and specific objectives identified in the strategic plan; the number and type of families that will benefit from the proposed activities; proposed accomplishments; and target dates for the completion of the activity..

Describe the outcome measures for activities in accordance with Federal Register Notice dated March 7, 2006, i.e., general objective category (decent housing, suitable living environment, economic opportunity) and general outcome category (availability/accessibility, affordability, sustainability).

Activities for FY 2014

ORGANIZATION/ AGENCY	PROJECT	DESCRIPTION	FUNDING
Public Services			
City of Easton – Police	Crime Awareness	Funds will be used for the Graffiti Removal Program, Mountain Bike Strike Force, and strategic saturation patrols.	\$34,143
Lehigh Valley Center for Independent Living	Housing Counseling	Counseling persons with disabilities to prevent homelessness	\$ 5,786
Weed and Seed	Clients to Success	The project offers asset building programming for school age children and their parents in the summertime from 4-7 on weeknights in Centennial Park. The program is intended to both combat gang recruitment and provide positive programming for school-age children in the West Ward neighborhood	\$ 7,286
ProJeCT of Easton	Student Success and Life Skills	Support for Wraparound and Life Skills Training components of the Easton Middle School Success Program assisting 5th and 6th grade students.	\$ 5,500

ORGANIZATION/ AGENCY	PROJECT	DESCRIPTION	FUNDING
Public Services			
Family Connections	Parenting Program	Family Connections will run this program based on the nation standards set for the Parent Child Home Program (PCHP). Program's intent is to assist low-income households prepared their pre-kindergarten children for school, build positive parent-child interactions, and promote positive parenting skills.	\$ 3,500
Greater Easton Development Partnership	Ambassadors Program	Downtown program aimed at improving the central business district.	\$43,857
Public Facilities/Infrastructure			
Dept. of Public Works	Road Reconstruction	Continuation of program to improve streets in low income areas. The activity includes roadway milling and curb and gutter reconstructions and alleviation of water run-off problems due to increased road heights. Streets to be improved are identified during the program year.	\$ 50,000
Dept. of Public Works	Recreation	Playground improvements will be undertaken at the Easton Area Neighborhood Center.	\$ 25,000
Dept. of Public Works	Jacob Nicholas House	Project includes stone wall repairs and HVAC upgrades. The Jacob Nicholas house is an historic structure that is being preserved to benefit the residents of the City of Easton.	\$ 8,743
Housing/Neighborhoods			
Dept. of Community & Economic Development	Disposition	Use of funds by City for costs associated with interim maintenance and sale of acquired properties.	\$ 30,000
Dept. of Community & Economic Development	Acquisition	Use of funds by City for costs associated with acquisition of vacant and blighted properties.	\$ 38,957

ORGANIZATION/ AGENCY	PROJECT	DESCRIPTION	FUNDING
Housing/Neighborhoods			
Dept. of Community & Economic Development	Rehabilitation	Properties that have been acquired will be rehabilitated and sold to low and moderate income buyers.	\$ 25,000
Dept. of Planning & Codes	Code Enforcement	Continued use of funds by the City in low income areas to enforce local codes by code and health officers in support of safe, decent housing and elimination of blighting influences.	\$100,000
Administration/Planning			
Dept. of Planning & Codes	Program Administration	Ongoing program administration and oversight and community outreach and advertising.	\$133,600
Dept. of Planning & Codes	Section 108 Loan Repayment	Funds were used to construct the community center	\$ 92,200
Economic Development			
Dept. of Community & Economic Development	Economic Development	Loan Capital	\$ 20,000
Dept. of Community & Economic Development	Technical Assistance	Provide technical assistance, advice, and business support services to owners of businesses developing in the Bushkill Creek Corridor.	\$ 40,000
Total			\$668,000

Program Income will be applied to the rehabilitation of homes acquired as it is received.

Activities are further described on Table 3C. Table 3C and map of activities can be found in Appendix 4 and 5, respectively.

PERFORMANCE MEASURES FY 2014 – HUD TABLE 3A/1C

ORGANIZATION	PROJECT	OUTCOME MEASURE	OBJECTIVE	OUTPUT
City Of Easton – Police	Crime Awareness	Availability/Accessibility	Create A Suitable Living Environment	15,351 Persons
Lehigh Valley Center For Independent Living	Housing Counseling	Availability/Accessibility	Create A Suitable Living Environment	25 People
Project Of Easton	Student Success And Life Skills	Availability/Accessibility	Create A Suitable Living Environment	144 People
Weed And Seed	Summer Program	Availability/Accessibility	Create A Suitable Living Environment	1,000 People
Family Connections	In-Home Education For Pre-Schoolers	Availability/Accessibility	Create A Suitable Living Environment	35 People
ORGANIZATION	PROJECT	OUTCOME MEASURE	OBJECTIVE	OUTPUT
Greater Easton Development Partnership	Ambassadors Program	Sustainability	Create A Suitable Living Environment	15,351 Persons
Weed And Seed	Parenting Program	Availability/Accessibility	Create A Suitable Living Environment	25 Persons
Easton Area Community Center	Building Improvements	Sustainability	Create A Suitable Living Environment	65 Persons
Dept. Of Public Works	Jacob Nichols House – Hvac And Wall Repairs	Sustainability	Create A Suitable Living Environment	15,351 Persons
Dept. Of Public Works	Street Reconstruction	Sustainability	Create A Suitable Living Environment	15,351 Persons
Dept. Of Public Works	Recreation	Sustainability	Create A Suitable Living Environment	1 Facility
Dept. Of Planning & Codes	Code Enforcement	Sustainability	Create A Suitable Living Environment	10,545 Units

ORGANIZATION	PROJECT	OUTCOME MEASURE	OBJECTIVE	OUTPUT
Community & Economic Development	Program Administration	Not applicable		
Community & Economic Development	Section 108 Loan payment	Not applicable		
Community & Economic Development	Disposition	Availability/Accessibility	Provide decent affordable housing	4 units
Community & Economic Development	Acquisition	Availability/Accessibility	Provide decent affordable housing	4 units
Community & Economic Development	Rehabilitation	Availability/Accessibility	Provide decent affordable housing	2 units
Dept. of Community & Economic Development	Technical Assistance	Sustainability	Creating economic opportunity	2 Businesses
Dept. of Community & Economic Development	Loan Capital	Sustainability	Creating economic opportunity	2 Businesses

Geographic Distribution/Allocation Priorities 91.220(d) and (f)

- Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

The population of the City of Easton is shown to be 26,800 in the Census 2010. The city is 67% White, 16.8% Black with a small number of representatives of each of the other races. Non-Whites made up 33% of the population, up from 21.5% of the population in 2008, as estimated by the American Community Survey.

Nearly 20% of the population identified themselves as Latino or Hispanic, with nearly equal numbers reported their race as White or Some other Race. The City's population of persons of Hispanic origin grew from 2,570 in 2000, or 9.8% of the total population to nearly 19.9% with 5,531 persons

Concentrations of Minority and Hispanic Persons

Within Easton, concentration of non-White persons exists where ever the average of the census tract exceeds the overall City average. Therefore, of the 7 census tracts in the City, 6 have concentrations over the 33% average. The only exception is CT 143.

Persons of Hispanic origin represented 19.9% of the population in Easton in 2010. Therefore, an area of ethnic concentration includes the census tracts where the percentage of Hispanics is 19.9% or higher. Of the City's census tracts, four (4) met this threshold: CT 142, 143 and 145 and 146.

Areas of racial concentration can also be identified. Blacks represented 17% of the population in Easton in 2010. Therefore, an area of Black concentration includes census tracts where the percentage of Blacks is 17% or higher. All but CT 141 exceed this threshold.

Population by Race and Hispanic Origin by Census Tract, 2010

RACE	CT 141		CT 142		CT 143		CT 144		CT 145		CT 146		CT 147		TOTAL
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#.
Total population	5,340		6,029		4,764		2,409		2,660		3,076		2,522		26,800
White	4,664	87%	3,847	64%	2,741	58%	1,643	68%	1,628	61%	1,794	94%	1,680	67%	18,001
Black or African American	236	4%	1,060	21%	1,020	21%	428	18%	583	20%	753	24%	426	18%	4,507
Hispanic or Latino (of any race)	327	6%	1,506	25%	1,392	29%	398	17%	567	21%	679	22%	462	18%	5,531

Source: 2010 American Fact Finder 2,

Low Moderate Income Areas

The following table presents information regarding low and moderate income (LMI) persons in the City of Easton. LMI persons, as determined by HUD, have incomes at or below 80% of the median family income (MFI). In its 2012 estimates, HUD determined that there were 13,564 LMI persons in Easton, equivalent to 57.8% of the total population. HUD reported that FY 2012 MFI in the Allentown-Bethlehem-Easton MSA was \$70,000.

HUD defines an LMI census tract as one in which 51% or more of the population have incomes at 80% or less of MFI. According to these criteria, 15 of the 21 block groups qualify as LMI areas (shaded block groups). Details on the LMI status of each tract appear in the following table.

Low Income Persons and Households by Census Tract, 2012

TRACT	BLKGRP	LOWMOD	LOWMODUNIV	LOWMODPCT
014100	1	270	865	31
014100	2	453	963	47
014100	3	304	784	39
014100	4	241	979	25
014200	1	711	1313	54
014200	2	875	1212	72
014200	3	938	1231	76
014200	4	707	1126	63
014200	5	421	764	55
014300	1	811	1255	65
014300	2	1111	1473	75
014300	3	645	962	67
014400	1	398	620	64
014400	2	583	644	91
014400	3	529	859	62
014500	1	854	1869	46
014500	2	636	1089	58
014600	1	876	1395	63
014600	2	1030	1662	62
014700	1	597	1153	52
014700	2	574	1266	45

Source: HUD, 2012 LMI Estimates

The map in Appendix 5 shows the block groups in the City of Easton that have a concentration of minorities and persons of Hispanic origin, along with the Block Groups that qualify as LMI areas in the City.

The HOME rehabilitation for low and moderate income homeowners is targeted in two areas identified in the NSP process as having high risk scores for foreclosure. The target area in the Westward encompasses the area from 6th Street to 13th Street from Northampton to Butler Street. On the Southside, the target area is from West Berwick Street to the River and Seitz Street to Folk Street.

10. Describe the reasons for the allocation priorities, the rationale for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) during the next year, and identify any obstacles to addressing underserved needs.

The City has not allocated funds geographically. The City is low income overall and there are needs throughout the community that must be addressed. This is a small city geographically with facilities in various locations that serve the entire community.

The system for establishing the priority for the selection of projects is based on the following criteria:

- Meeting the statutory requirements of the CDBG program;
- Meeting the needs of very-low, low-, and moderate-income residents;
- Focus on low- and moderate-income areas or neighborhoods;
- Coordination and leveraging of resources;
- Response to expressed needs;
- Sustainability and/or long-term impact;
- The ability to measure or demonstrate progress and success.

The recreation project at the Easton Area Neighborhood Center primarily serves the Southside of the City although the center provides services to persons City-wide. The facility improvement at the Easton Area Community Center is located in the westward but again, services are not limited geographically. The street improvements project has not yet identified specific sites. Public services and economic development are offered community wide.

The City has conducted outreach within the community to make the public aware that housing rehabilitation and community programs are available. Flyers, press releases and publicity about positive achievement has been used. The participants in the rehabilitation program relate however, that they heard of the program through either word of mouth of past participants or in church congregations. When the Redevelopment Authority has a home for sale, generally hanging a banner is sufficient publicity to attract a buyer. The City has entered into a regional agreement with North Penn Legal Services to conduct fair housing education and outreach which will further provide an outlet for getting residents to become aware of City programs.

The two primary obstacles to meeting underserved needs in the City of Easton are the limited resources available to address identified priorities and the gap in what households can afford to pay for housing and the actual price of housing. To overcome the lack of CDBG resources, the City will continue to seek supplemental sources of funding through a variety of state and federal programs. Through the NSP and vacant property rehabilitation program, the City is seeking to make affordable housing available to low and moderate income households.

Table 3B/*Annual Housing Completions Goals* highlights Easton's proposed housing accomplishments.

The targeted groups for these housing activities are the low and moderate income homeowners and those that are seeking to own a home in the City. All the programs are income targeted to families with income at or below 80% of the median family income as set by HUD and adjusted for family size. The acquisition and rehabilitation projects, including NSP, have been and are expected to be targeted to the West Ward neighborhood.

The five year goal and objects for homeownership are:

- **Homeownership Opportunities:** Expand homeownership opportunities for very low and low income individuals and households. The City of Easton will consider the challenge of increasing the percentage of homeowners in the community by assisting current City residents who are renting to make the transition to homeownership.

In 2014, the City will continue to acquire blighted properties and return them to the housing stock. Two new units are being constructed on Pine Street. Further, through the HOPE VI program, Habitat will construct 6 units for sale to low income families. Habitat for Humanity has the first duplex underway with the intention to achieve occupancy in early 2014. A duplex will be completed each year for the subsequent 2 years. The Housing Authority has begun construction on the proposed 42 homeowner units. Nine units have been completed, five (5) units sold and seven (7) are under agreement. Units are constructed as they are sold.

The five year goal and objectives for rental housing are:

- **Rental Housing Activities:**

Objective: Continue to support the Easton Housing Authority's HOPE VI grant in the creation of 96 affordable rental housing units.

Objective: Support actions by other organizations to create decent affordable rental housing for special needs populations.

The Housing Authority of the City of Easton received HOPE IV funds from HUD to demolish Delaware Terrace. The HOPE VI Program resulted in the demolition of all of the 250 units comprising the project. Neston Terrace now consists of 96 new public housing units. The 56 family units and the 40 elderly units are completed.

TABLE 3B – Annual Housing Completion Goals

Grantee Name: City of Easton Program Year: 2011	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPW A
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	17 (COC)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*	17		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Production of new units	46		<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	8		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Homebuyer Assistance	2(NSP)		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	58		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	46		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Public Housing 91.220(h)

12. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

The City of Easton does not play a direct role in regard to public housing. The Board of the Housing Authority of the City of Easton (HACE) is appointed by the Mayor and ratified by City Council. However, HACE hires its own staff and handles its own contracting, procurement, and management issues. Even though the City does not play a direct role in the development, provision, and/or management of public housing in Easton, the City does work in partnership with HACE on many initiatives, including the Family Self-Sufficiency Program and the Section 8 Homeownership Program. When appropriate, the City provides referrals to HACE's Section 8 Homeownership Program and will provide down payment and closing cost assistance in conjunction with the program to help low income households purchase homes. HACE also refers their clients to the City's homeownership programs.

Regarding increasing resident involvement, HACE administers the Family Self-Sufficiency (FSS) Program, a HUD program that encourages communities to develop local strategies to help voucher families obtain employment and work toward economic independence and self-sufficiency. HACE works with welfare agencies, schools, businesses, and other local partners to develop a comprehensive program that gives participating FSS family members the skills and experience to enable them to obtain employment that pays a living wage.

HACE encourages resident participation in management through the resident councils throughout Easton's public housing communities. For example, Harlan House, Walter House, Bushkill House, and the North Union Street Development all have a resident council that has input in and involvement with management operations and modernization needs. Members from each resident council attend bi-monthly Resident Advisory Board Meetings with HACE staff where various topics, including modernization and management needs, are discussed. HACE staff members are currently working with residents to try and establish resident management associations at developments where they do not currently exist.

13. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

The Housing Authority of the City of Easton is not designated as "troubled".

Homeless and Special Needs 91.220(i)

14. Describe, briefly, the jurisdiction's plan for the investment and use of available resources and one-year goals for reducing and ending homelessness.

Easton is part of a larger regional network of homeless service providers organized through the Northeast Regional Housing Advisory Board (NE RHAB). This group is the applicant for funding through the HUD Continuum of Care Program which may be due in late October, 2012. It is anticipated that an application for funds will be made on behalf of transitional and supportive housing programs and homeless services in Easton.

In light of the limited amount of CDBG funds available to the City of Easton, the City's homeless needs cannot be addressed using CDBG funds. The City of Easton does not receive Emergency Shelter Grant (ESG) funds to assist with homeless needs.

The City does fund several service agencies that provide counseling and other services that prevent homelessness. The nonprofit social and human service agencies that provide services to the homeless and those at risk of becoming homeless receive public and private funds including grant funds through the U.S. Department of Health and Human Services, McKinney-Vento Homeless Assistance Act funds, and other sources. These funds are used to operate other emergency shelters, transitional housing facilities, and permanent supportive housing facilities. These funds are also used to provide supportive services such as case management services, counseling, job training, and life skills classes.

Northampton County may apply on behalf of emergency shelters and homeless prevention programs to the Commonwealth of Pennsylvania for Emergency Shelter Grant Program funds. The City will support applications for ESG funds to the state and issue a Certification of Consistency.

The NE RHAB has set a priority for funding permanent supportive housing for both individuals and families.

Addressing chronic homelessness is a subset of the homelessness needs in the City. Permanent Supportive Housing would be available to and target persons who have been or would likely be chronically homeless. Again, permanent supportive housing is the preferred response to this need.

County agencies in the multi-county regional effort are working closely with the NE RHAB to finalize protocols for discharge planning. Discharging persons who have been institutionalized to McKinney funded facilities is recognized as an unacceptable discharge plan. Formalizing plans with foster care and medical institutions must still be completed. The state has taken the initiative to ensure compliance with the McKinney protocols in state funded institutions.

15. Describe specific action steps for reducing and ending homelessness that (i) reach out to homeless persons (especially unsheltered persons) and assessing their individual needs; (ii) address emergency shelter and transitional housing needs; (iii) help homeless persons (especially persons that are chronically homeless, families with children, veterans, and unaccompanied youth) make the transition to permanent housing and independent living.

i) Reaching out homeless persons and addressing their individuals needs

During the 2013 unsheltered count for the NE RHAB, 156 homeless households without children were identified which is a five-fold increase from the 33 persons counted in 2011. Of these persons, 12 were from Northampton County. In 2011, 88% of unsheltered homeless persons in the NE Region were located in Lehigh and Northampton counties. In 2013, this number dropped to 23 persons representing 15%. The Lehigh Valley has formal outreach teams that work to identify and engage unsheltered persons through outreach and services. Outreach is conducted at soup kitchens and other known locations where street homeless congregate. Additional outreach and services are provided by the Lehigh Valley Assertive Community Treatment (ACT) team, and chronic homeless providers throughout the Lehigh Valley.

ii) Addressing the emergency shelter and transitional housing needs of homeless persons

Easton is part of the 12 County Continuum of Care. In the Lehigh Valley as in the COC, there is a large network of provider agencies that address the shelter and transitional housing needs of persons who are homeless. There are two shelters in Easton: Third Street Alliance and Safe Harbor operated by Turning Point - a shelter for abused women and their children.

Of the 190 sheltered individuals in households without children, 104 were sheltered in Northampton County. Approximately 1/3rd of all residents in transitional housing, both families and individuals, were in facilities in Northampton County.

iii) Helping homeless persons make the transition to permanent housing and independent living, including shortening the period of time that individual and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Finding available, affordable units is the challenge most households face in their efforts to move from shelter or transitional to permanent housing. Housing supply is limited and is often priced higher than many households can afford. Affordable units may not be safe or meet minimum housing code standards. The City is working to address the availability and condition of affordable housing and provides a substantial amount of its CDBG funds for improved housing.

The NE RHAB encourages shelters and transitional housing providers to access the listing of affordable units on Pennsylvania Housing Finance Agency's housing locator website.

The NE RHAB will start to track the length of time households remain homeless and work to reduce that time. The RHAB hopes to partner with housing authorities to give preference to homeless families. They also plan to address employment and training opportunities to increase the income of homeless individuals and households before they leave shelter or transitional housing.

Homelessness Prevention—Describe planned action steps for reducing ending homelessness that help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to be discharged from publicly funded institution and systems of care or those receiving assistance from public or private agencies that address housing, health, social service, employment, education or youth needs.

The COC has designated certain objectives to prevent homelessness:

- Objective 1: Develop and implement an early warning system and Eviction prevention program.
- Objective 2: Continue to identify and pursue resources for mental health and substance abuse treatment.
- Objective 3: Develop a peer housing support/Mentor program.
- Objective 4: Provide counseling workshops on tenant rights and responsibilities, and budgeting.
- Objective 5: Advocate with the PHAs to designate priorities for homeless households moving from transitional housing.
- Objective 6: Develop a one-stop shop for information on available supports and services for tenants and landlords to encourage landlords participate in providing housing to formerly homeless households, particularly those with criminal histories.
- Objective 7: Develop a strategy to address the needs of single male head of households with children seeking homeless services.
- Objective 8: Develop permanent support housing for eight families in the Easton area.

To reduce homelessness, the COC encourages local and county agencies to partner with school districts, youth services providers, Veterans organizations, food banks, and PATH programs to provide education and outreach to individuals and families that are at risk of homelessness.

Two public housing agencies will be identified by the COC to implement a homelessness preference and to apply for Family Reunification Program vouchers and other resources to expand housing choice. Outreach to landlords and developers will be undertaken to increase housing resources and awareness of options to eviction that exist.

The City of Easton will support the efforts of organizations that provide homeless prevention services. Due to the limited funding amounts the City receives, it cannot allocate CDBG funds to support such services. However, the City will support such efforts by issuing certificates of consistency for service-related projects submitted to the City for approval by other entities in the City of Easton.

16. Describe specific activities the jurisdiction plans to undertake to address the housing and supportive service needs of persons who are not homeless (elderly, frail elderly, persons with disabilities, persons with HIV/AIDS, persons with alcohol or other substance abuse problems).

It is increasingly difficult for the City of Easton to fund non-homeless special needs projects due to the limited amount of funding the City receives annually to support housing and community development initiatives and the increasing amount of basic community needs resulting from current economic conditions. However, other resources are available on the federal, state, and local levels that area organizations can solicit to help provide affordable housing opportunities and supportive services to Easton's non-homeless special needs populations.

There are several resources available to support non-homeless special needs housing initiatives, including HUD Section 202 housing funds (elderly projects), HUD Section 811 housing funds (housing for people with disabilities), Section 8 tenant and project based rental assistance, Low Income Housing Tax Credits (LIHTC), Federal Home Loan Bank funds, funds from private foundations and other private entities, public housing funds, the Lehigh Valley Center for Independent Living (LVCIL), and other state and federal resources.

The City of Easton relies on area organizations, such as the Northampton County MH/MR Office, Step by Step, the Northampton County Area Agency on Aging, Safe Harbor, the Housing Authority of the City of Easton, LVCIL, and the 3rd Street Alliance for Women and Children to provide many services to the non-homeless special needs populations. The City will continue to support the efforts of these organizations and other organizations that provide housing and supportive services to non-homeless special needs individuals in Easton.

The City of Easton will support the efforts of organizations that seek to develop supportive and affordable housing for special needs populations including the elderly, frail elderly, persons with disabilities, persons in recovery from substance abuse, and persons with HIV/AIDS, as well as those organizations that provide services to these populations. Services may include dental care services, transportation, counseling, and other care coordination. Due to the limited funding amounts the City receives, it cannot allocate CDBG funds to special needs housing or services. However, the City will support such efforts by issuing certificates of consistency for any affordable housing or service-related projects.

Barriers to Affordable Housing 91.220(j)

17. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Several of the public policies that negatively impact affordable housing in the City of Easton are not under the control of City government. Nonetheless, the City is an active and supportive partner to area non-profit housing developers and other organizations involved in the creation of affordable and fair housing opportunities for Easton residents. In addition to the City's willingness to work with affordable housing developers and area non-profits, the City implements several multi-year programs and initiatives to address existing barriers to affordable and fair housing that can be funded through the use of CDBG and HOME funds. The City will undertake the following activities to foster and maintain affordable housing:

- **Down Payment and Closing Cost Assistance Programs** - The City of Easton is working to alleviate cost burden and to increase homeownership opportunities for low-income households through down payment and closing cost assistance programs. Programs are offered through NHSLV and PHFA.
- **Homeownership Counseling and Training** – Programs are offered by the Community Action Committee of the Lehigh Valley (CACLV) and Neighborhood Housing Services of the Lehigh Valley (NHSLV) which includes training sessions on credit repair, budgeting, mortgage financing and mortgage products, home inspections, and avoiding default on a loan.
- **Referral Services** - The City of Easton will continue to work with the Lehigh Valley Center for Independent Living (LVCIL) in assisting disabled persons with obtaining and maintaining housing.
- **Code Enforcement** – One of the City's goals is to reduce housing blight and deterioration among homeowners through eliminating code enforcement issues. The City utilizes HOME funds to rehabilitate its existing housing stock and to eliminate code violations at homes of area low- to moderate-income residents.
- **Rental Inspection Program** – The City of Easton initiated a rental inspection program in 2007. The City plans to inspect one-quarter of the City's rental housing stock each year to help to address and eliminate code violations in various rental properties throughout the City.

Other Actions 91.220(k)

18. Describe the actions that will take place during the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce the number of housing units containing lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, enhance coordination between public and private agencies (see 91.215(a), (b), (i), (j), (k), and (l)).

a) Obstacles to meeting underserved needs

The two primary obstacles to meeting underserved needs in the City of Easton are the limited resources available to address identified priorities and the gap in what households can afford to pay for housing and the actual price of housing.

The obstacles identified in the Five Year Plan include a lack of adequate funding to address affordable housing and homeless needs, particularly in regard to the development of additional transitional and supportive housing units. The cost of construction and land and the current lending environment may severely lengthen the pre-development, planning, and construction of any new units. Due to the economic conditions, more and more people are in need of services. Further, the gap extends to what households can afford to pay for housing and the actual price of housing.

To address these needs, the City is working to provide additional affordable housing and to preserve the affordable housing stock. The new HOME grant will allow the City to once again offer a housing rehabilitation program which assists homeowners with

housing rehabilitation to preserve the owner-occupied housing. Expanded housing opportunity is being created by rehabilitation of vacant housing to return it to the housing stock at an affordable level for new homebuyers.

The West Ward Partnership with CACLV and the West Ward Neighborhood is furthering the goal of maintaining affordable housing.

b) Foster and maintain affordable housing

The City will undertake the following activities to foster and maintain affordable housing:

- **Down Payment and Closing Cost Assistance Programs** - The City of Easton is working to alleviate cost burden and to increase homeownership opportunities for low-income households. Programs are offered through NHSLV and PHFA.
- **Homeownership Counseling and Training** – The Community Action Committee of the Lehigh Valley (CACLV) and Neighborhood Housing Services of the Lehigh Valley (NHSLV) provide training sessions on credit repair, budgeting, mortgage financing and mortgage products, home inspections, and avoiding default on a loan.
- **Referral Services** - The City of Easton will continue to work with the Lehigh Valley Center for Independent Living (LVCIL) in assisting disabled persons with obtaining and maintaining housing.
- **Code Enforcement** – One of the City's goals is to reduce housing blight and deterioration among homeowners through eliminating code enforcement issues. The City utilizes HOME funds to rehabilitate its existing housing stock and to eliminate code violations at homes of area low- to moderate-income residents.
- **Rental Inspection Program** – The City of Easton initiated a rental inspection program in 2007. The City plans to inspect one-quarter of the City's rental housing stock each year to help to address and eliminate code violations in various rental properties throughout the City.
- **Housing Rehabilitation Program** - The City has obtained funding from the Commonwealth of Pennsylvania to provide assistance to low and moderate income households to rehabilitate housing. A majority of the City's housing stock is affordable although often in poor condition. The City of Easton recognizes the need to enforce the current codes and ordinances pertaining to housing maintenance

c) Evaluate and reduce the number of housing units containing lead-based paint hazards

The guidelines for the City's Housing Rehabilitation Program comply with the lead based paint hazards at 24 CFR Part 35. Lead paint abatement is an eligible rehabilitation activity funded by the Housing Rehabilitation Program. Due to extensive lead abatement costs and the total number of highly probable lead contaminated homes, the City is more likely to pursue lead hazard reduction procedures, until the total number of lead contaminated homes has been significantly reduced. While there are local contractors who are certified to undertake work involving lead hazard control, the availability of contractors is limited. The Bethlehem Health Bureau and Easton's Housing Rehabilitation staff coordinate on issues where children with elevated blood lead levels

are identified. The City has incorporated the requirements of the EPA Paint and Renovate rules.

d) Reduce the number of poverty-level families

Development of job creation is the focus of the City's effort to alleviate poverty. During FY 2014, the City of Easton plans to undertake actions to reduce the number of poverty level families. CDBG funds are made available for technical assistance in the Bushkill Creek Corridor. Through this program, technical assistance, advice, and business support services are made available to owners of businesses in the Bushkill Creek corridor. GEDP provides direct loans to businesses, a CDBG-funded program.

Other economic development programs support business development and job creation, including:

- Providing tax credits for certain specified Pennsylvania taxes to private companies making qualified investments in rehabilitation expanding, or improving buildings in designated Enterprise Zones or Main Street districts.

In addition to the City's efforts, various non-profit service providers provide educational and job training services to residents and business owners. For example, the Community Action Committee of the Lehigh Valley (CACLV) administers the Rising Tide Community Loan Fund, which provides micro-loans for small businesses located in low-income neighborhoods or for low-income persons who want to start a business. CACLV also has its Work Ready Program that provides job readiness and employment counseling services.

CareerLINK provides an array of services to those seeking jobs or receiving TANF or unemployment. Through job readiness programs, assistance in finding jobs, job placement, job training and tax incentive programs for employers, CareerLINK works to overcome the obstacles associated with poverty.

In the Lehigh Valley region, organizations providing educational resources work with businesses and industry through a collaboration known as the Lehigh Valley Business/Education Partnership (LVBEP). LVBEP administers the Chamber Pathways program which promotes career awareness and job readiness and provides incentive and encouragement for students to stay in school. The program assists with expanding the students' career awareness, providing insight into local and global economies.

Public services also work to alleviate poverty. Funding has been allocated to a range of services that seek to improve the health, education and opportunities for Easton's youth and provide guidance and job skills to adults.

e) Develop institutional structure

The City of Easton's Department of Community and Economic Development will continue to oversee and administer the CDBG program. The Department is the facilitator for the activities described in this Annual Action Plan. The City of Easton has the authority to apply for and administer CDBG funds and other grants. The City will support other activities by providing certifications of consistency with the 5-year Strategic Plan.

City staff is supported by a consultant who is available to provide expertise on matters related to the development and implementation of programs. The consultant can be called on to provide training on various matters so that staff capacity to deliver the program is enhanced.

f) Enhance coordination between public and private agencies

The City of Easton places emphasis on coordinated action within and between City departments, local and regional public agencies, and local nonprofit organizations. Coordinated actions include programmatic linkages between departments as well as budget allocation process coordination.

Staff members from the Department of Community and Economic Development actively coordinate projects and programs with other City departments, Northampton County, the North East Regional Advisory Board, the Easton Area Neighborhood Center, ProJeCt Easton, Inc, and the Community Action Committee of the Lehigh Valley. Collaboration and coordination with these entities will continue in order to capitalize on existing investments. In this way, the City will be positioned to take advantage of potential partnership opportunities that would result in increased investment to benefit low and moderate income households and persons.

The Affordable Housing Task Force is a regional group that includes the City of Easton. This group is developing the tools for and interest of the local municipalities for inclusionary zoning, cottage housing development, density bonuses and transit oriented development.

The Lehigh Valley was awarded a Sustainable Communities Regional Planning Grant from HUD in 2012. Through this effort, the Five-Year Strategic Plan and the larger regional plan will be implemented. As described in *Prosper Lehigh Valley*, a blog on economic development in the Lehigh Valley, eleven agencies came together to apply for this grant through the U.S. Department of Housing and Urban Development (HUD). This grant was one of a few programs that are made possible through the federal Office of Sustainable Communities, a historic collaboration among HUD, U.S. Department of Transportation, and the U.S. Environmental Protection Agency. Locally, the 11 partners applied through the Lehigh Valley Economic Development Corporation as the Lehigh Valley Sustainability Consortium (LVSC). The members of the LVSC are:

1. Lehigh County Department of Community and Economic Development
2. Northampton County Department of Community and Economic Development
3. Lehigh Valley Planning Commission
4. Lehigh and Northampton Transportation Authority
5. Community Action Committee of the Lehigh Valley
6. The Wildlands Conservancy
7. Lehigh Valley Economic Development Corporation
8. Renew Lehigh Valley
9. City of Allentown
10. City of Bethlehem
11. City of Easton

19. Describe the actions to coordinate its housing strategy with its transportation planning strategies to ensure to the extent practicable that residents of affordable housing have access to public transportation.

Easton, through the Lehigh Valley Planning Commission and the Affordable Housing Task Force, is involved in land use planning that integrates housing, jobs and transportation. Many jobs in the region have moved from the City of Easton and other cities in the Lehigh Valley to suburban and exurban locations making it difficult for lower income city residents to access these jobs. Affordable housing near to these work places does not exist.

The Sustainable Communities Regional Planning Grant also focuses on transportation and LANTA, the regional transit agency, is involved in the grant implementation as well. The Lehigh Valley Planning Commission (LVPC) has issued a Request for Proposal to undertake a Jobs/Housing Balance Study for the Lehigh Valley. Part of this study will be defining commuting patterns and making recommendations to achieve a better balance between jobs and housing.

A formal agreement exists between LANTA, the regional transportation provider, and the Lehigh Valley Planning Commission (LVPC) to work on developing and supporting land use patterns that are more transit friendly. The better network of service will benefit City residents as well.

The City of Easton will start construction later in 2013 of an transportation center in partnership with LANTA that will facilitate local commuting.

PROGRAM SPECIFIC REQUIREMENTS

CDBG 91.220(I)(1)

1. Identify program income expected to be received during the program year, including:
 - amount expected to be generated by and deposited to revolving loan funds;
 - total amount expected to be received from each new float-funded activity included in this plan; and
 - amount expected to be received during the current program year from a float-funded activity described in a prior statement or plan.

The City expects to generate \$100,000 in program income from the sale of homes acquired and rehabilitated with CDBG funds. In addition, the HOME Program offers a deferred payment loan that may be repaid should the owner move or the home no longer is the principal residence of the borrower. Any funds generated from program income will be allocated to additional rehabilitation projects.

There are no float-funded activities.

2. Program income received in the preceding program year that has not been included in a statement or plan.

All program income received in prior years has been allocated by means a program modification.

3. Proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in its strategic plan.

The City has not applied for a new Section 108 loan and does not have such funds to allocate.

4. Surplus funds from any urban renewal settlement for community development and housing activities.

The City does not have any urban renewal funds.

5. Any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.

The City has not returned funds to the line of credit.

6. Income from float-funded activities.

There have been no float funded activities.

7. Urgent need activities, only if the jurisdiction certifies.

There have been no urgent need activities.

8. Estimated amount of CDBG funds that will be used for activities that benefit persons of low- and moderate income.

Based on the budget for 2014, 84.5% of funds are anticipated to be used for low-mod benefit activities.

HOME 91.220(I)(1) - NOT APPLICABLE

NOT APPLICABLE

The City of Easton is not a HOME entitlement

HOPWA 91.220(I)(3)

NOT APPLICABLE

The City of Easton is not a HOWA entitlement

ESG 91.220(I)(4)

The City of Easton is not an ESG entitlement

OTHER NARRATIVES AND ATTACHMENTS

Include any action plan information that was not covered by a narrative in any other section. If optional tables are not used, provide comparable information that is required by consolidated plan regulations.

Include any action plan information that was not covered by a narrative in any other section. If optional tables are not used, provide comparable information that is required by consolidated plan regulations.

Actions to Affirmatively Further Fair Housing:

Easton prepared an Analysis of Impediments to Fair Housing in 2009 in cooperation with Northampton County. This document provided a list of recommendations to address concerns about Fair Housing. A new Analysis of Impediments has been prepared but not yet finalized as part of the regional Sustainability Grant. The City is taking steps to implement the recommendations of the 2009 study. Among the actions to be taken in FY 2014 are:

1. Promote equal housing opportunity in the administration of the Housing Rehabilitation program and HOME rehabilitation program.
2. Continue to implement affirmative marketing outreach in the sale of the homes rehabilitated through NSP I.
3. Promote diversity of housing and inclusionary zoning through the Lehigh Valley Planning Commission and the Affordable Housing Task Force.
4. North Penn Legal Services hosted a Fair Housing Symposium during FY 2010, 2011 and 2012 and will continue to do so in 2014. As in the past, the symposium will

provide fair housing education to local real estate and housing professionals as well as interested residents.

5. The City provides direct funding through CDBG to North Penn Legal Services to provide outreach and legal representation to people with fair housing complaints.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

This section describes the monitoring standards and procedures that the City of Easton, through the Redevelopment Authority of Easton, PA (RDA), will follow during the implementation of the FY 2014 Annual Action Plan. Performance monitoring is an important component in the long-term success of the City's CDBG Program. The RDA is responsible for ensuring that the recipients of federal funds meet the purposes of the appropriate legislation and regulations, and that funds are disbursed in a timely manner.

ERA will monitor activities carried out during FY 2014 to ensure long-term compliance with program requirements. The objectives of this monitoring are to make sure that activities 1) comply with all regulations governing their administrative, financial, and programmatic operations; 2) achieve their performance objectives within schedule and budget; and 3) comply with the Consolidated Plan.

Internal controls have been designed to ensure adequate segregation of duties. RDA prepares agreements for non-housing activities supported by CDBG. RDA also establishes accounts in cooperation with the Department of Community and Economic Development. Invoices are monitored for compliance with the approved spending plan and federal regulations. The RDA administers the City of Easton's Integrated Disbursement and Information System (IDIS). The RDA is also has primary responsible for setting up and administering activities. The City's monitoring standards and procedures ensure that statutory and regulatory requirements are being met and the information submitted to HUD is correct and complete.

In accordance with HUD's Community Planning and Development Notice 03-09, the City of Easton will implement outcomes and performance measures for the CDBG Program. In accordance with the HUD Training Manual and Guidebook Community Planning and Development Outcome Performance Measurement Framework, the City of Easton will incorporate HUD's recommended system into its IDIS reporting and its Consolidated Annual Performance and Evaluation Report (CAPER).

The RDA monitors the various programs and activities that are funded with CDBG dollars. A subrecipient monitoring plan has been put in place to ensure compliance by agencies funded with the CDBG public service and public facilities funding. The following key components of the monitoring process ensure that the City's CP goals are being met in a timely and efficient manner:

Recordkeeping Systems – Recordkeeping requirements outlined in 24 CFR Part 570.506 are adhered to. Each project file is documented as to eligibility and national objective, the beneficiaries of the activity, procurements, agreements and related compliance issues.

Financial Management – All financial transactions are carefully recorded and reconciled between the in-house system and IDIS.

Audit Management – All audits are conducted in accordance with federal and State regulations, specifically federal OMB circulars A-128 and A-133.

APPENDIX 1



SF 424

The SF 424 is part of the FY 2014 Annual Action Plan. SF 424 form fields are included in this document.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted		Applicant Identifier		Type of Submission	
Date Received by state		State Identifier		Application	Pre-application
Date Received by HUD		Federal Identifier		<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
				<input type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information					
City of Easton					
One South Third Street, 4th Floor			Organizational DUNS: 07-362-1021		
			Organizational Unit:		
Easton		PA		Department of Community and Economic Development	
18042		USA			
Employer Identification Number (EIN):			Northampton		
24-6000693			Project start date: 01/14		
Applicant Type:			Specify Other Type if necessary:		
Local Government: City					
Program Funding			U.S. Department of Housing and Urban Development		
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding					
Community Development Block Grant			14.218 Entitlement Grant		
CDBG Project Titles			Description of Areas Affected by CDBG Project(s): City of Easton		
CDBG Grant Amount \$ 668,000		Additional HUD Grant(s) Leveraged		Describe	
Additional Federal Funds Leveraged			Additional State Funds Leveraged		
Locally Leveraged Funds			Grantee Funds Leveraged		
Anticipated Program Income \$100,000			Other (Describe)		
Total Funds Leveraged for CDBG-based Project(s) \$768,000					
Home Investment Partnerships Program					
HOME Project Titles			Description of Areas Affected by HOME Project(s)		
HOME Grant Amount \$		\$Additional HUD Grant(s) Leveraged		Describe	
\$Additional Federal Funds Leveraged			\$Additional State Funds Leveraged		
\$Locally Leveraged Funds			\$Grantee Funds Leveraged		
\$Anticipated Program Income			Other (Describe)		
Total Funds Leveraged for HOME-based Project(s)					

Housing Opportunities for People with AIDS		
HOPWA Project Titles		
HOPWA Grant Amount: \$	Additional HUD Grant(s) Leveraged	Describe
Additional Federal Funds Leveraged		Additional State Funds Leveraged
Locally Leveraged Funds		Grantee Funds Leveraged
Anticipated Program Income		Other (Describe)
Total Funds Leveraged for HOPWA-based Project(s)		

Emergency Shelter Grants Program		
ESG Project Titles		Description of Areas Affected by ESG Project(s)
ESG Grant Amount: \$	Additional HUD Grant(s) Leveraged	Describe
Additional Federal Funds Leveraged		Additional State Funds Leveraged
Locally Leveraged Funds \$		Grantee Funds Leveraged
\$Anticipated Program Income		Other (Describe)
Total Funds Leveraged for ESG-based Project(s)		

Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts	<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Gretchen		Longenbach
Director		
glongenbach@easton-pa.gov	TEL: (610) 250-6719	Fax: (610) 250-6789
Signature of Authorized Representative: Salvatore J. Panto, Jr., MAYOR		Date Signed

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

<hr/>	<input type="text"/>
Signature/Authorized Official	Date
<input type="text" value="Hon. Salvatore J. Panto"/>	
Name	
<input type="text" value="Mayor"/>	
Title	
<input type="text" value="One South Third Street, 3rd Floor"/>	
Address	
<input type="text" value="Easton PA 18042"/>	
City/State/Zip	
<input type="text" value="610-250-6610"/>	
Telephone Number	

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2014 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public

improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official	Date
<div style="border: 1px solid black; padding: 2px; width: 100%;">Hon. Salvatore J. Panto</div>	
Name	
<div style="border: 1px solid black; padding: 2px; width: 100%;">Mayor</div>	
Title	
<div style="border: 1px solid black; padding: 2px; width: 100%;">One South Third Street, 3rd Floor</div>	
Address	
<div style="border: 1px solid black; padding: 2px; width: 100%;">Easton PA 18042</div>	
City/State/Zip	
<div style="border: 1px solid black; padding: 2px; width: 100%;">610-250-6610</div>	
Telephone Number	

NOT APPLICABLE

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

NOT APPLICABLE

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

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Signature/Authorized Official	Date
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City/State/Zip	
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Telephone Number	

NOT APPLICABLE

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals

and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction

Signature/Authorized Official	Date
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Name	
<input style="width: 100%; height: 20px;" type="text"/>	
Title	
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Address	
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City/State/Zip	
<input style="width: 100%; height: 20px;" type="text"/>	
Telephone Number	

NOT APPLICABLE

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Place Name	Street	City	County	State	Zip
City Hall	One South Third Street, 3rd Floor	Easton	Northampton	PA	18042

Check if there are workplaces on file that are not identified here.

This information with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching

requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

APPENDIX 2

Evidence of Citizen Participation

NOTICE OF PUBLIC DISPLAY AND PUBLIC HEARING

ANNUAL ACTION PLAN

CITY OF EASTON, PA

In accordance with the Federal regulations at 24 CFR, Part 91, the City of Easton has prepared an Action Plan for the Fortieth Year Fiscal Year 2014 Program.

The City of Easton will hold a public hearing on Wednesday, October 9, 2013, at 6:00 p.m. to solicit citizen comments on the Action Plan for F.Y. 2014. The hearing will be held in the Council meeting room, City Hall, One South Third Street,, Easton, PA 18042.

Copies of the Action Plan for F.Y. 2014 are available for public inspection and review at the following locations for a thirty-day period from September 20, 2013 to October 21, 2013.

City Clerk's Office
Easton Government Center, 6th Floor
One South Third Street

County Government Services Center
Washington and Seventh Streets

Easton Public Library
Church and Sixth Streets

Easton Area Neighborhood Centers
902 Philadelphia Road

The Plan will be posted on line at: **www.easton-pa.gov**
(The Plan will be provided in alternative formats for persons with special needs. Please contact the Community and Economic Development office as stated below.)

The annual plan identifies the activities that will be undertaken to address priority needs and local objectives. Such activities include support for non-profit public service agencies, economic development activities, acquisition/rehab/resale of homes, street improvements, playground improvements, and building improvements for EACC. The City expects to receive an entitlement grant of \$668,000 and generate approximately \$100,000 in

program income for the Community Development Block Grant program year which will run January 1, 2014 through December 31, 2014.

Historic Preservation

The City will be undertaking an evaluation of the activities to be funded in an effort to identify historic and archaeological resources that may be affected by the activities. By this Notice, the City invites interested parties who have an interest in activities that may impact historic and archaeological resources to make themselves known. Parties should contact the Community and Economic Development Office, at City Hall at the address below or call 610-250-6719 or (TTY: PA Telecommunications Relay Center: 7-1-1). The City will involve such parties in the notification and review process of the National Council on Historic Preservation as set forth in Part 800.

Flood Plain

In accordance with Sections 4 and 7 of federal Executive Order 11988, Floodplain Management, the City of Easton is requesting public input on its evaluation of a proposal to spend CDBG funds for projects that may impact on the flood plain. This notice is issued prior to final action granting project approval so as to provide an opportunity for early public review.

The proposed actions may affect the floodplain. The project site may be in areas predicted to be inundated by a flood event having a one (1%) percent probability of recurring each year (this is the 100-year base flood.) The City of Easton is reviewing the actions for their effect on passage of floodwaters, for alternatives to floodplain development, and for consistency with federal, state and local policies and regulations on floodplain management.

The City of Easton intends to submit the Action Plan for F.Y. 2014 to the U.S. Department of Housing and Urban Development (HUD) on or about November 15, 2013. Interested persons are encouraged to express their views on the Action Plan for F.Y. 2014 at the public hearing or in writing to the Bureau of Community & Economic Development, Easton Government Center, 1 South Third Street, 4th Floor, Easton, PA 18042, Attention: Ms. Gretchen Longenbach, Director. All comments received by October 21, 2013 will be considered.

APPENDIX 3

Evidence of Notification per 24 CFR
Part 91.100(4)



CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

June 24, 2013

Wayne Dumont, Jr.
Warren County Planning Dept.
165 County Route 519 South
Belvidere, NJ 07823-1949

Dear Wayne Dumont, Jr.:

The City of Easton has begun the process of preparing the F.Y. 2014 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing on or by October 21, 2013 or participate in the public hearings on July 24 and October 9, 2013, or October 23, 2013 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 20, 2013. Copies will be available at the Easton Public Library as well as at City Hall and on the city's website: **www.easton-pa.gov**

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Gretchen Longenbach".

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor



CITY OF EASTON PENNSYLVANIA

Department of Community & Economic Development

Invitation to Apply for a Fiscal Year 2014 City of Easton Community Development Block Grant as funded by the US Department of Housing and Urban Development

You are invited to submit an application to the City of Easton for Community Development Block Grant (CDBG) funding for F.Y. 2014. The application is due by **July 15, 2013 at 3:00 p.m.** to the City of Easton Redevelopment Authority, Department of Community Development to be eligible for funding consideration. There are no exceptions to this deadline.

The City anticipates receiving approximately **\$720,000** from the Fiscal Year 2014 US Department of Housing and Urban Development (HUD) CDBG Program. Of the total grant award, approximately **\$576,000** will be allocated to projects in the City and to eligible non-profit agencies. No more than 15% of the City grant may be used for public service activities. In making decisions for funding, the City of Easton will consider factors such as the eligibility and national objective to assist low- and moderate-income individuals for each project. The City will also consider whether the project provides substantial community benefits and if the project is ready for implementation. Matching funds are not required however, projects with additional funding sources will be more favorably received.

The application and general list of eligible activities are available on the City of Easton website www.easton-pa.gov under:

Community and Economic Development
Forms and Documents
Community Block Grant Program
2014 CDBG Application

If you have any questions about eligibility for your activity or need to have an application mailed to you, please contact **Carol Tone at 610-250-6770**. Also note, the application requires an approval by the governing body of the applicant and must be signed by an authorized representative of the applicant.

A workshop to discuss the grant and the FY 2014 Community Development Block Grant application will be held on Tuesday, July 9, 2013 at 4:00PM, City Hall, Alpha Building, 1 South 3rd, Easton, PA, 18042. During this presentation, important information on the types of projects that are appropriate and eligible to receive CDBG funding will be reviewed along with US HUD rules and regulations governing the program. Attendance by a representative is strongly recommended.

Projects must serve lower income residents. A map depicting the low-moderate income areas in the City is provided with the application.

Projects serving an area smaller than a Block Group may be qualified by means of an income survey for those families who will benefit from each project. **For surveys, fifty-one percent (51%) of the persons living in the service area must be considered low/moderate income.** Surveys must be undertaken by responsible individuals from the community. Please contact us prior to undertaking a survey, as US HUD must approve the process. Handicap barrier removal projects do not require surveys.

If more than one project is proposed, a separate form must be utilized for each project. If more than one application is submitted, projects must be **numbered by priority** by the applicant at the time of submission.

Please note that Federal wage rates (Davis-Bacon Act) apply to all construction or renovation projects under this program and that **the applicant is responsible for all engineering and traffic control costs.**

The application must include a complete project description, with a cost estimate prepared by an individual knowledgeable in the preparation of such estimates, using Federal construction requirements, including, but not limited to, Federal wage rates.

The City of Easton takes fair housing responsibilities very seriously. Any projects that include a housing component must be in compliance with all City, State and Federal Fair Housing Regulations.

Thank you for considering the submission of an application to the City of Easton Community Development Block Grant Program. We are looking forward to working with you to ensure a successful year of grant applications.

Please do not hesitate to contact our office with any questions concerning the enclosed grant application.

Sincerely,

Gretchen Longenbach
Director, Community and Economic Development



CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

June 24, 2013

Alicia Karner, Director of DCED
Northampton County
669 Washington Street
Easton, PA 18042

Dear Alicia Karner, Director of DCED:

The City of Easton has begun the process of preparing the F.Y. 2014 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing on or by October 21, 2013 or participate in the public hearings on July 24 and October 9, 2013, or October 23, 2013 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 20, 2013. Copies will be available at the Easton Public Library as well as at City Hall and on the city's website: www.easton-pa.gov

Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor



CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

June 24, 2013

Jennifer Smethers, Township Manager
Williams Township
655 Cider Press Road
Easton, PA 18042-8746

Dear Jennifer Smethers, Township Manager:

The City of Easton has begun the process of preparing the F.Y. 2014 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing on or by October 21, 2013 or participate in the public hearings on July 24 and October 9, 2013, or October 23, 2013 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

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Thank you for your attention to this matter.

Sincerely,

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Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor



CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

June 24, 2013

Charles Seip, Sr., Mayor
Clendon Borough
24 Franklin Street
Glendon, PA 18042-6805

Dear Charles Seip, Sr., Mayor:

The City of Easton has begun the process of preparing the F.Y. 2014 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing on or by October 21, 2013 or participate in the public hearings on July 24 and October 9, 2013, or October 23, 2013 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

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Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor



CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

June 24, 2013

Gerald Gross, Mayor
West Easton Borough
237 7th Street
West Easton, PA 18042-6172

Dear Mr. Gross:

The City of Easton has begun the process of preparing the F.Y. 2014 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing on or by October 21, 2013 or participate in the public hearings on July 24 and October 9, 2013, or October 23, 2013 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

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Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor



CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

June 24, 2013

Karen Lohrman, Secretary
Borough of Wilson
2040 Hay Terrace
Easton, PA 18042-4617

Dear Ms. Lohrman:

The City of Easton has begun the process of preparing the F.Y. 2014 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing on or by October 21, 2013 or participate in the public hearings on July 24 and October 9, 2013, or October 23, 2013 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

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Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor



CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

June 24, 2013

Christopher Christman, Manager
Palmer Township
3 Weller Place
Palmer, PA 18045-1975

Dear Mr. Christman:

The City of Easton has begun the process of preparing the F.Y. 2014 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing on or by October 21, 2013 or participate in the public hearings on July 24 and October 9, 2013, or October 23, 2013 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 20, 2013. Copies will be available at the Easton Public Library as well as at City Hall and on the city's website: www.easton-pa.gov

Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor



CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

June 24, 2013

Cynthia Carman, Planning Director
Palmer Township
PO Box 3039
Easton, PA 18044-3039

Dear Ms. Carman:

The City of Easton has begun the process of preparing the F.Y. 2014 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing on or by October 21, 2013 or participate in the public hearings on July 24 and October 9, 2013, or October 23, 2013 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

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Thank you for your attention to this matter.

Sincerely,

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Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor



CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

June 24, 2013

John Cornell, Township Manager
Forks Township
1606 Sullivan Trail
Easton, PA 18040-8332

Dear Mr. Cornell:

The City of Easton has begun the process of preparing the F.Y. 2014 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing on or by October 21, 2013 or participate in the public hearings on July 24 and October 9, 2013, or October 23, 2013 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 20, 2013. Copies will be available at the Easton Public Library as well as at City Hall and on the city's website: **www.easton-pa.gov**

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Gretchen Longenbach".

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor



CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

June 24, 2013

Susan McGinley, Superintendent
Easton School District
401 S. 25th Street
Easton, PA 18045-2700

Dear Ms. McGinley:

The City of Easton has begun the process of preparing the F.Y. 2014 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing on or by October 21, 2013 or participate in the public hearings on July 24 and October 9, 2013, or October 23, 2013 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 20, 2013. Copies will be available at the Easton Public Library as well as at City Hall and on the city's website: www.easton-pa.gov

Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor

Jen Antinero
Communities in Schools
PO Box 722
Allentown, PA 18101

Anita Mitchell
Easton Community Center
901 Washington Street
Easton, PA 18042

Dean Young
Boys and Girls Club
PO Box 741
Easton, PA 18042

Ryan Champlin
CACLV
1337 E. 5th Street
Bethlehem, PA 18015

Gretchen Longenbach
GEDP
35 S. Third Street
Easton, PA 18042

Barbara Kowitz
NCH&GS
342 Northampton Street
Easton, PA 18042

Family Connections
Carolyn Serva
Cheston Elementary School
732 Coal Street
Easton, PA 18042

Jose Santiago
Salvation Army
110 Northampton Street
Easton, PA 18042

Amy Beck
Center for Independent Living
435 Allentown Drive
Allentown, PA 18109

Tom Moore
Habitat LV
245 N. Graham Street
Allentown, PA 18109

City of Easton
1 S. Third Street
Easton, PA 18042

Janice Komisor
Project of Easton
320 Ferry Street
Easton, PA 18042

Jim Gillick
Minsi Trail Council
991 Postal Rd.
Allentown, PA 18109

John Nicholas
EMA
908 Packer Street
Easton, PA 18042

Carol Jurchenko
NHS Lehigh Valley
239 N. 10th Street
Allentown, PA 18102

Terry Roman
Easton Neighborhood Center
902 Philadelphia Rd.
Easton, PA 18042

Judith Brunswick
Adult Skills Quest
3554 Southwood Drive
Easton, PA 18045

Randolph Simmons
We Apage You, Inc.
PO Box 254
Wernersville, PA 19565

APPENDIX 4. HUD Tables

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
City of Easton Police Department – Crime Awareness & Prevention

Project Description
Funds will be used for the Graffiti Removal Program, Police Mountain Bike Strike Force, and strategic saturation patrols.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location

LMI Census block groups: CT 142 - BG 1,2,3,4,5; CT 143 - BG 1,2,3; CT 144 - BG 1,2,3; CT 145 - BG 2;
CT 146 - BG 1, 2

Objective Number SL-1	Project ID	Funding Sources: CDBG \$34,143 ESG HOME HOPWA Total Formula \$34,143 Prior Year Funds Assisted Housing PHA Other Funding Total \$34,143
HUD Matrix Code 051	CDBG Citation 570.201(e)	
Type of Recipient Local Government	CDBG National Objective 570.208(a)(1)	
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14	
Performance Indicator 01 People	Annual Units 15,351 People	
Local ID	Units Upon Completion	

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
Leigh High Valley Center for Independent Living (LVCIL) – Services to the Disabled

Project Description

LVCIL will incorporate the funding into its People Living in Accessible Community Environments Program (PLACE) which provides low-income City residents with disabilities who are homeless or at risk of being homeless with specialized housing services and skill training. PLACE follows national standards.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location
Citywide

Objective Number DH-1	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14
Performance Indicator 01 People	Annual Units 25 People
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$5,786
ESG	
HOME	
HOPWA	
Total Formula	\$5,786
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$5,786

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
ProJeCT of Easton - Student Success and Life Skills

Project Description
Support for Wraparound and Life Skills Training components of the Easton Middle School Success Program assisting middle school students.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location
Citywide

Objective Number SL-1	Project ID	Funding Sources: CDBG \$5,500 ESG HOME HOPWA Total Formula \$5,500 Prior Year Funds Assisted Housing PHA Other Funding Total \$5,500
HUD Matrix Code 05D	CDBG Citation 570.201(e)	
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(2)	
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14	
Performance Indicator 01 People	Annual Units 144 people	
Local ID	Units Upon Completion	

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
Weed & Seed – Summer Program

Project Description

The project offers asset building programming for school age children and their parents in the summertime from 4-7 on weeknights in Centennial Park. The program is intended to both combat gang recruitment and provide positive programming for school-age children in the West Ward neighborhood.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location
West Ward Neighborhood

Objective Number SL-3	Project ID
HUD Matrix Code 05D	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14
Performance Indicator 01 People	Annual Units 1,000 People
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$7,286
ESG	
HOME	
HOPWA	
Total Formula	\$7,286
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$7,286

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
Family Connections – In home educational assistance for pre-school students and parents

Project Description
Family Connections will run this program based on the nation standards set for the Parent Child Home Program (PCHP). Program's intent is to assist low-income households prepared their pre-kindergarten children for school, build positive parent-child interactions, and promote positive parenting skills.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location
Citywide

Objective Number SL-1	Project ID	Funding Sources: CDBG \$3,500 ESG HOME HOPWA Total Formula \$3,500 Prior Year Funds Assisted Housing PHA Other Funding Total \$3,500
HUD Matrix Code 05D	CDBG Citation 570.201(e)	
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(2)	
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14	
Performance Indicator 01 People	Annual Units 35 People	
Local ID	Units Upon Completion	

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
Greater Easton Development Partnership – Ambassadors Program

Project Description
Downtown program aimed at improving the central business district.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location
Downtown Easton's City Centre Square and central business district CT 144-1, 2, 3

Objective Number SL-3	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14
Performance Indicator 01 People	Annual Units 15,351 People
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$43,857
ESG	
HOME	
HOPWA	
Total Formula	\$43,857
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$43,857

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Infrastructure

Project Title
City of Easton Department of Public Works – Road Reconstruction

Project Description
Continuation of program to improve streets in low income areas. The activity includes roadway milling and curb and gutter reconstructions and alleviation of water run-off problems due to increased road heights. Streets to be improved are identified during the program year.

The City will identify one or more streets to be paved in the spring, 2014.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location
LMI Census block groups: CT 142 - BG 1,2,3,4,5; CT 143 - BG 1,2,3; CT 144 - BG 1,2,3; CT 145 - BG 2;
CT 146 - BG 1,2

Objective Number SL-1	Project ID
HUD Matrix Code 03K	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14
Performance Indicator 01 People	Annual Units 15,351 People
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$50,000
ESG	
HOME	
HOPWA	
Total Formula	\$50,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$50,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Facilities

Project Title
City of Easton Department of Public Works - Recreation

Project Description
New playground improvements will installed at the Easton Area Neighborhood Center

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location
CT 14500, BG 2

Objective Number SL-3	Project ID	Funding Sources: CDBG \$25,000 ESG HOME HOPWA Total Formula \$25,000 Prior Year Funds Assisted Housing PHA Other Funding Total \$25,000
HUD Matrix Code 03F	CDBG Citation 570.201(c)	
Type of Recipient Local Government	CDBG National Objective 570.208(a)(1)	
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14	
Performance Indicator 11 Public Facilities	Annual Units 1 facility	
Local ID	Units Upon Completion	

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Facilities

Project Title
City of Easton Department of Public Works – Jacob Nicholas House

Project Description
Project includes stone wall repairs and HVAC upgrades. The Jacob Nicholas house is an historic structure that is being preserved to benefit the residents of the City of Easton.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location
Citywide

Objective Number SL-3	Project ID
HUD Matrix Code 03	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14
Performance Indicator 11 Public Facilities	Annual Units 1 facility
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$8,743
ESG	
HOME	
HOPWA	
Total Formula	\$8,743
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$8,743

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need

Other

Project Title

Easton Area Community Center (EACC) – Building Repairs

Project Description

EACC serves low-income and at risk adults and youth through various programming and activities in the West Ward Neighborhood. The building improvements will consist of actions to seal the building against water seepage and replace the 9th Street side marquee over the emergency door.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location

901 Washington Street, Easton PA 18042

Objective Number SL-3	Project ID
HUD Matrix Code 03D & 03E	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14
Performance Indicator 11 Public Facilities	Annual Units 1 facilities
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$4,500
ESG	
HOME	
HOPWA	
Total Formula	\$4,500
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$4,500

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Housing

Project Title
City of Easton Department of Planning & Codes - Code Enforcement

Project Description
Continued use of funds by the City in low income areas to enforce local codes by code and health officers in support of safe, decent housing and elimination blighting influences. Code enforcement reinforces all the other activities undertaken with CDBG funding by promoting decent and safe residential areas.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location

LMI Census block groups: CT 142 - BG 1,2,3,4,5; CT 143 - BG 1,2,3; CT 144 - BG 1,2,3; CT 145 - BG 2; CT 146 - BG 1,2

Objective Number DH-1	Project ID
HUD Matrix Code 15	CDBG Citation 570.202(c)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14
Performance Indicator 10 Housing Units	Annual Units 10,545 Housing Units
Local ID	Units Upon Completion

Funding Sources:

CDBG \$100,000
ESG
HOME
HOPWA
Total Formula \$100,000
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total \$100,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Easton

Priority Need:

Planning/Administration

Project Title:

City of Easton Department of Planning & Codes - Program Administration

Description:

Use of funds for costs associated with carrying out the CDBG program, including management, legal, audit, professional services, and office overhead.

Location/Target Area:

N/A

Objective Number	Project ID	Funding Sources: CDBG \$133,000 ESG HOME HOPWA Total Formula \$133,000 Prior Year Funds Assisted Housing PHA Other Funding Total \$133,000
HUD Matrix Code 21A	CDBG Citation 570.206	
Type of Recipient Local Government	CDBG National Objective N/A	
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14	
Performance Indicator N/A	Annual Units	
Local ID	Units Upon Completion	

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Easton

Priority Need:

Other

Project Title:

Department of Community & Economic Development - Disposition

Description:

Disposition - Use of funds for costs associated with interim maintenance and sale of acquired properties. The City has acquired and rehabilitated several properties over the past few years. These homes have been rehabilitated and are available for sale to income eligible homebuyers.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

City-wide

Objective Number DH-1	Project ID
HUD Matrix Code 02	CDBG Citation 570.201(b)
Type of Recipient	CDBG National Objective 570.208(b)(2)
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14
Performance Indicator 10 Housing Units	Annual Units 4 Housing Units
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$30,000
ESG	
HOME	
HOPWA	
Total Formula	\$30,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$30,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Easton

Priority Need:

Other

Project Title:

Department of Community & Economic Development - Acquisition

Description:

The City will acquire properties for the purposes of rehabilitation to prevent blight. After stabilization, the properties may be sold to investors or homebuyers.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

City-wide

Objective Number DH-1	Project ID
HUD Matrix Code 01	CDBG Citation 570.201(a)
Type of Recipient	CDBG National Objective 570.208(b)(2)
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14
Performance Indicator 10 Housing Units	Annual Units 4 Housing Units
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$38,957
ESG	
HOME	
HOPWA	
Total Formula	\$38,957
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$38,957

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Housing

Project Title
Department of Community & Economic Development – Housing Rehabilitation

Project Description
Properties that have been acquired will be rehabilitated and sold to low and moderate income buyers.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location
City-wide

Objective Number DH-1	Project ID
HUD Matrix Code 14A	CDBG Citation 570.201(n)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(3)
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14
Performance Indicator 10 Housing Units	Annual Units 2 Units
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$25,000
ESG	
HOME	
HOPWA	
Total Formula	\$25,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$25,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Administration

Project Title
Section 108 Loan Repayment

Project Description
Repayment of the Section 108 loan used to construct the community center in Neston Heights.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location
210 Jones Houston Way

Objective Number EO-3	Project ID
HUD Matrix Code 19F	CDBG Citation n.a.
Type of Recipient	CDBG National Objective n.a
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14
Performance Indicator n/a	Annual Units n/a
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$92,200
ESG	
HOME	
HOPWA	
Total Formula	\$92,200
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$92,200

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need

Economic Development

Project Title

Department of Community & Economic Development – Loan Capital

Project Description

Loan Capital for the revolving loan fund administered by EADC.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location

City - wide

Objective Number EO-3	Project ID	Funding Sources: CDBG \$20,000 ESG HOME HOPWA Total Formula \$20,000 Prior Year Funds Assisted Housing PHA Other Funding Total \$20,000
HUD Matrix Code 18A	CDBG Citation 570.203(b)	
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(4)	
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14	
Performance Indicator 08 Businesses	Annual Units 2 Businesses	
Local ID	Units Upon Completion	

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3
Consolidated Plan Listing of Projects**

Applicant's Name City of Easton

Priority Need
Economic Development

Project Title
Department of Community & Economic Development - Technical Assistance

Project Description
Consultant/ professional services will be used to provide technical assistance for the Silkmill Project Management Funds matched by Lafayette.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location
13th Street to the Delaware River, Lafayette Street to Northampton Street to City Centre Square

Objective Number EO-3	Project ID
HUD Matrix Code 18B	CDBG Citation 570.203(b)
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/14	Completion Date (mm/dd/yyyy) 12/31/14
Performance Indicator 08 Businesses	Annual Units 1 Business
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$40,000
ESG	
HOME	
HOPWA	
Total Formula	\$40,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$40,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

APPENDIX 5. Map

City of Easton CDBG Project Activities Map - FY2014

Legend

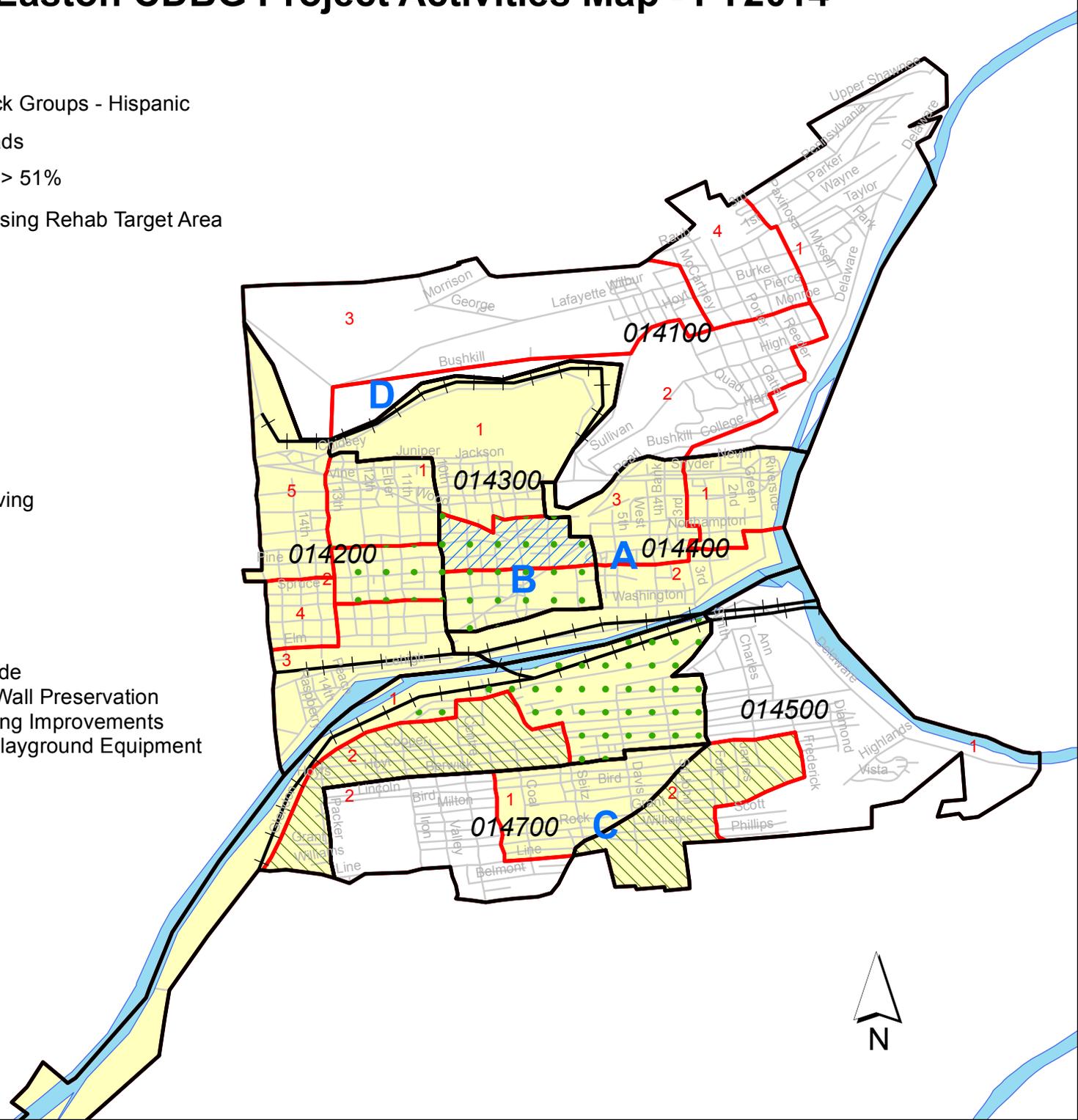
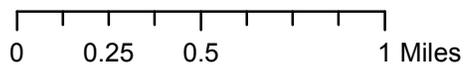
-  Easton Railroads
-  Census Tracts
-  Block Groups
-  Water
-  Block Groups - Black
-  Block Groups - Hispanic
-  Roads
-  LMI > 51%
-  Housing Rehab Target Area

City-wide Activities:

- Police Patrol
- Lehigh Valley Center for Independent Living
- ProJeCt of Easton
- Weed and Seed
- Family Connections
- Ambassadors Program

Site Specific Activities:

- Housing Rehab- West Ward & South Side
- A. Jacob Nichols House- HVAC & Stone Wall Preservation
- B. Easton Area Community Center- Building Improvements
- C. Easton Aarea Neighborhood Center- Playground Equipment
- D. Bushkill Creek TA- Silk Mill



6. Housing Authority of the City of Easton - CFP Tables

Capital Fund Program--Five Year Action Plan

U.S. Department of Housing and Urban Development of Housing and Urban Development

Office of Public and Indian Housing Office of Public and Indian Housing

OMB No. 2577-0226

OMB No. 2577-0226

Expires 4/30/2011

Expires 4/30/2011

Part I: Summary (continuation)								
PHA Name/Number: Easton Housing Authority		Locality (City/County & State): Easton, Northampton, PA			Original 5-Year Plan	Revision N	Original 5-Year Plan	Revision N
A.	Development Number and Name	Work Statement for Year <u>2012</u>	Work Statement for Year <u>2013</u>	Work Statement for Year <u>2014</u>	Work Statement for Year <u>2015</u>	Work Statement for Year <u>2016</u>		
		FFY <u>2012</u>	FFY <u>2012</u>	FFY <u>2012</u>	FFY <u>2012</u>	FFY <u>2012</u>	FFY <u>2012</u>	
	AMP#1, PA24-3 DELAWARE TERRACE ANNEX	ANNUAL STATEMENT	\$84,008.50		\$133,508.50			
	AND SCATTERED SITES							
	AMP#2, PA24-2							
	JEFFERSON ST. &			\$184,000.00		\$85,383.60	\$144,342.00	
	N. UNION ST DEVELOPMENTS							
	AMP#4, PA24-4							
	BUSHKILL HOUSE &			\$153,170.80	\$56,892.10	\$56,892.10	\$66,300.00	
	WALTER HOUSE							
	AMP#999, PA24-9999							
	157 ADMIN BLDG			\$8,000.00				
	222 BLDG							
	AUTHORITY WIDE					\$18,000.00	\$10,367.00	

Part III: Supporting Pages—Management Needs Work Statement(s)				
Work Statement for Year 1 FFY <u>2013</u>	Work Statement for Year <u>2016</u> FFY <u>2013</u>		Work statement for Year <u>2017</u> FFY <u>2013</u>	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
See Annual Statement	Operations	\$87,540.60	Operations	\$87,540.60
	Management Improvements		Management Improvements	
	Staff Training	\$5,000.00	Staff Training	\$3,000.00
	MIS Taining	\$5,000.00	MIS Taining	\$2,000.00
	MIS Improvements	\$5,000.00	MIS Improvements	\$4,000.00
	Family Self-sufficiency	\$1,000.00	Family Self-sufficiency	\$1,000.00
	Resident Initiatives	\$5,000.00	Resident Initiatives	\$2,000.00
	Employee Benefits	\$20,000.00	Employee Benefits	\$20,000.00
	Administration		Administration	
	Advertising	\$2,000.00	Advertising	\$2,000.00
	Salaries/Benefits	\$40,770.30	Salaries/Benefits	\$40,770.30
	Legal	\$1,000.00	Legal	\$1,000.00
	Audit Costs	\$500.00	Audit Costs	\$500.00
	Fees/Costs		Fees/Costs	
	A/E, Consultants	\$20,000.00	A/E, Consultants	\$20,000.00
	Non Dwelling Equipment		Non Dwelling Equipment	
	MIS Hardware	\$5,000.00	MIS Hardware	\$10,883.10
	Office Equipment	\$3,000.00	Office Equipment	\$2,000.00
			Purchase Vehicle	\$20,000.00
	Office Equipment	\$200,810.90	Subtotal of Estimated Cost	\$216,694.00

Capital Fund Program—Five -Year Action Plan

U.S. Department of Housing and Urban Development

Of Public and Indian Housing Office

OMB No. 2577-0226

Expires 4/20/2011

Part II: Supporting Pages—Physical Needs Work Statement(s)

Work Statement for Year FFY <u>2013</u>	Work Statement for Year: <u>2016</u> FFY <u>2013</u>			Work Statement for Year: <u>2017</u> FFY <u>2013</u>		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See Annual Statement	AMP#2, PA 24-2, Jefferson & N. Union St. Developments			AMP#4, PA24-4, Walter House: PA24-6C Bushkill House		
	Repoint and repair select stone walls	2	\$28,383.60	Install/Repair/Replace Awnings	2	\$4,000.00
	Replace ext. fire alarm boxes & alarm bells	15	\$20,000.00	Upgrade Electric	1	\$4,000.00
	Rehab bathrooms	55	\$20,000.00	Plumbing Rehab	45	\$30,000.00
	Install stove top suppression systems	55	\$10,000.00	Repair/Replace Roof	1	\$12,000.00
	Replace select curbs/sidewalks/steps	500 Ft.	\$7,000.00	Repair/Replace Heating/HotWater System	1	\$12,000.00
	AMP#1, PA24-3 Annex: PA24-6A, Scattered Sites			Install/upgrade addressable system	1	\$1,500.00
	Repair/replace select curbs/sidewalks/steps	500 Ft.	\$9,008.50	Resurface parking lots/pads	2	\$2,800.00
	Upgrade Waterheaters	12	\$5,500.00	AMP#2, PA24-2, JEFFERSON & N. UNION ST. DEVELOPMENTS		
	Upgrade ext. lighting to energy efficient	12	\$18,000.00	Upgrade exterior lighting to energy efficient	12	\$3,000.00
	Landscape, erosion, trees	500 Ft.	\$5,000.00	Replace siding, windows, gutters, insulate	18	\$40,000.00
	Refinish/replace tile/hardwood floors	12	\$30,000.00	Replace family unit roofs	18	\$76,333.50
	Replace sidings/ext doors/screen doors	12	\$36,000.00	Replace entrance, storm doors	36	\$8,000.00
	Replace roofs/gutters	12	\$20,000.00	Landscape, erosion, trees	500 Ft.	\$1,000.00
	Rehab plumbing	12	\$5,000.00	Renovate kitchens	12	\$10,008.50
	Upgrade electric	12	\$5,000.00	Install dryer hookup capabilities	18	\$6,000.00
	AUTHORITY WIDE			AMP#999, PA24-9999, 157 & 222 BUILDINGS		
	Development security upgrade/install	2	\$5,000.00	Replace carpet	1	\$4,367.00
	Appliance Replacement	40	\$8,000.00	Electrical upgrades @ 157	1	\$2,000.00
	Landscape, erosion, trees	500 Ft.	\$5,000.00	Replace roof @ 222	1	\$4,000.00
	Subtotal of Estimated Cost		\$236,892.10	Subtotal of Estimated Cost		\$221,009.00

Part I: Summary					
PHA Name: Easton Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:PA26R024501-10 Date of CFFP:		FEY of Grant: 2010 FFY of Grant Approval:	
Type of Grant ■ Original Annual Statement ■ Reserve for Disasters/Emergencies [*Performance and Evaluation Report for Period Ending: [*Revised Annual Statement (revision no:) [*Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) '				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	25,005.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities 4	225,049.00			
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 — 19)	250,054.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security — Soft Costs				
24	Amount of line 20 Related to Security — Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

To be completed for the Performance and Evaluation Report.
 ' To be completed for the Performance and Evaluation Report of a Revised Annual Statement.
 PHAs with under 250 units in management may use 100% of CFP Grants for operations. 4
 RHF funds shall be included here.

Part I: Summary					
PIA Name: Easton Housing Authority		Grant Type and Number Capital Fund Program Grant No: Date of CFFP:		Housing Factor Grant No: PA26R024501-10	
				FY of Grant: 2010	
				FY of Grant Approval:	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disaster/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final			Annual Performance Statement (revision no:) and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
Signature of Executive Director		Date	9/21/2012	Signature of Public Housing Director	Date

Part I: Summary					
PHA Name: Easton Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:PA26R024502-10 Date of CFFP:		FFY of Grant: 2010 FFY of Grant Approval:	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies [Performance and Evaluation Report for Period Ending:] [Revised Annual Statement (revision no:) [Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21)'				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities 4	158,329.00			
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 — 19)	158,329.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security — Soft Costs				
24	Amount of line 20 Related to Security — Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

To be completed for the Performance and Evaluation Report.
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 PHAs with under 250 units in management may use 100% of CFP Grants for operations. 4
 RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and Capital
 Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part I: Summary					
PIIA Name: Easton Housing Authority		Grant Type and Number Capital Fund Program Grant No: Date of CFFP:		Housing Factor Grant No: PA26R024502-10	
				F.Y. of Grant: 2010	
				F.Y. of Grant Approval:	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Reserve for Disaster/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final			Annual Performance Statement (revision no:) and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
Signature of Executive Director		Date	9/21/2012	Signature of Public Housing Director	Date

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and Capital Fund
 Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Easton Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:PA26R024502-11		FFY of Grant: 2011	
		Date of CFFP:		FFY of Grant Approval:	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies [Performance and Evaluation Report for Period Ending:]		[Revised Annual Statement (revision no:) [Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ¹				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴	77,093.00			
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 — 19)	77,093.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security — Soft Costs				
24	Amount of line 20 Related to Security — Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

To be completed for the Performance and Evaluation Report.
¹ To be completed for the Performance and Evaluation Report of a Revised Annual Statement.
 PHAs with under 250 units in management may use 100% of CFP Grants for operations. ⁴
 RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and Capital
 Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part I: Summary					
PHA Name: Easton Housing Authority		Grant Type and Number Capital Fund Program Grant No: Date of CFFP:		Housing Factor Grant No: PA26R024502-11	
				FFY of Grant: 2011	
				FFY of Grant Approval:	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final <input type="checkbox"/> Reserve for Disaster/Emergencies			Annual Performance Statement (revision no:) and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
Signature of Executive Director		Date		Signature of Public Housing Director	
		9/21/2012			

Part I: Summary					
PHA Name: Easton Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:PA26R024501-11		FFY of Grant: 2011	
		Date of CFFP:		FFY of Grant Approval:	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) '				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	25,498.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities 4	229,491.00			
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 — 19)	254,989.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security — Soft Costs				
24	Amount of line 20 Related to Security — Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

To be completed for the Performance and Evaluation Report.
 ' To be completed for the Performance and Evaluation Report of a Revised Annual Statement.
 PHAs with under 250 units in management may use 100% of CFP Grants for operations. 4
 RHF funds shall be included here.

Part I: Summary					
PIIA Name: Easton Housing Authority		Grant Type and Number Capital Fund Program Grant No: Date of CFFP:		Housing Factor Grant No: PA26R024501-11	
				FY of Grant: 2011	
				FY of Grant Approval:	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disaster/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final			Annual Performance Statement (revision no:) and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
Signature of Executive Director 		Date	Signature of Public Housing Director		Date
		9/21/2012			

Part I: Summary					
PHA Name: Easton Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:PA26R024501-12		FEY of Grant: 2012	
		Date of CFFP:		FFY of Grant Approval:	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies		[Revised Annual Statement (revision no:) [Final Performance and Evaluation Report			
[Performance and Evaluation Report for Period Ending:					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21)'				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	26,530.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities 4	238,775.00			
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 — 19)	265,305.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security — Soft Costs				
24	Amount of line 20 Related to Security — Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

To be completed for the Performance and Evaluation Report.
 'To be completed for the Performance and Evaluation Report of a Revised Annual Statement.
 PHAs with under 250 units in management may use 100% of CFP Grants for operations. 4
 RHF funds shall be included here.

Part I: Summary					
PIHA Name: Easton Housing Authority		Grant Type and Number Capital Fund Program Grant No: Date of CFFP:		Housing Factor Grant No: PA26R024501-12	
				FY of Grant: 2012	
				FY of Grant Approval:	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disaster/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final			Annual Performance Statement (revision no:) and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
Signature of Executive Director 		Date 9/21/2012		Signature of Public Housing Director	
				Date	