FY 2013 ANNUAL PLAN
CITY OF EASTON, PENNSYLVANIA

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Annual Action Plan

The Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

Narrative Responses

ACTION PLAN

Annual Action Plan includes the SF 424 and is due every year no less than 45 days prior to the start of the grantee's program year start date. HUD does not accept plans between August 15 and November 15.

Executive Summary 91.220(b)

1. The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

During Fiscal Year (FY) 2013, the City of Easton will fund activities in furtherance of the objectives and priorities identified in the Strategic Plan for the five years from 2010 to 2014.

The Strategic Plan identified the following Housing and Community Development goals and objectives:

HOUSING GOALS AND OBJECTIVES

- **Rehabilitation of Existing Housing Stock:** Promote the rehabilitation and preservation of Easton's existing housing stock through the various rehabilitation programs and code enforcement activities.

  Objective: Acquire five (5) units for rehabilitation and resale to income eligible buyers over the next five years.

  Objective: Aid in the prevention of slum and blight areas and the promotion of safe, decent housing by inspecting 10,545 structures per year (52,725 units over five years) for minimum compliance with local codes by health and code enforcement officers.

  Objective: Assist 20 households over the next five years through the Single-Family Rehabilitation Program (funded through yearly State of

Pennsylvania HOME funds allocation). This projection is subject to change based on the availability of funds from the State.

Objective: Assist three (3) households per year with repairs including but not limited to repair or replacement of heating system, hot water heaters, and other vital household infrastructure. Referrals from this program will be required from code officers, health code officers, and/or police and fire personnel.

- **Homeownership Opportunities:** Expand homeownership opportunities for very low and low income individuals and households. The City of Easton will consider the challenge of increasing the percentage of homeowners in the community by assisting current City residents who are renting to make the transition to homeownership.

  Objective: Over the next five years, provide homeownership counseling to 50 first-time homebuyer households through the Community Action Committee of the Lehigh Valley (CACLV).

  Objective: Continue to support the efforts of Neighborhood Housing Services of the Lehigh Valley (NHSLV) in providing down payment and closing cost assistance to first-time homebuyers with very low and low incomes.

  Objective: Provide homeownership opportunities to two (2) homebuyers through the Neighborhood Stabilization Program, six (6) units through the EDI grant, and two (2) units through CDBG funding.

- **Rental Housing Activities:**

  Objective: Continue to support the Easton Housing Authority's HOPE VI grant in the creation of 96 affordable rental housing units.

  Objective: Support actions by other organizations to create decent affordable rental housing for special needs populations.

HOMELESS GOALS AND OBJECTIVES

- **Homeless Activities:** Work with local nonprofit organizations and social service agencies to provide supportive services to the homeless population and to those at-risk of becoming homeless, including area youth.

  Objective: Assist 200 individuals per year (1,000 total over five years) through the Clients to Success (CTS) Program administered by the Easton Area Neighborhood Center, Inc. (EANC). Through the CTS program, EANC works with low income clients to improve their self-sufficiency and independence. This program supports the goal of homeless prevention.

  Objective: Continue to rent space to Safe Harbor for operation of its emergency shelter for $1 per year. Safe Harbor's emergency shelter has space for 26 men and women. Safe Harbor also provides life skills counseling, meals, and referral services.

NON-HOUSING COMMUNITY DEVELOPMENT GOALS AND OBJECTIVES

- **Public Facility Improvements:** Public facility improvements in the City of Easton are important to supporting the quality of life by providing adequate space for the provision of services, holding of events that bring the community together, and addressing public safety concerns. In addition, Easton's various public facilities also support the need for open space and recreation amidst the City's urban setting.

  Objective: The City's long-term goal is to assist with public facilities improvements at 10 public facilities throughout the City. Projects can include rehabilitation, repairs, accessibility improvements, and other enhancements to public facilities, such as parks and playgrounds safety replacements, police and fire stations, parking facilities, City parks, and City Hall.

- **Infrastructure Improvements:** Public infrastructure in many CDBG-eligible areas of Easton is inadequate for current demands. Priority projects in the infrastructure category include the reconstruction of streets and sidewalks that are heavily traveled and in need of repair (including repaving, streetscape beautification, tree planting, and curb cut improvements). In addition, water and sewer improvements and storm water management improvements are a high priority in the City. Infrastructure Improvement projects will contribute to the safety and quality of life of neighborhoods throughout the City of Easton and will benefit LMI persons.

  Objective: The City's long-term goal is to assist with infrastructure improvements that benefit 10,000 LMI persons and 50 public facilities (trees) over the next five years. The City of Easton will provide financial assistance to improve the existing infrastructure in the City of Easton, including street reconstruction, sidewalk improvements, streetscape enhancements, storm water management, sanitary sewer service, reduced flooding, and improved delivery of goods and services.

- **Economic Development:** The City works with private industries, businesses, developers, and social service agencies in an effort to coordinate economic development activities, including businesses recruitment and retention, job growth, employment training programs, etc. Downtown redevelopment and revitalization is an on-going activity in the City of Easton. The City of Easton continues to develop its business base. In addition, increased investments in tourism, historic preservation, and revitalization of properties in and around the downtown have made Easton a tourist destination for both residents and visitors alike. There continues to be a need for business recruitment and retention. As such, economic development will remain an important priority in the overall revitalization of Easton.

  Objective: The City's long-term goal is to assist 20 businesses over the next five years through economic development initiatives. The City of Easton will continue to support activities and programs that provide a stable and balanced economic base. The City intends to develop a retail incubator to stimulate development in the downtown. Direct financial assistance will be provided to businesses that will employ low to moderate income persons. The City will provide for and support a variety of goods and services,

including business recruitment and retention, commercial and industrial redevelopment, and business district improvements and programming through the Easton Main Street Initiative.

- **Public Services:** There is a variety of public services available in Easton to address human service needs. In addition, there continues to be service needs that are important to the long-term ability of persons in Easton to live independently and to improve their economic status. The City of Easton will continue to support innovative services that address outstanding needs that provide a benefit to wide sectors of the community.

  Objective: The City of Easton will support vital public services such as youth programs, education and self-sufficiency programs, homeownership counseling programs, neighborhood policing, and other services to address the needs of LMI households in the City. The long-term goal of the City is to assist 1,075 LMI households and 500 LMI persons through public services over the next 5 years. In addition, the City of Easton will also support projects that provide benefits to all residents in the City, including such programs as the community policing program and the Ambassadors Clean and Safe program in the downtown.

  The City will ensure that all subrecipients' activities are in line with the City's targeted goals for low-moderate income communities that have been identified with income, racial and/or ethnic concentrations and are committed to ensuring that all projects meet the federal requirements for affirmatively furthering fair housing.

Outcome Performance Measures

HUD has developed an outcomes performance measurement system to collect information on outcomes of activities and to aggregate that information at the local and national level. Below is a list of Easton's proposed 2013 projects as matched with their HUD-approved performance measures.

PERFORMANCE MEASURES FY 2013

MUNICIPALITY	PROJECT	OUTCOME MEASURE	OBJECTIVE	OUTPUT
City of Easton – Police	Crime Awareness	Availability/Accessibility	Create a suitable living environment	15,351 persons
CACLV	Housing Counseling	Availability/Accessibility	Create a suitable living environment	15 households
Easton Area Neighborhood Center	Case Management	Availability/Accessibility	Create a suitable living environment	200 people
Greater Easton Development Partnership	General public services	Sustainability	Create a suitable living environment	15,351 persons

MUNICIPALITY	PROJECT	OUTCOME MEASURE	OBJECTIVE	OUTPUT
ProJeCT of Easton	Student Success and Life Skills	Availability/Accessibility	Create a suitable living environment	100 youths
Weed and Seed	Parenting Program	Availability/Accessibility	Create a suitable living environment	25 persons
Easton Area Community Center	Youth program	Availability/Accessibility	Create a suitable living environment	65 persons
Neighborhood Housing Services	Housing Counseling for homebuyers	Availability/Accessibility	Provide decent affordable housing	3 households
Northampton County Genealogical Society	Building Rehabilitation	Sustainability	Create a suitable living environment	1 public facility
Easton Emergency Squad	Building Rehabilitation	Sustainability	Create a suitable living environment	1 public facility
Dept. of Public Works	Road Reconstruction	Sustainability	Create a suitable living environment	15,351 persons
Dept. of Public Works	Streetscapes	Sustainability	Create a suitable living environment	15,351 persons
Dept. of Public Works	Recreation	Sustainability	Create a suitable living environment	5 facilities
Dept. of Public Works	Tree Planting	Sustainability	Create a suitable living environment	10 trees/public facilities
Dept. of Planning & Codes	Code Enforcement	Sustainability	Create a suitable living environment	10,545 units
Community & Economic Development	Program Administration	Not applicable		
Community & Economic Development	Section 108 Loan payment	Not applicable		
Community & Economic Development	Disposition	Availability/Accessibility	Provide decent affordable housing	4 units
Community & Economic Development	Acquisition	Availability/Accessibility	Provide decent affordable housing	4 units
Community & Economic Development	Rehabilitation	Availability/Accessibility	Provide decent affordable housing	2 units
Dept. of Community & Economic Development	Technical Assistance	Sustainability	Creating economic opportunity	2 Businesses
Dept. of Community & Economic Development	Loan Capital	Sustainability	Creating economic opportunity	2 Businesses

Evaluation of Past Performance

The City filed a Comprehensive Annual Performance and Evaluation Report (CAPER) with HUD for fiscal year 2011. The next CAPER, for FY 2012, will be prepared for submission to HUD by March 30, 2013. During 2010, the City completed a wide-array of activities including housing rehabilitation, parks improvements, street reconstruction, streetscapes improvements and public services. In 2011, the City spent $1,065,341.23 bringing its timeliness under the 1.5 threshold. The amount spent providing benefit to low income persons was 93.42%.

Of the funds received, all the funds were committed. A total of $1,065,341.23 was expended as shown below.

Acquisition/Disposition:	$ 58,180.00
Economic Development	$ 50,351.00
Housing Rehabilitation	$ 14,246.00
Homeownership	$ 0
Code Enforcement	$ 200,000.00
Homeless Facilities	$ 1,618.00
Street improvements	$ 81,881.00
Historic Preservation	$ 1,437.00
Fire Equipment	$ 4,396.00
Tree Planting	$ 4,708.00
Park/Recreation	$ 256,636.00
Public Services	$ 107,735.00
Administration	$ 189,354.07
Section 108 Loan Repayment	$ 94,799.16

During FY 2011, the City undertook several housing rehabilitation programs: Housing rehabilitation of owner-occupied and renter-occupied units and vacant property rehabilitation. Four (4) owner-occupied units were rehabilitated using HOME funds obtained from the Commonwealth of Pennsylvania. Lead Hazard Control funds were obtained from the allocation from HUD to the Commonwealth of Pennsylvania to support these rehabilitations. In addition, EDI funds were used to assist 11 homeowners and 5 rental units with energy efficiency. Two vacant properties were acquired and rehabilitation was initiated on properties located on Chidsey Street and on North 9th Street. NSP funds were used to acquire, rehabilitate and sell units as well. 2 are underway and one was sold in FY 2011.

The City provided financial support to other agencies to support homeownership as well. CACLV provided 25 households with homebuyer counseling services. The Easton Housing Authority continued to make progress with the HOPE VI program to replace the obsolete housing demolished at Delaware Terrace. As of the end of FY 2011, 56 family units and the 40 unit senior development have been constructed. The new development is called Neston Heights. In 2012, nine homeownership units were constructed, 5 sold, 7 under agreement. Units are built as sold. The City supported this development by constructing a new community center using a Section 108 loan.

The City provided financial support to organizations that prevent homelessness and house persons who are homeless. During FY 2011, the following were the services and beneficiaries:

Objective	Current Year (2011)	Cumulative 2010-2014
EANC – CTS Program	Service continued – 614 People.	1,440 people
Safe Harbor Shelter – Women's shelter	The City provides the building to the shelter at no charge.	Data suppressed
3rd Street Shelter for Women and children	City provided rehabilitation funds	199 people
Support Chronic Homeless goals of COC NE RAB	Support extended	
Homeless prevention – Northampton County HPRP	Northampton County provided homeless prevention funds, county-wide	506 persons - Prevention 522 persons Rapid Re-housing

The HUD Continuum of Care (CoC) Program funds awarded to the regional NE CoC.

Public facilities were improved using CDBG funds in 2011:

- Rehabilitation of the Jacob Nicholas House - CDBG funds are fully expended with additional work done in 2011.
- Heil Pool Improvements – work completed in 2011.
- Waterfront Park improvements – work continued in 2011.
- Mauch Chunk playground improvements completed in 2011.
- Trees planted (38) in Mauch Chunk Playground.
- Playground equipment purchased for Raspberry and Walnut Street parks in the West Ward.
- Improvements made at domestic violence shelter.
- Fire Equipment was purchased – evacuation chair for ladder truck.
- West Ward sidewalk improvements: crosswalk improvements and curb cuts on 6th and 7th Streets on Northampton Street completed and leveraged stimulus funding.
- Street improvements – West Ward – completed overlay of streets – Oak Street and Walnut Street.

Public Services support vital activities such as youth programs, education and self-sufficiency programs, homeownership counseling programs, neighborhood policing, and other services to address the needs of LMI households in the City. The activities and beneficiaries for the FY 2011 program included:

Objective	Description	Current Year (2011)	Cumulative 2010-2014
Easton Area Neighborhood Center	Clients to Success Program	614 people served	1,439 people served
GEDP Ambassador Program	Crime awareness, cleaning and beautification of downtown to prevent crime	2,123 people served	City-wide
CACLV	Counseling for homebuyers	25 people served	City-wide
Community Policing	Strategic patrols for crime awareness	2,123 people served	City-wide
Graffiti Removal	Crime awareness	15,605 people served	City-wide

Economic Development activities were undertaken to provide jobs to low and moderate income households.

- Bushkill Creek Corridor technical assistance
- Façade loans made to 5 businesses. The City pays the interest on the loans so that loans to borrowers have an effective rate of 0%.
- Downtown streetscape work continued with purchase of trash receptacles and planters
- GEDP oversaw the administration of the loan program with one loan ready to close in 2012 and another pending.
- Micro loans were made available through EDI funds to 24 businesses
- EDI funds were used to provide Energy Efficiency improvement grants to 10 businesses

The City used all of its CDBG funds for activities that met one of the three national objectives under the CDBG regulations during the reporting period. During 2011, 93.42%% of funds were expended on activities which benefit low to moderate income persons.

FY 2012 to date, the City has continued to seek additional sources of revenue to carry out is goals and objectives. The City has secured Local Share Assessment (LSA) funds (Gaming revenue) of $1 million to assist in the redevelopment of 4 properties to create new small businesses and market rate housing units.

Keystone Community funds, in the amount of $500,000, were secured for Phase II of the redevelopment of the former Pomeroy's store into 22 housing units and 1 commercial space to house medical offices.

The Main Street Program of PA DCED has provided a $50,000 grant to assist with improvement to the facades in the downtown. Elm Street funding continued in the Westward to stimulate redevelopment and rehabilitation. This grant is administered by CACLV.

The City received Redevelopment Assistance Capital Program (RACP) funds for redevelopment in the Bushkill Creek corridor and downtown for the redevelopment of the former Pomeroy's store and for the creation of the intermodal facility.

- $11 million – Bushkill Creek Corridor, including the Silk Mill - infrastructure
- $1.84 million - Pomeroy's Phase I – 22 housing units and 2 commercial spaces
- $4.7 million – Intermodal facility

CDBG funds were used by Greater Easton Development Partnership (GEDP) for Business Improvement loans have been used to assist 3 businesses.

Housing rehabilitation program funds were expanded by obtaining a line of credit from Merchants Bank. Old HOOP and HODAG funds were recaptured and will also be used for rehabilitation activities. The City reprogrammed old activity funds to housing rehabilitation. Northampton County received a HOME grant to be administered by the Land Trust to rehabilitate homes in Easton. The Redevelopment Authority will be administering the rehabilitation of the Land Trust funds in the City of Easton

The City is continuing to implement the Neighborhood Stabilization Program with 8 units underway, 7 in Westward 1 in South side. To date, 733 and 627 Ferry have been sold and 672 Pine is available for sale.

A dilapidated building on Chidsey Street was stabilized and sold for redevelopment as a 3 unit rental.

As a result of the homeownership conversion of the Palmer Street units, the City has 6 units that will eventually be sold to low-mod owner-occupants. Two are being rehabilitated and will be ready for sale in FY 2013. Low income renters were allowed to remain but upon vacancy the units are sold.

The rehabilitation of a 4 slum rental units on 8th Street which have been converted to for-sale units using federal Lead Hazard Control funds received from the Commonwealth of Pennsylvania, is nearly complete and will expend the last of the Lead Hazard Control funds.

Citizen Participation 91.200 and 91.200(b)

2. Provide a summary of the citizen participation and consultation process (including efforts to broaden public participation in the development of the plan.

   a. Based on the jurisdiction's current citizen participation plan, provide a summary of the citizen participation process used in the development of the consolidated plan. Include a description of actions taken to encourage participation of all its residents, including the following:
      1. low- and moderate-income residents where housing and community development funds may be spent;
      2. minorities and non-English speaking persons, as well as persons with disabilities;
      3. local and regional institutions, the Continuum of Care, and other organizations (including businesses, developers, nonprofit organizations, philanthropic organizations, community and faith-based organizations);
      4. residents of public and assisted housing developments and recipients of tenant- based assistance;
      5. residents of targeted revitalization areas

   b. Identify agencies, groups, and organizations that participated in the process. This should reflect consultation requirements regarding the following:
      1. General §91.100 (a)(1) - Consult with public and private agencies that provide health services, social and fair housing services (including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons) during the preparation of the plan.
      2. Homeless strategy and resources to address needs of homeless §91.100 (a)(2) – Consult with continuum of care, public and private agencies that address the housing, health, social services, victim services, employment, or education needs of low-income persons, homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) and person at risk of homelessness; publicly funded institutions and systems of care that may discharge persons into homelessness (such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions), and business and civic leaders.
      3. Metropolitan planning §91.100 (a)(5) -- Consult with adjacent units of general local government, including local government agencies with metropolitan-wide planning responsibilities, particularly for problems and solutions that go beyond a single jurisdiction, i.e. transportation, workforce development, economic development, etc.
      4. HOPWA §91.100 (b)-- Largest city in EMSA consult broadly to develop metropolitan-wide strategy for addressing needs of persons with HIV/AIDS and their families.
      5. Public housing §91.100 (c) -- Consult with the local public housing agency concerning public housing needs, planned programs, and activities.

The Department of Community and Economic Development (DCED) is the lead agency responsible for the preparation of the Five Year Strategic Plan and administration of the CDBG program. The DCED is assisted by other city departments in the implementation of

activities. Homeless and homeless prevention activities are carried out by the NE PA Regional Housing Advisory Board through the Continuum of Care program.

The City of Easton engaged the services of a consultant, Mullin & Lonergan Associates, Inc., to assist with the preparation of the 2013 Action Plan. With the assistance of the consultant, the City solicited input for the development of the CP from City departments, County agencies, local non-profits and community groups, and the Easton Housing Authority. A listing of agencies that were contacted can be found in Appendix 2.

Participation and applications for funding were solicited from local agencies through a mailing on July 16, 2012. There were two public hearings; each was advertised a local newspaper of general circulation, the *Express-Times*. The public was invited to comment on the needs of the Community through the two public hearings.

On August 22, 2012, a public hearing was held to solicit input from social service agencies, housing providers, local municipalities, County agencies, and the general public. The hearing was publicized through a notice in the local newspaper, web-site information and direct mailing to local community organizations and neighboring municipalities.

On September 21, 2012, a summary of the Action Plan was published in the *Express-Times* alerting interested persons as to the availability of the plan. The plan was placed on display at the office of the Department of Community and Economic Development as well as the libraries for public review and on the city website.

The City of Easton makes efforts to reach out to persons with limited English speaking abilities through organizations that provide services to persons who predominantly speak other languages. Such organizations include The Easton Area Neighborhood Center where the plan is on public display and CACLV, the regional Community Action Agency.

During the implementation of the program, the City provides information in English and Spanish to accommodate the needs of persons with limited English speaking ability upon request. Information on the housing programs and Lead-based Paint Hazards are provided in English and Spanish. The City works closely with Lehigh Valley Economic Development Corporation Office of Minority and Women Owned Business that provides assistance to businesses and is bi-lingual.

The City amended its Citizen Participation Plan to include publication of program notices in the *WestWord*, a neighborhood newsletter in an area with a higher concentration of limited English speaking persons. Further, the Notice in the *Express-Times,* specifically makes mention that information will be provided in alternative formats upon request.

The effort to outreach to persons with disabilities was made through contact with the local agencies that represent the needs of persons with disabilities. Information about opportunities to comment on the Five Year Plan was provided to local agencies.

The public review period was from September 21, 2012 to October 22, 2012. A second public hearing was held on October 10, 2012 to allow for review and discussion of the Annual Plan and proposed use of FY 2013 Program Funds. During the 30-day comment period, the City presented the 2013 Annual Plan to City Council for review and comments. City Council will consider approval of the plan at the meeting on October 24, 2012.

3. Provide a summary of citizen comments or views on the plan.

The only comments received were from City Council. As a result of discussion of City Council priorities, the funding to Boy's and Girls' Club was eliminated and added to the Ambassador's program.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

Comments were accepted.

Resources 91.220(c)(1)) and (c)(2)

5. Identify the federal, state, and local resources (including program income) the jurisdiction expects to receive to address the needs identified in the plan**.** Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

The City of Easton anticipates receiving $720,000 for the 2013 CDBG entitlement amount.

Easton was selected by the state to be funded under the Neighborhood Stabilization Program in 2009. The City received $500,000 to acquire and rehabilitate units for sale to homebuyers in the West Ward target area. Two properties have been sold, one is underway.

The City is part of a 13-county region that applies for Continuum of Care funds each year. This process is administered by the Northeast Regional Housing Advisory Board. The application period for FY 2013 funds has not yet been announced.

The Easton Housing Authority expects to receive funds from the Public Housing Capital Fund Program, Public Housing Operating funds and Section 8 Housing Voucher assistance. The Capital Funds Program Tables are in Appendix 6. The Housing Authority of the City of Easton received HOPE IV funds from HUD for Delaware Terrace. The HOPE VI Program resulted in the demolition of all of the 250 units comprising the project. Delaware Terrace is being replaced by 144 housing units. Of these units, 96 public housing and 48 homeownership units will be constructed. The new development is called Neston Heights. Six (6) of the units earmarked for homeownership will be constructed by Habitat for Humanity on a vacant parcel adjoining the HOPE VI site. The 56 family units and the 40 elderly units are completed. Habitat for Humanity has the first duplex underway and is expecting to complete 2 units each year for 3 years. The new development is called Neston Heights. In 2012, nine homeownership units were constructed, 5 sold, 7 under agreement. Units are built as sold. The City received a Section 108 loan to construct a community center as part of this program. The Center is nearly completed and parts are occupied by the Boy's and Girl's Club.

The City is not an entitlement community for Emergency Solutions Grant Funds or HOPWA funding. Funds provided by the Commonwealth to county and regional organizations that serve the citizens of Easton.

The City would support interest in Low Income Tax Credit projects. There are no such projects currently known to the City.

Other federal funds that may be used in support of housing, community development, and economic development during FY 2013 include loans through HUD Section 108 Loan Program, Brownfields Economic Development Initiative (BEDI) grants, HUD Section 202 Housing for the Elderly, and HUD Section 811 Housing for the Disabled.

6. Explain how federal funds will leverage resources from private and non-federal public sources, including how matching requirements of HUD Programs will be satisfied.

Northampton County Affordable Housing Trust Funds (AHTF) – The Pennsylvania Optional County Affordable Housing Funds Act of 1992 (the Act) allows counties to raise revenues for affordable housing efforts by increasing the fees charged by the Recorder of Deeds for recording deeds and mortgages. The County raised the fee from $13 to $26 per document. Affordable Housing Trust Funds revenue is used to fund affordable housing initiatives and up to 15 percent may be used for the administrative costs to implement the initiatives. Eligible activities include using the revenues as the local matching funds to secure HUD HOME funds, construction or rehabilitation financing, housing related services, match for other State or federal funds, and supporting first-time homebuyer second mortgage programs. In FY 2012 the City used funding from the AHTF to complete the exterior rehabilitation on a project along Chidsey Street and was able to turn the property over to a developer to complete. In 2013, the City will request funding for rehabilitation of a vacant property in the West Ward.

HOME Program – The City will apply for additional funding from the Commonwealth of Pennsylvania for continuation of the housing rehabilitation program.

Community Services Block Grant (CSBG) - This program is a Federal grant program administered by the State. Community Action Committee of the Lehigh Valley (CACLV), an anti-poverty agency serving the Lehigh Valley, administers CSBG funds in the City of Easton. Funds are used for a wide range of services and activities to support self-sufficiency. Funds are targeted to persons whose income does not exceed 125 percent of the Federal poverty level. CACLV also administer Homeowner's Emergency Mortgage Assistance Program (HEMAP) funds from the Pennsylvania Housing Finance Agency to provide foreclosure abatement. CACLV administers Low Income Home Emergency Assistance Program (LIHEAP) from the State providing assistance with utilities along with emergency repair or replacement of heating systems in cold weather. CACLV also administers the Pennsylvania Department of Community and Economic Development's Weatherization Assistance Program. Services include no cost insulation, caulking, and weather stripping to income eligible households.

Redevelopment Capital Assistance Program (RACP) – Commonwealth of Pennsylvania - The City will see funds for the redevelopment of 118-120 North Hampton Street, which is across from the State Theater.

The City pursues other grants as may be available to support police services, the Fire department and public services.

Annual Objectives 91.220(c)(3)

***If not using the CPMP Tool:** Complete and submit Table 3A.*
***If using the CPMP Tool:** Complete and submit the Summary of Specific Annual Objectives Worksheets or Summaries.xls*

Goals and objectives to be carried out during the action plan period are indicated by placing a check in the following boxes.

☒	**Objective Category: Decent Housing** Which includes:	☒	**Objective Category: Create Suitable Living Environment** Which includes:	☒	**Objective Category: Expanded Economic Opportunities** Which includes:
☐	assisting homeless persons obtain affordable housing	☒	improving the safety and livability of neighborhoods	☒	job creation and retention
☐	assisting persons at risk of becoming homeless	☒	eliminating blighting influences and the deterioration of property and facilities	☒	establishment, stabilization and expansion of small business (including micro-businesses)
☒	retaining the affordable housing stock	☒	increasing the access to quality public and private facilities	☐	the provision of public services concerned with employment
☒	increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability	☐	reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods	☐	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan
☒	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/ADOS) to live in dignity and independence	☐	restoring and preserving properties of special historic, architectural, or aesthetic value	☐	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices
☒	providing affordable housing that is accessible to job opportunities	☐	conserving energy resources and use of renewable energy sources	☐	access to capital and credit for development activities that promote the long-term economic social viability of the community

7. Provide a summary of specific objectives that will be addressed during the program year.

Objective Category: Decent Housing

- **Rehabilitation of Existing Housing Stock:** Promote the rehabilitation and preservation of Easton's existing housing stock through the various rehabilitation programs and code enforcement activities.

  Objective: Acquire five (5) units for rehabilitation and resale to income eligible buyers over the next five years.

  Objective: Aid in the prevention of slum and blight areas and the promotion of safe, decent housing by inspecting 10,545 structures per year (52,725 units over five years) for minimum compliance with local codes by health and code enforcement officers.

  Objective: Assist 20 households over the next five years through the Single-Family Rehabilitation Program (funded through yearly State of Pennsylvania HOME funds allocation). This projection is subject to change based on the availability of funds from the State.

  Objective: Fund costs of rehabilitation for houses obtained through the rehab program, as well as the delivery costs of the program.

During FY 2013, the City will continue the rehabilitation of properties acquired in prior years and hopes to sell these properties to low income buyers. NSP funds administered by DCED will be used to rehabilitate and sell two additional properties. This activity is being administered locally by the Land Trust which is overseen by CACLV. The Redevelopment Authority of Easton, PA will administer the rehabilitation of the houses for the Land Trust. In total, six (6) units are expected to be complete in 2013.

Code Enforcement will continue to provide preventative services to maintain the housing stock through the comprehensive inspection program.

The City has submitted an application for HOME funds from DCED for housing rehabilitation of low and moderate income homeowners.

- **Homeownership Opportunities:** Expand homeownership opportunities for very low and low income individuals and households. The City of Easton will consider the challenge of increasing the percentage of homeowners in the community by assisting current City residents who are renting to make the transition to homeownership.

  Objective: Over the next five years, provide homeownership counseling to 50 first-time homebuyer households through the Community Action Committee of the Lehigh Valley (CACLV).

  Objective: Continue to support the efforts of Neighborhood Housing Services of the Lehigh Valley (NHSLV) in providing down payment and closing cost assistance to first-time homebuyers with very low and low incomes.

Objective: Provide homeownership opportunities to two (2) homebuyers through the Neighborhood Stabilization Program, six (6) units through the EDI grant, and two (2) units through CDBG funding.

Homeownership assistance is largely linked to the rehabilitation efforts. In addition, the City will continue to support the efforts of Neighborhood Housing Services and CACLV to provide homebuyer training to prepare first-time buyers entering into homeownership and to Habitat to construct homes in the Neston Heights/Delaware Terrace HOPE VI project.

In addition, to provide affordability for the new homeownership units in Neston Heights, the City enacted a LERTA tax abatement program.

- **Rental Housing Activities:**

Objective: Continue to support the Easton Housing Authority's HOPE VI grant in the creation of 96 affordable rental housing units.

Objective: Support actions by other organizations to create decent affordable rental housing for special needs populations.

The Easton Housing Authority demolished the Delaware Terrace apartment. The new Neston Heights consists of 48 one-bedroom units, 33 two-bedroom units, and 15 three-bedroom units, adding a total of 96 units to the existing public housing inventory in Easton.

The City will continue to support actions by other organization to expand housing choice for persons with disabilities.

HOMELESS AND SPECIAL NEEDS

- **Homeless Activities:** Work with local nonprofit organizations and social service agencies to provide supportive services to the homeless population and to those at-risk of becoming homeless, including area youth.

Objective: Assist 200 individuals in FY 2010 (1,000 total over five years) through the Clients to Success (CTS) Program administered by the Easton Area Neighborhood Center, Inc. (EANC). Through the CTS program, EANC works with low income clients to improve their self-sufficiency and independence. This program supports the goal of homeless prevention.

Objective: Continue to rent space to Safe Harbor for operation of its emergency shelter for $1 per year. Safe Harbor's emergency shelter has space for 26 men and women. Safe Harbor also provides life skills counseling, meals, and referral services.

Objective: Assist with repairs and renovations at the Third Street Alliance Emergency Shelter. Thus far, the following elements of this objective have been completed: rooms have been made available in a separate apartment for families and fathers, kitchen hoods have been installed, and porch lighting has been added.

The North East Regional Housing Advisory Board (NE RHAB) identified its priorities for addressing the needs of chronic homeless individuals and others as follows:

1. To prevent homelessness through maximum use of mainstream resources and effective case management
2. To prevent homelessness through effective discharge planning from publicly funded institutions
3. To expand the capacity of local housing and service providers in rural areas to serve the chronically homeless
4. To develop an average of 7 new permanent housing units available to chronically homeless individuals every year for a total of 110 permanent housing units at the end of 10 years (2008 to 2018)
5. To develop resources for supportive services to supplement mainstream services

These goals have been adopted throughout the North East Region as a means to address homelessness. As stated above, there is an unmet need for Permanent Housing beds for individuals, of which 47 should be reserved for persons who are chronically homeless.

The City of Easton will support these plans and strategies put forth by the NE RAB.

In recognition of the need for housing and services for the homeless and special needs populations, Easton will consider granting certifications of consistency to other entities for Federal assistance in support of the objectives.

Objective Category: Create Suitable Living Environment

- **Public Facility Improvements:** Public facility improvements in the City of Easton are important to supporting the quality of life by providing adequate space for the provision of services, holding of events that bring the community together, and addressing public safety concerns. In addition, Easton's various public facilities also support the need for open space and recreation amidst the City's urban setting.

  Objective: The City's long-term goal is to assist with public facilities improvements at 10 public facilities throughout the City. Projects can include rehabilitation, repairs, accessibility improvements, and other enhancements to public facilities, such as parks and playgrounds safety replacements, police and fire stations, parking facilities, City parks, and City Hall.

In FY 2012, the City has allocated $10,000 funds for recreation improvements and has funds remaining from prior years to continue to address necessary park upgrades. Playground improvements will be undertaken at

- Condran Park
- Jackson Park
- Centennial Park
- Raspberry Park
- Mauch Chunk Park

- **Infrastructure Improvements:** Public infrastructure in many CDBG-eligible areas of Easton is inadequate for current demands. Priority projects in the infrastructure category include the reconstruction of streets and sidewalks that are heavily traveled and in need of repair (including repaving, streetscape beautification, tree planting, and curb cut improvements). In addition, water and sewer improvements and storm water management improvements are a high priority in the City. Infrastructure Improvement projects will contribute to the safety and quality of life of neighborhoods throughout the City of Easton and will benefit LMI persons.

  Objective: The City's long-term goal is to assist with infrastructure improvements that benefit 10,000 LMI persons and 50 public facilities (trees) over the next five years. The City of Easton will provide financial assistance to improve the existing infrastructure in the City of Easton, including street reconstruction, sidewalk improvements, streetscape enhancements, storm water management, sanitary sewer service, reduced flooding, and improved delivery of goods and services.

  Funds have been allocated to street improvements, streetscape improvements, and tree planting. Although a minimal amount has been allocated to each activity, funds remain from prior years to continue to improve the City's infrastructure.

- **Economic Development:** The City works with private industries, businesses, developers, and social service agencies in an effort to coordinate economic development activities, including businesses recruitment and retention, job growth, employment training programs, etc. Downtown redevelopment and revitalization is an on-going activity in the City of Easton. The City of Easton continues to develop its business base. In addition, increased investments in tourism, historic preservation, and revitalization of properties in and around the downtown have made Easton a tourist destination for both residents and visitors alike. There continues to be a need for business recruitment and retention. As such, economic development will remain an important priority in the overall revitalization of Easton.

  Objective: The City's long-term goal is to assist 20 businesses over the next five years through economic development initiatives. The City of Easton will continue to support activities and programs that provide a stable and balanced economic base. The City intends to develop a retail incubator to stimulate development in the downtown. Direct financial assistance will be provided to businesses that will employ low to moderate income persons. The City will provide for and support a variety of goods and services, including business recruitment and retention, commercial and industrial redevelopment, and business district improvements and programming through the Easton Main Street Initiative.

  The Bushkill Creek Corridor continues to be focus area for economic improvement. Funding will continue to support the development of this area. The central business district is another area of importance for economic development. The Ambassador's Program will continue to be funded for the benefit of the residents of the City. In addition, the City will make loan capital available to businesses.

- **Public Services:** There is a variety of public services available in Easton to address human service needs. In addition, there continues to be service needs that are important to the long-term ability of persons in Easton to live independently and to improve their economic status. The City of Easton will continue to support

innovative services that address outstanding needs that provide a benefit to wide sectors of the community.

Objective: The City of Easton will support vital public services such as youth programs, education and self-sufficiency programs, homeownership counseling programs, neighborhood policing, and other services to address the needs of LMI households in the City. The long-term goal of the City is to assist 1,075 LMI households and 500 LMI persons through public services over the next 5 years. In addition, the City of Easton will also support projects that provide benefits to all residents in the City, including such programs as the community policing program and the Ambassadors Clean and Safe program in the downtown.

Funding will be continued to support police services, education for adults, self-sufficiency case management, youth programs and housing counseling for homebuyers

Description of Activities 91.220(d) and (e)

***If not using the CPMP Tool:** Complete and submit Table 3C*
If using the CPMP Tool: Complete and submit the Projects Worksheets and the Summaries Table.*

8. Provide a summary of the eligible programs or activities that will take place during the program year to address the priority needs and specific objectives identified in the strategic plan; the number and type of families that will benefit from the proposed activities; proposed accomplishments; and target dates for the completion of the activity..

Describe the outcome measures for activities in accordance with Federal Register Notice dated March 7, 2006, i.e., general objective category (decent housing, suitable living environment, economic opportunity) and general outcome category (availability/accessibility, affordability, sustainability).

Activities for FY 2013

ORGANIZATION / AGENCY	PROJECT	DESCRIPTION	FUNDING
Public Services			
City of Easton – Police	Crime Awareness	Funds will be used for the Graffiti Removal Program, Mountain Bike Strike Force, and strategic saturation patrols.	$33,913
CACLV	Housing Counseling	Counseling for low and moderate income homebuyers.	$ 3,987
Easton Area Neighborhood Center	Clients to Success	Case management for low income persons to improve self-sufficiency and independence, coordinate services, increase financial stability, decrease homelessness, assist in securing permanent housing and provide for basic needs.	$12,000

ORGANIZATION / AGENCY	PROJECT	DESCRIPTION	FUNDING
Public Services			
ProJeCT of Easton	Student Success and Life Skills	Support for Wraparound and Life Skills Training components of the Easton Middle School Success Program assisting 5th and 6th grade students.	$ 3,000
Weed & Seed	Parenting Program	Skills based healthy parenting education to be offered to Easton residents incarcerated in the NH County Jail and on a work release program. Each must have a home plan showing an Easton address.	$ 5,000
Easton Area Community Center	Youth After School Care and Summer program	SAINTS Clubhouse and 8 week summer day camp operational expenses.	$4,600
Neighborhood Housing Services	Housing Counseling	Administration and counseling for clients participating in the Homeownership Outreach Program (HOOP). The HOOP provides downpayment and closing cost assistance to low-mod income buyers.	$ 3,500
Greater Easton Development Partnership	Ambassadors Program	Downtown program aimed at improving the central business district.	$42,000
Public Facilities / Infrastructure			
Dept. of Public Works	Road Reconstruction	Continuation of program to improve streets in low income areas. The activity includes roadway milling and curb and gutter reconstructions and alleviation of water run-off problems due to increased road heights. Streets to be improved are identified during the program year.	$ 45,000
Dept. of Public Works	Streetscapes	The funds in this category are requested to purchase planters, trash receptacles, ornamental street signs, benches, railings, etc. to continue the City's momentum in improving the aesthetic quality of the street environment.	$ 5,000
Dept. of Public Works	Recreation	Playground improvements will be undertaken at: • Condran Park • Jackson Park • Centennial Park • Raspberry Park • Mauch Chunk Park	$ 10,000
Dept. of Public Works	Tree Planting	Funds to plant street trees in low-mod income neighborhoods.	$ 5,000

ORGANIZATION/ AGENCY	PROJECT	DESCRIPTION	FUNDING
Housing/Neighborhoods			
Dept. of Community & Economic Development	Disposition	Use of funds by City for costs associated with interim maintenance and sale of acquired properties.	$ 15,000
Dept. of Community & Economic Development	Acquisition	Use of funds by City for costs associated with acquisition of vacant and blighted properties.	$ 25,000
Dept. of Community & Economic Development	Rehabilitation		$ 55,000
Dept. of Planning & Codes	Code Enforcement	Continued use of funds by the City in low income areas to enforce local codes by code and health officers in support of safe, decent housing and elimination of blighting influences.	$150,000
Administration/Planning			
Dept. of Planning & Codes	Program Administration	Ongoing program administration and oversight and community outreach and advertising.	$144,000
Dept. of Planning & Codes	Section 108 Loan Repayment	Funds were used to construct the community center	$ 93,000
Economic Development			
Dept. of Community & Economic Development	Economic Development	Loan Capital	$ 20,000
Dept. of Community & Economic Development	Technical Assistance	Provide technical assistance, advice, and business support services to owners of businesses developing in the Bushkill Creek Corridor.	$ 45,000
Total			**$720,000**

Activities are further described on Table 3C. Table 3C and map of activities can be found in Appendix 4 and 5, respectively.

PERFORMANCE MEASURES FY 2013 – HUD TABLE 3A/1C

MUNICIPALITY	PROJECT	OUTCOME MEASURE	OBJECTIVE	OUTPUT
City of Easton – Police	Crime Awareness	Availability/Accessibility	Create a suitable living environment	15,351 persons
CACLV	Housing Counseling	Availability/Accessibility	Create a suitable living environment	15 households
Easton Area Neighborhood Center	Case Management	Availability/Accessibility	Create a suitable living environment	200 people
Greater Easton Development Partnership	General public services	Sustainability	Create a suitable living environment	15,351 persons
ProJeCT of Easton	Student Success an Life Skills	Availability/Accessibility	Create a suitable living environment	100 youths
Weed and Seed	Parenting Program	Availability/Accessibility	Create a suitable living environment	25 persons
Easton Area Community Center	Youth program	Availability/Accessibility	Create a suitable living environment	65 persons
Neighborhood Housing Services	Housing Counseling for homebuyers	Availability/Accessibility	Provide decent affordable housing	3 households
Northampton County Genealogical Society	Building Rehabilitation	Sustainability	Create a suitable living environment	1 public facility
Easton Emergency Squad	Building Rehabilitation	Sustainability	Create a suitable living environment	1 public facility
Dept. of Public Works	Road Reconstruction	Sustainability	Create a suitable living environment	15,351 persons
Dept. of Public Works	Streetscapes	Sustainability	Create a suitable living environment	15,351 persons
Dept. of Public Works	Recreation	Sustainability	Create a suitable living environment	5 facilities

MUNICIPALITY	PROJECT	OUTCOME MEASURE	OBJECTIVE	OUTPUT
Dept. of Public Works	Tree Planting	Sustainability	Create a suitable living environment	10 trees/public facilities
Dept. of Planning & Codes	Code Enforcement	Sustainability	Create a suitable living environment	10,545 units
Community & Economic Development	Program Administration	Not applicable		
Community & Economic Development	Section 108 Loan payment	Not applicable		
Community & Economic Development	Disposition	Availability/Accessibility	Provide decent affordable housing	4 units
Community & Economic Development	Acquisition	Availability/Accessibility	Provide decent affordable housing	4 units
Community & Economic Development	Rehabilitation	Availability/Accessibility	Provide decent affordable housing	2 units
Dept. of Community & Economic Development	Technical Assistance	Sustainability	Creating economic opportunity	2 Businesses
Dept. of Community & Economic Development	Loan Capital	Sustainability	Creating economic opportunity	2 Businesses

Geographic Distribution/Allocation Priorities 91.220(d) and (f)

9. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

The population of the City of Easton is shown to be 26,800 in the Census 2010. The city is 67% White, 16.8% Black with a small number of representatives of each of the other races. Non-Whites made up 33% of the population, up from 21.5% of the population in 2008, as estimated by the American Community Survey.

Nearly 20% of the population identified themselves as Latino or Hispanic, with nearly equal numbers reported their race as White or Some other Race. The City's population of persons of Hispanic origin grew from 2,570 in 2000, or 9.8% of the total population to nearly 19.9% with 5,531 persons

Concentrations of Minority and Hispanic Persons

Within Easton, concentration of non-White persons exists where ever the average of the census tract exceeds the overall City average. Therefore, of the 7 census tracts in the City, 6 have concentrations over the 33% average. The only exception is CT 143.

Persons of Hispanic origin represented 19.9% of the population in Easton in 2010. Therefore, an area of ethnic concentration includes the census tracts where the percentage of Hispanics is 19.9% or higher. Of the City's census tracts, four (4) met this threshold: CT 142, 143 and 145 and 146.

Areas of racial concentration can also be identified. Blacks represented 17% of the population in Easton in 2010. Therefore, an area of Black concentration includes census tracts where the percentage of Blacks is 17% or higher. All but CT 141 exceed this threshold.

Population by Race and Hispanic Origin by Census Tract, 2010

RACE	CT 141		CT 142		CT 143		CT 144		CT 145		CT 146		CT 147		TOTAL
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#.
Total population	5,340		6,029		4,764		2,409		2,660		3,076		2,522		26,800
White	4,664	87%	3,847	64%	2,741	58%	1,643	68%	1,628	61%	1,794	94%	1,680	67%	18,001
Black or African American	236	4%	1,060	21%	1,020	21%	428	18%	583	20%	753	24%	426	18%	4,507
Hispanic or Latino (of any race)	327	6%	1,506	25%	1,392	29%	398	17%	567	21%	679	22%	462	18%	5.531

Source: 2010 American Fact Finder 2,

Low Moderate Income Areas

The following table presents information regarding low and moderate income (LMI) persons in the City of Easton. LMI persons, as determined by HUD, have incomes at or below 80% of the median family income (MFI). In its 2012 estimates, HUD determined that there were 13,564 LMI persons in Easton, equivalent to 57.8% of the total population. HUD reported that FY 2012 MFI in the Allentown-Bethlehem-Easton MSA was $70,000.

HUD defines an LMI census tract as one in which 51% or more of the population have incomes at 80% or less of MFI. According to these criteria, 15 of the 21 block groups qualify as LMI areas (shaded block groups). Details on the LMI status of each tract appear in the following table.

Low Income Persons and Households by Census Tract, 2012

TRACT	BLKGRP	LOWMOD	LOWMODUNIV	LOWMODPCT
014100	1	270	865	31
014100	2	453	963	47
014100	3	304	784	39
014100	4	241	979	25
014200	1	711	1313	54
014200	2	875	1212	72
014200	3	938	1231	76
014200	4	707	1126	63
014200	5	421	764	55
014300	1	811	1255	65
014300	2	1111	1473	75
014300	3	645	962	67
014400	1	398	620	64
014400	2	583	644	91
014400	3	529	859	62
014500	1	854	1869	46
014500	2	636	1089	58
014600	1	876	1395	63
014600	2	1030	1662	62
014700	1	597	1153	52
014700	2	574	1266	45

Source: HUD, 2012 LMI Estimates

The map in Appendix 5 shows the block groups in the City of Easton that have a concentration of minorities and persons of Hispanic origin, along with the Block Groups that quality as LMI areas in the City.

10. Describe the reasons for the allocation priorities, the rationale for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) during the next year, and identify any obstacles to addressing underserved needs.

The City has not allocated funds geographically. The City is low income overall and there are needs throughout the community that must be addressed. This is a small city geographically with facilities in various locations that serve the entire community.

The system for establishing the priority for the selection of projects is based on the following criteria:

- Meeting the statutory requirements of the CDBG program;
- Meeting the needs of very-low, low-, and moderate-income residents;
- Focus on low- and moderate-income areas or neighborhoods;
- Coordination and leveraging of resources;
- Response to expressed needs;
- Sustainability and/or long-term impact;
- The ability to measure or demonstrate progress and success.

There are no site specific activities identified in the FY 2013 plan. Sites will be identified for infrastructure activities during the year. Public services and economic development are offered community wide.

The City has conducted outreach within the community to make the public aware that housing rehabilitation and community programs are available. Flyers, press releases and publicity about positive achievement has been used. The participants in the rehabilitation program relate however, that they heard of the program through either word of mouth of past participants or in church congregations. The West Ward neighborhood on-line blog has also been used to carry the information. When the City has a home for sale, generally hanging a banner is sufficient publicity to attract a buyer. The City has entered into a regional agreement with North Penn Legal Services to conduct fair housing education and outreach which will further provide an outlet for getting residents to become aware of City programs.

The two primary obstacles to meeting underserved needs in the City of Easton are the limited resources available to address identified priorities and the gap in what households can afford to pay for housing and the actual price of housing. To overcome the lack of CDBG resources, the City will continue to seek supplemental sources of funding through a variety of state and federal programs. Through the NSP and vacant property rehabilitation program, the City is seeking to make affordable housing available to low and moderate income households.

Annual Affordable Housing Goals 91.220(g)

***If not using the CPMP Tool:** Complete and submit Table 3B Annual Housing Completion Goals.*
***If using the CPMP Tool:** Complete and submit the Table 3B Annual Housing Completion Goals.*

11. Describe the one-year goals for the number of homeless, non-homeless, and special-needs households to be provided affordable housing using funds made available to the jurisdiction and one-year goals for the number of households to be provided affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units using funds made available to the jurisdiction. The term affordable housing shall be defined in 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

The City of Easton expects to focus its CDBG entitlement funds towards improving the quality of life in City neighborhoods for extremely low, very low, and low income households, and to preserve the existing stock of affordable owner and renter housing units. The City plans to direct its resources toward projects that promote homeownership and to projects that preserve the existing housing stock, as there is very limited vacant, suitable land for development in Easton. With this in mind, the following objectives have been established:

- **Rehabilitation of Existing Housing Stock:** Promote the rehabilitation and preservation of Easton's existing housing stock through the rehabilitation program, disposition program, and code enforcement activities.

  Objective: Assist with the rehabilitation of two (2) homes to be sold to lower income homebuyers.

  Objective: Acquire and sell two (2) units through the use of NSP funds to promote homeownership.

  Objective: Aid in the prevention of slum and blight areas by inspecting 10,545 unoccupied and occupied structures for minimum Housing Code Compliance within the City's CDBG area.

  Objective: Maintain and sell four (4) units through the City's Property Disposition program.

Funding for FY 2013 will be used for the following housing activities:

- Disposition $ 15,000
- Acquisition $ 25,000
- Rehabilitation $ 55,000
- Code Enforcement $ 150,000

In addition to its federal CDBG allocation, the City of Easton has applied for HOME Investment Partnership funds through the Commonwealth of Pennsylvania. The City anticipates funding through a state-designated Elm Street program for façade improvements, streetscape enhancements, beautification projects, and other similar

initiatives aimed at improving neighborhood conditions. The Elm Street program efforts are supported by grants administered by CACLV under the West Ward Partnership program. Through the use of Neighborhood Assistance Program tax credits, a pool of funding over 10 years was created to support neighborhood improvement activities in the West Ward.

The City, through a grant administered by Lehigh County, is a recipient of Neighborhood Stabilization Program (NSP) Funds. The NSP funds will be used to rehabilitate housing units for resale to low and moderate income buyers. To date, one home has been sold, the rehabilitation of another one is under way and a third was purchased to be rehabilitated.

(See HUD Activity Sheets in Additional Information – Appendix 3)

Table 3B/*Annual Housing Completions Goals* highlights Easton's proposed housing accomplishments.

The targeted groups for these housing activities are the low and moderate income homeowners and those that are seeking to own a home in the City. All the programs are income targeted to families with income at or below 80% of the median family income as set by HUD and adjusted for family size. The acquisition and rehabilitation projects, including NSP, have been and are expected to be targeted to the West Ward neighborhood. Generally a banner hung on the nearly completed home is sufficient to attract a buyer. The West Ward neighborhood blog uses social media to inform residents of neighborhood news as well.

- **Homeownership Opportunities:** Expand homeownership opportunities for very low and low income individuals and households. The City of Easton will consider the challenge of increasing the percentage of homeowners in the community by assisting current City residents who are renting to make the transition to homeownership.

  Objective: Over the next five years, provide homeownership counseling to 50 first-time homebuyer households through the Community Action Committee of the Lehigh Valley (CACLV).

  Objective: Continue to support the efforts of Neighborhood Housing Services of the Lehigh Valley (NHSLV) in providing down payment and closing cost assistance to first-time homebuyers with very low and low incomes.

  Objective: Provide homeownership opportunities to two (2) homebuyers through the Neighborhood Stabilization Program, six (6) units through the EDI grant, and two (2) units through CDBG funding.

To these ends, the City has provided funding in 2013 to CACLV and NHS to continue to provide homeownership counseling.

Through the HOPE VI program, Habitat will construct 6 units for sale to low income families. Habitat for Humanity has the first duplex underway with the intention to achieve occupancy in early 2013. A duplex will be completed each year for the subsequent 2 years. The Housing Authority has begun construction on the proposed 42 homeowner units. Nine units have been completed, five (5) units sold and seven (7) are under agreement. Units are constructed as they are sold.

- **Rental Housing Activities:**

  Objective: Continue to support the Easton Housing Authority's HOPE VI grant in the creation of 96 affordable rental housing units.

  Objective: Support actions by other organizations to create decent affordable rental housing for special needs populations.

The Housing Authority of the City of Easton received HOPE IV funds from HUD to demolish Delaware Terrace. The HOPE VI Program resulted in the demolition of all of the 250 units comprising the project. Neston Terrace now consists of 96 new public housing units. The 56 family units and the 40 elderly units are completed.

TABLE 3B – Annual Housing Completion Goals

Grantee Name: City of Easton Program Year: 2011	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	15 (COC)		☐	☐	☐	☐
Non-homeless households			☐	☐	☐	☐
Special needs households			☐	☐	☐	☐
Total Sec. 215 Beneficiaries*			☐	☐	☐	☐
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	0		☐	☐		☐
Production of new units	0		☐	☐		☐
Rehabilitation of existing units	0		☐	☐	☐	☐
Rental Assistance	0		☐	☐		☐
Total Sec. 215 Affordable Rental	0		☐	☐	☐	☐
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	0		☐	☐		
Production of new units	44	(HOPEVI)	☐	☐		
Rehabilitation of existing units	6	(NSP, Merchants Bank)	☒	☐		
Homebuyer Assistance	6	(NSP, NHS)	☐	☐		☐
Total Sec. 215 Affordable Owner			☐	☐	☐	☐
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			☐	☐		☐
Production of new units	44		☒	☐		☐
Rehabilitation of existing units	6		☒	☐	☐	☐

NOTE: The rehabilitation of the NSP units (4) and homebuyer assistance was also reported in FY 2012.

Public Housing 91.220(h)

12. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

The City of Easton does not play a direct role in regard to public housing. The Board of the Housing Authority of the City of Easton (HACE) is appointed by the Mayor and ratified by City Council. However, HACE hires its own staff and handles its own contracting, procurement, and management issues. Even though the City does not play a direct role in the development, provision, and/or management of public housing in Easton, the City does work in partnership with HACE on many initiatives, including the Family Self-Sufficiency Program and the Section 8 Homeownership Program. When appropriate, the City provides referrals to HACE's Section 8 Homeownership Program and will provide down payment and closing cost assistance in conjunction with the program to help low income households purchase homes. HACE also refers their clients to the City's homeownership programs.

Regarding increasing resident involvement, HACE administers the Family Self-Sufficiency (FSS) Program, a HUD program that encourages communities to develop local strategies to help voucher families obtain employment and work toward economic independence and self-sufficiency. HACE works with welfare agencies, schools, businesses, and other local partners to develop a comprehensive program that gives participating FSS family members the skills and experience to enable them to obtain employment that pays a living wage.

HACE encourages resident participation in management through the resident councils throughout Easton's public housing communities. For example, Harlan House, Walter House, Bushkill House, and the North Union Street Development all have a resident council that has input in and involvement with management operations and modernization needs. Members from each resident council attend bi-monthly Resident Advisory Board Meetings with HACE staff where various topics, including modernization and management needs, are discussed. HACE staff members are currently working with residents to try and establish resident management associations at developments where they do not currently exist.

13. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

The Housing Authority of the City of Easton is not designated as "troubled".

Homeless and Special Needs 91.220(i)

14. Describe, briefly, the jurisdiction's plan for the investment and use of available resources and one-year goals for reducing and ending homelessness.

Easton is part of a larger regional network of homeless service providers organized through the Northeast Regional Housing Advisory Board (NE RHAB). This group is the applicant for funding through the HUD Continuum of Care Program which may be due in late October, 2012. It is anticipated that an application for funds will be made on behalf of transitional and supportive housing programs and homeless services in Easton.

In light of the limited amount of CDBG funds available to the City of Easton, the City's homeless needs cannot be addressed using CDBG funds. The City of Easton does not receive Emergency Shelter Grant (ESG) funds to assist with homeless needs.

The City does funds several service agencies that provide counseling and other services that prevent homelessness. The nonprofit social and human service agencies that provide services to the homeless and those at risk of becoming homeless receive public and private funds including grant funds through the U.S. Department of Health and Human Services, McKinney-Vento Homeless Assistance Act funds, and other sources. These funds are used to operate other emergency shelters, transitional housing facilities, and permanent supportive housing facilities. These funds are also used to provide supportive services such as case management services, counseling, job training, and life skills classes.

Northampton County may apply on behalf of emergency shelters and homeless prevention programs to the Commonwealth of Pennsylvania for Emergency Shelter Grant Program funds. The City will support applications for ESG funds to the state and issue a Certification of Consistency.

The NE RHAB has set a priority for funding on permanent supportive housing for both individuals and families.

Addressing chronic homelessness is a subset of the homelessness needs in the City. Permanent Supportive Housing would be available to and target persons who have been or would likely be chronically homeless. Again, permanent supportive housing is the preferred response to this need.

County agencies in the multi-county regional effort are working closely with the NE RHAB to finalize protocols for discharge planning. Discharging persons who have been institutionalized to McKinney funded facilities is recognized as an unacceptable discharge plan. Formalizing plans with foster care and medical institutions must still be completed. The state has taken the initiative to ensure compliance with the McKinney protocols in state funded institutions.

15. Describe specific action steps for reducing and ending homelessness that (i) reach out to homeless persons (especially unsheltered persons) and assessing their individual needs; (ii) address emergency shelter and transitional housing needs; (iii) help homeless persons (especially persons that are chronically homeless, families with children, veterans, and unaccompanied youth) make the transition to permanent housing and independent living.

i) Reaching out homeless persons and addressing their individuals needs

During the 2012 unsheltered count for the NE RHAB, 33 singles were identified, with 88% of these persons located in Lehigh and Northampton counties. The Lehigh Valley has formal outreach teams that work to identify and engage unsheltered persons through outreach and services. Outreach is conducted at soup kitchens and other known locations where street homeless congregate. Additional outreach and services are provided by the Lehigh Valley Assertive Community Treatment (ACT) team, and chronic homeless providers throughout the Lehigh Valley.

ii) Addressing the emergency shelter and transitional housing needs of homeless persons

Easton is part of the 12 county Continuum of Care. In the County as in the COC, there is a large network of provider agencies that address the shelter and transitional housing needs of persons who are homeless. There are two shelters in Easton: Third Street Alliance and Safe Harbor operated by Turning Point - a shelter for abused women and their children.

iii) Helping homeless persons make the transition to permanent housing and independent living, including shortening the period of time that individual and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Finding available, affordable units is the challenge most households face in their efforts to move from shelter or transitional to permanent housing. Housing supply is limited and is often priced higher than many households can afford. Affordable units may not be safe or meet minimum housing code standards. The City is working to address the availability and condition of affordable housing and provides a substantial amount of its CDBG funds for improved housing.

The NE RHAB encourages shelters and transitional housing providers to access the listing of affordable units on Pennsylvania Housing Finance Agency's housing locator website.

The NE RHAB will start to track the length of time households remain homeless and work to reduce that time. The RHAB hopes to partner with housing authorities to give preference to homeless families. They also plan to address employment and training opportunities to increase the income of homeless individuals and households before they leave shelter or transitional housing.

16. Homelessness Prevention—Describe planned action steps for reducing ending homelessness that help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to be discharged from publicly funded institution and systems of care or those receiving assistance from public or private agencies that address housing, health, social service, employment, education or youth needs.

The COC has designated certain objectives to prevent homelessness:

- Objective 1: Develop and implement an early warning system and Eviction prevention program.
- Objective 2: Continue to identify and pursue resources for mental health and substance abuse treatment.
- Objective 3: Develop a peer housing support/Mentor program.
- Objective 4: Provide counseling workshops on tenant rights and responsibilities, and budgeting.
- Objective 5: Advocate with the PHAs to designate priorities for homeless households moving from transitional housing.
- Objective 6: Develop a one-stop shop for information on available supports and services for tenants and landlords to encourage landlords participate in providing housing to formerly homeless households, particularly those with criminal histories.
- Objective 7: Develop a strategy to address the needs of single male head of households with children seeking homeless services.
- Objective 8: Develop permanent support housing for eight families in the Easton area.

Through discharge planning and strategic use of ESG funds for prevention activities, Luzerne County COC will continue to outreach and work with individuals at risk of homelessness. CEO has several programs in place that address homelessness prevention.

The COC will use HMIS and PIT data to count and identify chronically homeless families and then to create strategies to reduce their number, including strategies to ensure the on-going education of homeless children. The Coalition will collaborate with 2 PHA's to establish a preference for homeless families with children and will advocate with the PHA to apply for additional VASH vouchers for veterans with families. The Supportive Services Subcommittee will identify and address special service needs of homeless families such as for parenting or other life skills training.

For FY 2013, the City of Easton will allocate funds towards the Easton Area Neighborhood Center's Clients to Success Program ($12,000) which is a homeless prevention program.

The City of Easton will support the efforts of organizations that provide homeless prevention services. Due to the limited funding amounts the City receives, it cannot allocate CDBG funds to support such services. However, the City will support such efforts by issuing certificates of consistency for service-related projects submitted to the City for approval by other entities in the City of Easton.

17. Describe specific activities the jurisdiction plans to undertake to address the housing and supportive service needs of persons who are not homeless (elderly, frail elderly, persons with disabilities, persons with HIV/AIDS, persons with alcohol or other substance abuse problems).

It is increasingly difficult for the City of Easton to fund non-homeless special needs projects due to the limited amount of funding the City receives annually to support housing and community development initiatives and the increasing amount of basic community needs resulting from current economic conditions. However, other resources are available on the federal, state, and local levels that area organizations can solicit to help provide affordable housing opportunities and supportive services to Easton's non-homeless special needs populations.

There are several resources available to support non-homeless special needs housing initiatives, including HUD Section 202 housing funds (elderly projects), HUD Section 811 housing funds (housing for people with disabilities), Section 8 tenant and project based rental assistance, Low Income Housing Tax Credits (LIHTC), Federal Home Loan Bank funds, funds from private foundations and other private entities, public housing funds, the Lehigh Valley Center for Independent Living (LVCIL), and other state and federal resources.

The City of Easton relies on area organizations, such as the Northampton County MH/MR Office, Step by Step, the Northampton County Area Agency on Aging, Safe Harbor, the Housing Authority of the City of Easton, LVCIL, and the 3rd Street Alliance for Women and Children to provide many services to the non-homeless special needs populations. The City will continue to support the efforts of these organizations and other organizations that provide housing and supportive services to non-homeless special needs individuals in Easton.

The City of Easton will support the efforts of organizations that seek to develop supportive and affordable housing for special needs populations including the elderly, frail elderly, persons with disabilities, persons in recovery from substance abuse, and persons with HIV/AIDS, as well as those organizations that provide services to these populations. Services may include dental care services, transportation, counseling, and other care coordination. Due to the limited funding amounts the City receives, it cannot allocate CDBG funds to special needs housing or services. However, the City will support such efforts by issuing certificates of consistency for any affordable housing or service-related projects.

Barriers to Affordable Housing 91.220(j)

18. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Several of the public policies that negatively impact affordable housing in the City of Easton are not under the control of City government. Nonetheless, the City is an active and supportive partner to area non-profit housing developers and other organizations involved in the creation of affordable and fair housing opportunities for Easton residents. In addition to the City's willingness to work with affordable housing developers and area non-profits, the City implements several multi-year programs and initiatives to address existing barriers to affordable and fair housing that can be funded through the use of CDBG and HOME funds. The City will undertake the following activities to foster and maintain affordable housing:

- **Down Payment and Closing Cost Assistance Programs** - The City of Easton is working to alleviate cost burden and to increase homeownership opportunities for low-income households through the use of CDBG funds for down payment and closing cost assistance programs.

- **Homeownership Counseling and Training** – The City also allocates CDBG funds to support programs offered by the Community Action Committee of the Lehigh Valley (CACLV) and Neighborhood Housing Services of the Lehigh Valley (NHSLV) including training sessions on credit repair, budgeting, mortgage financing and mortgage products, home inspections, and avoiding default on a loan.

- **Referral Services** - The City of Eason also continues to work with the Lehigh Valley Center for Independent Living (LVCIL) in assisting disabled persons with obtaining and maintaining housing.

- **Code Enforcement** – One of the City's goals is to reduce housing blight and deterioration among homeowners through eliminating code enforcement issues. The City utilizes HOME funds to rehabilitate its existing housing stock and to eliminate code violations at homes of area low- to moderate-income residents.

- **Rental Inspection Program** – The City of Easton initiated a rental inspection program in 2007. The City plans to inspect one-quarter of the City's rental housing stock each year to help to address and eliminate code violations in various rental properties throughout the City.

Other Actions 91.220(k)

19. Describe the actions that will take place during the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce the number of housing units containing lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, enhance coordination between public and private agencies (see 91.215(a), (b), (i), (j), (k), and (l)).

a) Obstacles to meeting underserved needs

The two primary obstacles to meeting underserved needs in the City of Easton are the limited resources available to address identified priorities and the gap in what households can afford to pay for housing and the actual price of housing.

The obstacles identified in the Five Year Plan include a lack of adequate funding to address affordable housing and homeless needs, particularly in regard to the development of additional transitional and supportive housing units. The cost of construction and land and the current lending environment may severely lengthen the pre-development, planning, and construction of any new units. Due to the economic conditions, more and more people are in need of services. Further, the gap extends to what households can afford to pay for housing and the actual price of housing.

To address these needs, the City is working to provide additional affordable housing and to preserve the affordable housing stock. The housing rehabilitation program assists homeowners with housing rehabilitation to preserve the owner-occupied housing.

Expanded housing opportunity is being created by rehabilitation of vacant housing to return it to the housing stock at an affordable level for new homebuyers.

The West Ward Partnership with CACLV and the West Ward Neighborhood is furthering the goal of maintaining affordable housing.

b) Foster and maintain affordable housing

The City will undertake the following activities to foster and maintain affordable housing:

- **Down Payment and Closing Cost Assistance Programs** - The City of Easton is working to alleviate cost burden and to increase homeownership opportunities for low-income households through the use of CDBG funds for down payment and closing cost assistance programs.

- **Homeownership Counseling and Training** – The City also allocates CDBG funds to support programs offered by the Community Action Committee of the Lehigh Valley (CACLV) and Neighborhood Housing Services of the Lehigh Valley (NHSLV) including training sessions on credit repair, budgeting, mortgage financing and mortgage products, home inspections, and avoiding default on a loan.

- **Referral Services** - The City of Eason also continues to work with the Lehigh Valley Center for Independent Living (LVCIL) in assisting disabled persons with obtaining and maintaining housing.

- **Code Enforcement** – One of the City's goals is to reduce housing blight and deterioration among homeowners through eliminating code enforcement issues. The City utilizes HOME funds to rehabilitate its existing housing stock and to eliminate code violations at homes of area low- to moderate-income residents.

- **Rental Inspection Program** – The City of Easton initiated a rental inspection program in 2007. The City plans to inspect one-quarter of the City's rental housing stock each year to help to address and eliminate code violations in various rental properties throughout the City.

- **Housing Rehabilitation Program** - The City is seeking funding from the Commonwealth of Pennsylvania to provide assistance to low and moderate income households to rehabilitate housing. A majority of the City's housing stock is affordable although often in poor condition. The City of Easton recognizes the need to enforce the current codes and ordinances pertaining to housing maintenance

c) Evaluate and reduce the number of housing units containing lead-based paint hazards

The guidelines for the City's Housing Rehabilitation Program comply with the lead based paint hazards at 24 CFR Part 35. Lead paint abatement is an eligible rehabilitation activity funded by the Housing Rehabilitation Program. Due to extensive lead abatement costs and the total number of highly probable lead contaminated homes, the City is more likely to pursue lead hazard reduction procedures, until the total number of lead contaminated homes has been significantly reduced. While there are local contractors who are certified to undertake work involving lead hazard control, the availability of contractors is limited. The Bethlehem Health Bureau and Easton's Housing Rehabilitation staff coordinate on issues where children with elevated blood lead levels

are identified. The City has incorporated the requirements of the EPA Paint and Renovate rules.

d) Reduce the number of poverty-level families

Development of job creation is the focus of the City's effort to alleviate poverty. During FY 2013, the City of Easton plans to undertake actions to reduce the number of poverty level families. CDBG funds are made available for technical assistance in the Bushkill Creek Corridor. Through this program, technical assistance, advice, and business support services are made available to owners of businesses in the Bushkill Creek corridor. GEDP provides direct loans to businesses, a CDBG-funded program.

Other economic development programs support business development and job creation, including:

- Providing tax credits for certain specified Pennsylvania taxes to private companies making qualified investments in rehabilitation expanding, or improving buildings in designated Enterprise Zones or Main Street districts.

In addition to the City's efforts, various non-profit service providers provide educational and job training services to residents and business owners. For example, the Community Action Committee of the Lehigh Valley (CACLV) administers the Rising Tide Community Loan Fund, which provides micro-loans for small businesses located in low-income neighborhoods or for low-income persons who want to start a business. CACLV also has its Work Ready Program that provides job readiness and employment counseling services.

CareerLINK provides an array of services to those seeking jobs or receiving TANF or unemployment. Through job readiness programs, assistance in finding jobs, job placement, job training and tax incentive programs for employers, CareerLINK works to overcome the obstacles associated with poverty.

In the Lehigh Valley region, organizations providing educational resources work with businesses and industry through a collaboration known as the Lehigh Valley Business/Education Partnership (LVBEP). LVBEP administers the Chamber Pathways program which promotes career awareness and job readiness and provides incentive and encouragement for students to stay in school. The program assists with expanding the students' career awareness, providing insight into local and global economies.

Public services also work to alleviate poverty. Funding has been allocated to a range of services that seek to improve the health, education and opportunities for Easton's youth and provide guidance and job skills to adults.

e) Develop institutional structure

The City of Easton's Department of Community and Economic Development will continue to oversee and administer the CDBG program. The Department is the facilitator for the activities described in this Annual Action Plan. The City of Easton has the authority to apply for and administer CDBG funds and other grants. The City will support other activities by providing certifications of consistency with the 5-year Strategic Plan.

City staff is supported by a consultant who is available to provide expertise on matters related to the development and implementation of programs. The consultant can be called on to provide training on various matters so that staff capacity to deliver the program is enhanced.

f) Enhance coordination between public and private agencies

The City of Easton places emphasis on coordinated action within and between City departments, local and regional public agencies, and local nonprofit organizations. Coordinated actions include programmatic linkages between departments as well as budget allocation process coordination.

Staff members from the Department of Community and Economic Development actively coordinate projects and programs with other City departments, Northampton County, the North East Regional Advisory Board, the Easton Area Neighborhood Center, ProJeCt Easton, Inc, and the Community Action Committee of the Lehigh Valley. Collaboration and coordination with these entities will continue in order to capitalize on existing investments. In this way, the City will be positioned to take advantage of potential partnership opportunities that would result in increased investment to benefit low and moderate income households and persons.

The Affordable Housing Task Force is a regional group that includes the City of Easton. This group is developing the tools for and interest of the local municipalities for inclusionary zoning, cottage housing development, density bonuses and transit oriented development.

The Lehigh Valley was recently awarded a Sustainable Communities Regional Planning Grant from HUD. Through this effort, the Five-Year Strategic Plan and the larger regional plan will be implemented. As described in *Prosper Lehigh Valley*, a blog on economic development in the Lehigh Valley, eleven agencies came together to apply for this grant through the U.S. Department of Housing and Urban Development (HUD). This grant was one of a few programs that are made possible through the federal Office of Sustainable Communities, a historic collaboration among HUD, U.S. Department of Transportation, and the U.S. Environmental Protection Agency. Locally, the 11 partners applied through the Lehigh Valley Economic Development Corporation as the Lehigh Valley Sustainability Consortium (LVSC). The members of the LVSC are:

1. Lehigh County Department of Community and Economic Development
2. Northampton County Department of Community and Economic Development
3. Lehigh Valley Planning Commission
4. Lehigh and Northampton Transportation Authority
5. Community Action Committee of the Lehigh Valley
6. The Wildlands Conservancy
7. Lehigh Valley Economic Development Corporation
8. Renew Lehigh Valley
9. City of Allentown
10. City of Bethlehem
11. City of Easton

20. Describe the actions to coordinate its housing strategy with its transportation planning strategies to ensure to the extent practicable that residents of affordable housing have access to public transportation.

Easton, through the Lehigh Valley Planning Commission and the Affordable Housing Task Force, is involved in land use planning that integrates housing, jobs and transportation. Many jobs in the region have moved from the City of Easton and other cities in the Lehigh Valley to suburban and exurban locations making it difficult for lower income city residents to access these jobs. Affordable housing near to these work places does not exist.

The Sustainable Communities Regional Planning Grant also focuses on transportation and LANTA, the regional transit agency, is involved in the grant implementation as well. The Lehigh Valley Planning Commission (LVPC) has issued a Request for Proposal to undertake a Jobs/Housing Balance Study for the Lehigh Valley. Part of this study will be defining commuting patterns and making recommendations to achieve a better balance between jobs and housing.

A formal agreement exists between LANTA, the regional transportation provider, and the Lehigh Valley Planning Commission (LVPC) to work on developing and supporting land use patterns that are more transit friendly. The better network of service will benefit City residents as well.

The City of Easton will start construction of an inter-modal facility in partnership with LANTA that will facilitate local commuting.

PROGRAM SPECIFIC REQUIREMENTS

CDBG 91.220(l)(1)

1. Identify program income expected to be received during the program year, including:
    - amount expected to be generated by and deposited to revolving loan funds;
    - total amount expected to be received from each new float-funded activity included in this plan; and
    - amount expected to be received during the current program year from a float-funded activity described in a prior statement or plan.

The City does not expect to generate program income from any CDBG funded activity in 2013. However, the Housing Rehabilitation Program offers a deferred payment loan that may be repaid should the owner move or the home no longer is the principal residence of the borrower. During the lien period of the forgiveness loan, should the homeowner sell or move, the loan is prorated for the time the owner resides in the residence and the repayment of the remainder of the loan is due to the City.

There are funds generated from the sale of properties that have been rehabilitated. These funds rarely are in excess of funds spent on rehabilitation but the sales proceeds come back to the program for additional rehabilitation.

There are no float-funded activities.

2. Program income received in the preceding program year that has not been included in a statement or plan.

Any program income that might be received will be budgeted separately by means of a program modification.

3. Proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in its strategic plan.

The City has not applied for a new Section 108 loan and does not have such funds to allocate.

4. Surplus funds from any urban renewal settlement for community development and housing activities.

The City does not have any urban renewal funds.

5. Any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.

The City has not returned funds to the line of credit.

6. Income from float-funded activities.

There have been no float funded activities.

7. Urgent need activities, only if the jurisdiction certifies.

There have been no urgent need activities.

8. Estimated amount of CDBG funds that will be used for activities that benefit persons of low- and moderate income.

Based on the budget for 2013, 100% of funds are anticipated to be used for low-mod benefit activities.

HOME 91.220(l)(1) - NOT APPLICABLE

NOT APPLICABLE

The City of Easton is not a HOME entitlement

HOPWA 91.220(l)(3)

NOT APPLICABLE

The City of Easton is not a HOWA entitlement

ESG 91.220(l)(4)

The City of Easton is not an ESG entitlement

OTHER NARRATIVES AND ATTACHMENTS

Include any action plan information that was not covered by a narrative in any other section. If optional tables are not used, provide comparable information that is required by consolidated plan regulations.

Include any action plan information that was not covered by a narrative in any other section. If optional tables are not used, provide comparable information that is required by consolidated plan regulations.

Actions to Affirmatively Further Fair Housing:

Easton prepared an Analysis of Impediments to Fair Housing in 2009 in cooperation with Northampton County. This document provides a list of recommendations to address concerns about Fair Housing. The City is taking steps to implement these recommendations. Among the actions to be taken in FY 2013 are:

1. Promote equal housing opportunity in the administration of the County-Wide Housing Rehabilitation program and Catasauqua HOME rehabilitation program.
2. Continue to implement affirmative marketing outreach in the sale of the homes rehabilitated through NSP I.
3. Promote diversity of housing and inclusionary zoning through the Lehigh Valley Planning Commission and the Affordable Housing Task Force.
4. Promote housing choice in the distribution of funds from the Affordable Housing Trust Fund.
5. North Penn Legal Services hosted a Fair Housing Symposium during FY 2010, 2011 and 2012 and will continue to do so in 2013. As in the past, the symposium will

provide fair housing education to local real estate and housing professionals as well as interested residents.

Part of the scope of work of the Sustainable Communities grant is the preparation of a regional Analysis of Impediments to Fair Housing which will update the City's 2009 report. This update is expected to be completed in 2013.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

This section describes the monitoring standards and procedures that the City of Easton, through the Redevelopment Authority of Easton, PA (RDA), will follow during the implementation of the FY 2013 Annual Action Plan. Performance monitoring is an important component in the long-term success of the City's CDBG Program. The RDA is responsible for ensuring that the recipients of federal funds meet the purposes of the appropriate legislation and regulations, and that funds are disbursed in a timely manner.

ERA will monitor activities carried out during FY 2013 to ensure long-term compliance with program requirements. The objectives of this monitoring are to make sure that activities 1) comply with all regulations governing their administrative, financial, and programmatic operations; 2) achieve their performance objectives within schedule and budget; and 3) comply with the Consolidated Plan.

Internal controls have been designed to ensure adequate segregation of duties. RDA prepares agreements for non-housing activities supported by CDBG. RDA also establishes accounts in cooperation with the Department of Community and Economic Development. Invoices are monitored for compliance with the approved spending plan and federal regulations. The RDA administers the City of Easton's Integrated Disbursement and Information System (IDIS). The RDA is also has primary responsible for setting up and administering activities. The City's monitoring standards and procedures ensure that statutory and regulatory requirements are being met and the information submitted to HUD is correct and complete.

In accordance with HUD's Community Planning and Development Notice 03-09, the City of Easton will implement outcomes and performance measures for the CDBG Program. In accordance with the HUD Training Manual and Guidebook Community Planning and Development Outcome Performance Measurement Framework, the City of Easton will incorporate HUD's recommended system into its IDIS reporting and its Consolidated Annual Performance and Evaluation Report (CAPER).

The RDA monitors the various programs and activities that are funded with CDBG dollars. A subrecipient monitoring plan has been put in place to ensure compliance by agencies funded with the CDBG public service and public facilities funding. The following key components of the monitoring process ensure that the City's CP goals are being met in a timely and efficient manner:

Recordkeeping Systems – Recordkeeping requirements outlined in 24 CFR Part 570.506 are adhered to. Each project file is documented as to eligibility and national objective, the beneficiaries of the activity, procurements, agreements and related compliance issues.

Financial Management – All financial transactions are carefully recorded and reconciled between the in-house system and IDIS.

Audit Management – All audits are conducted in accordance with federal and State regulations, specifically federal OMB circulars A-128 and A-133.

APPENDIX 1

SF 424

The SF 424 is part of the FY 2013 Annual Action Plan. SF 424 form fields are included in this document.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	Applicant Identifier	**Type of Submission**	
Date Received by state	State Identifier	**Application**	**Pre-application**
Date Received by HUD	Federal Identifier	☐ Construction	☐ Construction
		☐ Non Construction	☐ Non Construction
Applicant Information			
City of Easton			
One South Third Street, 4th Floor		Organizational DUNS: 07-362-1021	
		Organizational Unit:	
Easton	PA	Department of Community and Economic Development	
18042	USA		
Employer Identification Number (EIN):		Northampton	
24-6000693		Project start date: 01/13	
Applicant Type:		**Specify Other Type if necessary:**	
Local Government: City			
Program Funding		**U.S. Department of Housing and Urban Development**	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles		Description of Areas Affected by CDBG Project(s): City of Easton	
CDBG Grant Amount $ 720,000	Additional HUD Grant(s) Leveraged	Describe	
Additional Federal Funds Leveraged		Additional State Funds Leveraged	
Locally Leveraged Funds		Grantee Funds Leveraged	
Anticipated Program Income $0		Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s) $720,000			
Home Investment Partnerships Program			
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
HOME Grant Amount $	$Additional HUD Grant(s) Leveraged	Describe	
$Additional Federal Funds Leveraged		$Additional State Funds Leveraged	
$Locally Leveraged Funds		$Grantee Funds Leveraged	
$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			

Housing Opportunities for People with AIDS		
HOPWA Project Titles		
HOPWA Grant Amount: $	Additional HUD Grant(s) Leveraged	Describe
Additional Federal Funds Leveraged	Additional State Funds Leveraged	
Locally Leveraged Funds	Grantee Funds Leveraged	
Anticipated Program Income	Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)		

Emergency Shelter Grants Program		
ESG Project Titles	Description of Areas Affected by ESG Project(s)	
ESG Grant Amount: $	Additional HUD Grant(s) Leveraged	Describe
Additional Federal Funds Leveraged	Additional State Funds Leveraged	
Locally Leveraged Funds $	Grantee Funds Leveraged	
$Anticipated Program Income	Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)		

Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		☐ Yes	This application was made available to the state EO 12372 process for review on DATE
		☒ No	Program is not covered by EO 12372
☐ Yes	☒ No	☐ N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Gretchen		Longenbach
Director		
glongenbach@easton-pa.gov	TEL: (610) 250-6719	Fax: (610) 250-6789
Signature of Authorized Representative: Salvatore J. Panto, Jr., MAYOR		Date Signed
Salvatore J. Panto Jr.		10/31/12

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

2. Establishing an ongoing drug-free awareness program to inform employees about -

   (a) The dangers of drug abuse in the workplace;
   (b) The grantee's policy of maintaining a drug-free workplace;
   (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
   (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;

4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -

   (a) Abide by the terms of the statement; and

   (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -

   (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

   (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

10·31·12
Date

Hon. Salvatore J. Panto
Name

Mayor
Title

One South Third Street, 3rd Floor
Address

Easton PA 18042
City/State/Zip

610-250-6610
Telephone Number

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans
during program year(s) 2013 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

   However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

   The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public

improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;
Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

10-31-12
Date

Hon. Salvatore J. Panto
Name

Mayor
Title

One South Third Street, 3rd Floor
Address

Easton PA 18042
City/State/Zip

610-250-6610
Telephone Number

NOT APPLICABLE

OPTIONAL CERTIFICATION
CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

> The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official Date

Name

Title

Address

City/State/Zip

Telephone Number

NOT APPLICABLE

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

> The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official Date

Name

Title

Address

City/State/Zip

Telephone Number

NOT APPLICABLE

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals

and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction

Signature/Authorized Official Date

Name

Title

Address

City/State/Zip

Telephone Number

NOT APPLICABLE

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official Date

Name

Title

Address

City/State/Zip

Telephone Number

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.

2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Place Name	Street	City	County	State	Zip
City Hall	One South Third Street, 3rd Floor	Easton	Northampton	PA	18042

Check if there are workplaces on file that are not identified here.

This information with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarmentcommon rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching

requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Resolution

of the
City of Easton, Pennsylvania

No. 148-2012

Date: October 24, 2012

Introduced by: Sandra Vulcano

WHEREAS, the Council of the City of Easton, Pa., has reviewed and approves an Agreement between the City of Easton and the Department of Housing and Urban Development for the purposes of procuring Community Development Block Grant Funds in the approximate amount of $720,000; and

WHEREAS, the City of Easton held a Public Hearing on August 22, 2012 to access community needs; and

WHEREAS, a proposed use of funds for the 2013 program was made available for public review on September 21, 2012 in accordance with the City's Citizen Participation plan; and

WHEREAS, a second public hearing was held on October 10, 2012 to invite public comment on the proposed use of funds.

NOW THEREFORE BE IT RESOLVED THAT, the following projects and programs which constitute the City's Consolidated Action Plan for Fiscal Year 2013, are hereby authorized for funding:

• Community Action Committee of the Lehigh Valley	$ 3,987
• Easton Neighborhood Center	$ 12,000
• Greater Easton Development Partnership	$ 42,000
• ProJeCt	$ 3,000
• Weed & Seed	$ 5,000
• Easton Area Community Center	$ 4,600
• Neighborhood Housing Services	$ 3,500
• City of Easton	
Police – Crime Awareness	$ 33,913
Road Reconstruction	$ 45,000
Streetscapes	$ 5,000
Recreation	$ 10,000
Tree Planting	$ 5,000
Code Enforcement	$150,000
Program Administration	$144,000
Disposition	$ 15,000
Acquisition	$ 25,000

Technical Assistance	$ 45,000
108 Loan	$ 93,000
Rehabilitation	$ 55,000
Loan Capital	$ 20,000

This is to certify that the above Resolution was adopted by the City Council on the above date.

Attest: _____ City Clerk

Signed: _____ Mayor

APPENDIX 2

Evidence of Citizen Participation

CITY OF EASTON COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

CITY OF EASTON COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS NOTICE OF PUBLIC HEARING Notice is hereby given that the City of Easton in accordance with the City's Citizen Participation Plan, will hold a public hearing on Wednesday, August 22, 2012. The hearing will be held at 6:00 p.m. in the Council Chambers, City Hall, 6th Floor at 1 S. Third St. Easton, PA. The purpose of the hearing is as follows: 1. Obtain the views and comments of individuals and organizations concerning the City's housing and community development needs. The information gathered will be used in the preparation of the Consolidated Plan elements for Fiscal Year 2013 Community Development Block Grant and related Programs. 2. Provide an opportunity for citizens and organizations, non-profits and City Departments to make requests for funding for projects or suggest activities that could be funded with CDBG funds that would meet community needs. 3. Review the City's CDBG Programs and provide an opportunity for the public to comment on program performance All interested individuals and organizations are invited to attend this hearing and offer their views and comments on the housing and community development needs of the City of Easton or present information in support of a funding request. Individuals requiring special accommodations to facilitate participation in the hearing, may call the Office of the City Clerk - (610) 250-6730 (PA Relay Center TDD: 7-1-1) A summary of the proposed Annual Action Plan will be published in the Express Times on or about September 21, 2012 and a second public hearing on the proposed budget and 2013 Action Plan will be held October 10, 2012. The City intends to submit its application for F.Y. 2013 funds to HUD on or about November 15, 2012. The City anticipates that its F.Y.2013 Community Development Block Grant (CDBG) Program allocation will be $ 700,000. By Order of Salvatore J. Panto, Jr., Mayor City of Easton

Appeared in: ***The Express-Times*** on Wednesday, 08/08/2012

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NOTICE OF PUBLIC DISPLAY AND PUBLIC HEARING ANNUAL ACTION

NOTICE OF PUBLIC DISPLAY AND PUBLIC HEARING ANNUAL ACTION PLAN CITY OF EASTON, PA In accordance with the Federal regulations at 24 CFR, Part 91, the City of Easton has prepared an Action Plan for the Thirty-Ninth Year Fiscal Year 2013 Program. The City of Easton will hold a public hearing on Wednesday, October 10, 2012, at 6:00 p.m. to solicit citizen comments on the Action Plan for F.Y. 2013. The hearing will be held in the Council meeting room, City Hall, One South Third Street,, Easton, PA 18042. Copies of the Action Plan for F.Y. 2013 are available for public inspection and review at the following locations for a thirty-day period from September 21, 2012 to October 22, 2012. City Clerk's Office Easton Government Center, 6th Floor One South Third Street County Government Services Center Washington and Seventh Streets Easton Public Library Church and Sixth Streets Easton Area Neighborhood Centers 902 Philadelphia Road The Plan will be posted on line at: www.easton-pa.gov (The Plan will be provided in alternative formats for persons with special needs or limited English proficiency. Please contact the Community and Economic Development office as stated below.) The annual plan identifies the activities that will be undertaken to address priority needs and local objectives. The City expects to have an entitlement grant of $700,000 of Community Development Block Grant funds available during the program year which will run January 1, 2013 through December 31, 2013. Historic Preservation The City will be undertaking an evaluation of the activities to be funded in an effort to identify historic and archaeological resources that may be affected by the activities. By this Notice, the City invites interested parties who have an interest in activities that may impact historic and archaeological resources to make themselves known. Parties should contact the Community and Economic Development Office, at City Hall at the address below or call 610-250-6719 or (TTY: PA Telecommunications Relay Center: 7-1-1). The City will involve such parties in the notification and review process of the National Council on Historic Preservation as set forth in Part 800. Flood Plain In accordance with Sections 4 and 7 of federal Executive Order 11988, Floodplain Management, the City of Easton is requesting public input on its evaluation of a proposal to spend CDBG funds for projects that may impact on the flood plain. This notice is issued prior to final action granting project approval so as to provide an opportunity for early public review. The proposed actions may affect the floodplain. The project site may be in areas predicted to be inundated by a flood event having a one (1) percent probability of recurring each year (this is the 100-year base flood.) The City of Easton is reviewing the actions for their effect on passage of floodwaters, for alternatives to floodplain development, and for consistency with federal, state and local policies and regulations on floodplain management. The City of Easton intends to submit the Action Plan for F.Y. 2013 to the U.S. Department of Housing and Urban Development (HUD) on or about November 15, 2012. Interested persons are encouraged to express their views on the Action Plan for F.Y. 2013 at the public hearing or in writing to the Bureau of Community & Economic Development, Easton Government Center, 1 South Third Street, 4th Floor, Easton, PA 18042, Attention: Ms. Gretchen Longenbach, Director. All comments received by October 22, 2012 will be considered.

Appeared in: ***The Express-Times*** on Friday, 09/21/2012

Powered by myPublicNotices.com

The Express Times

NOTICE OF PUBLIC DISPLAY AND PUBLIC HEARING ANNUAL ACTION PLAN CITY OF EASTON, PA

In accordance with the Federal regulations at 24 CFR, Part 91, the City of Easton has prepared an Action Plan for the Thirty-Ninth Year Fiscal Year 2013 Program.

The City of Easton will hold a public hearing on Wednesday, October 10, 2012, at 6:00 p.m. to solicit citizen comments on the Action Plan for F.Y. 2013. The hearing will be held in the Council meeting room, City Hall, One South Third Street., Easton, PA 18042.

Copies of the Action Plan for F.Y. 2013 are available for public inspection and review at the following locations for a thirty-day period from September 21, 2012 to October 22, 2012.

City Clerk's Office
Easton Government Center, 6th Floor
One South Third Street
County Government Services Center
Washington and Seventh Streets
Easton Public Library
Church and Sixth Streets
Easton Area Neighborhood Centers
902 Philadelphia Road

The Plan will be posted on line at: **www.easton-pa.gov**

(The Plan will be provided in alternative formats for persons with special needs or limited English proficiency. Please contact the Community and Economic Development office as stated below.)

The annual plan identifies the activities that will be undertaken to address priority needs and local objectives. The City expects to have an entitlement grant of $700,000 of Community Development Block Grant funds available during the program year which will run January 1, 2013 through December 31, 2013.

Historic Preservation

The City will be undertaking an evaluation of the activities to be funded in an effort to identify historic and archaeological resources that may be affected by the activities. By this Notice, the City invites interested parties who have an interest in activities that may impact historic and archaeological resources to make themselves known. Parties should contact the Community and Economic Development Office, at City Hall at the address below or call 610-250-6719 or (TTY: PA Telecommunications Relay Center: 7-1-1). The City will involve such parties in the notification and review process of the National Council on Historic Preservation as set forth in Part 800.

Flood Plain

In accordance with Sections 4 and 7 of federal Executive Order 11988, Floodplain Management, the City of Easton is requesting public input on its evaluation of a proposal to spend CDBG funds for projects that may impact on the flood plain. This notice is issued prior to final action granting project approval so as to provide an opportunity for early public review.

The proposed actions may affect the floodplain. The project site may be in areas predicted to be inundated by a flood event having a one (1%) percent probability of recurring each year (this is the 100-year base flood.) The City of Easton is reviewing the actions for their effect on passage of floodwaters, for alternatives to floodplain development, and for consistency with federal, state and local policies and regulations on floodplain management.

The City of Easton intends to submit the Action Plan for F.Y. 2013 to the U.S. Department of Housing and Urban Development (HUD) on or about November 15, 2012. Interested persons are encouraged to express their views on the Action Plan for F.Y. 2013 at the public hearing or in writing to the Bureau of Community & Economic Development, Easton Government Center, 1 South Third Street, 4th Floor, Easton, PA 18042, Attention: Ms. Gretchen Longenbach, Director. All comments received by October 22, 2012 will be considered.

APPENDIX 3
Evidence of Notification per 24 CFR Part 91.100(4)

CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

August 6, 2012

Wayne Dumont, Jr.
Warren County Planning Dept.
165 County Route 519 South
Belvidere, NJ 07823-1949

Dear Wayne Dumont, Jr.:

The City of Easton has begun the process of preparing the F.Y. 2013 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing by October 22, 2012 or participate in the public hearing on August 22, 2012, or October 10, 2012 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2012. Copies will be available at the Easton Public Library as well as at City Hall and on the city's website: **www.easton-pa.gov**

Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor

CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

August 6, 2012

Alicia Karner, Director of DCED
Northampton County
669 Washington Street
Easton, PA 18042

Dear Alicia Karner, Director of DCED:

The City of Easton has begun the process of preparing the F.Y. 2013 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing by October 22, 2012 or participate in the public hearing on August 22, 2012, or October 10, 2012 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2012. Copies will be available at the Easton Public Library as well as at City Hall and on the city's website: **www.easton-pa.gov**

Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor

CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

August 6, 2012

Jennifer Smethers, Township Manager
Williams Township
655 Cider Press Road
Easton, PA 18042-8746

Dear Jennifer Smethers, Township Manager:

The City of Easton has begun the process of preparing the F.Y. 2013 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing by October 22, 2012 or participate in the public hearing on August 22, 2012, or October 10, 2012 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2012. Copies will be available at the Easton Public Library as well as at City Hall and on the city's website: **www.easton-pa.gov**

Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor

CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

August 6, 2012

Charles Seip, Sr., Mayor
Clendon Borough
24 Franklin Street
Glendon, PA 18042-6805

Dear Charles Seip, Sr., Mayor:

The City of Easton has begun the process of preparing the F.Y. 2013 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing by October 22, 2012 or participate in the public hearing on August 22, 2012, or October 10, 2012 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2012. Copies will be available at the Easton Public Library as well as at City Hall and on the city's website: **www.easton-pa.gov**

Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor

CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

August 6, 2012

David Perusso, Mayor
West Easton
237 7th Street
West Waston, PA 18042-6172

Dear David Perusso, Mayor:

The City of Easton has begun the process of preparing the F.Y. 2013 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing by October 22, 2012 or participate in the public hearing on August 22, 2012, or October 10, 2012 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2012. Copies will be available at the Easton Public Library as well as at City Hall and on the city's website: **www.easton-pa.gov**

Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor

CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

August 6, 2012

Karen Lohrman, Township Manager
Borough of Wilson
2040 Hay Terrace
Easton, PA 18042-4617

Dear Karen Lohrman, Township Manager:

The City of Easton has begun the process of preparing the F.Y. 2013 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing by October 22, 2012 or participate in the public hearing on August 22, 2012, or October 10, 2012 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2012. Copies will be available at the Easton Public Library as well as at City Hall and on the city's website: **www.easton-pa.gov**

Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor

CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

August 6, 2012

Christopher Christman, Manager
Palmer Township
PO Box 3039
Easton, PA 18044-3039

Dear Christopher Christman, Manager:

The City of Easton has begun the process of preparing the F.Y. 2013 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing by October 22, 2012 or participate in the public hearing on August 22, 2012, or October 10, 2012 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2012. Copies will be available at the Easton Public Library as well as at City Hall and on the city's website: **www.easton-pa.gov**

Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor

CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

August 6, 2012

Cynthia Carman, Planning Director
Palmer Township
PO Box 3039
Easton, PA 18044-3039

Dear Cynthia Carman, Planning Director:

The City of Easton has begun the process of preparing the F.Y. 2013 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

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Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor

CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

August 6, 2012

John Cornell, Township Manager
Forks Township
1606 Sullivan Trail
Easton, PA 18040-8332

Dear John Cornell, Township Manager:

The City of Easton has begun the process of preparing the F.Y. 2013 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

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Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor

CITY OF EASTON

PENNSYLVANIA

Community & Economic Development

August 6, 2012

Susan McGinley, Superintendent
Easton School District
401 S. 25th Street
Easton, PA 18045-2700

Dear Susan McGinley, Superintendent:

The City of Easton has begun the process of preparing the F.Y. 2013 Annual Consolidated Housing and Community Development Plan for submission of its Community Development Block Grant Program application to the U.S. Department of Housing and Urban Development. In preparing this plan, we are seeking the views of local organizations, citizens and neighboring municipalities.

The City invites your comments on the housing and community development needs of the City that may impact on your municipality. You may present your comments in writing by October 22, 2012 or participate in the public hearing on August 22, 2012, or October 10, 2012 during the City Council meeting at 6:00 p.m. in City Hall, Council Chambers, 6th floor.

The Housing and Community Development Plan will be available for public inspection and review on or about September 21, 2012. Copies will be available at the Easton Public Library as well as at City Hall and on the city's website: **www.easton-pa.gov**

Thank you for your attention to this matter.

Sincerely,

Gretchen Longenbach, Director
Community and Economic Development

cc: Salvatore J. Panto, Jr., Mayor

APPENDIX 4. HUD Tables

Table 2B
Priority Community Development Needs

Priority Need	Priority Need Level	Unmet Priority Need	Dollars to Address Need	5 Yr Goal Plan/Act	Annual Goal Plan/Act	Percent Goal Completed
Acquisition of Real Property	H	2	$25,000	10	4	
Disposition	H	4	$15,000	20	4	
Clearance and Demolition	M					
Clearance of Contaminated Sites	M					
Code Enforcement	H	10,545	$150,000	52,725	10,545	
Public Facility (General)	M to L					
Senior Centers						
Handicapped Centers						
Homeless Facilities	H					
Youth Centers						
Neighborhood Facilities	M					
Child Care Centers						
Health Facilities						
Mental Health Facilities						
Parks and/or Recreation Facilities	H	1	$10,000	15	5	
Parking Facilities	M					
Tree Planting	H	10	$5,000	50	10	
Fire Stations/Equipment	H	1		1		
Abused/Neglected Children Facilities	L					
Asbestos Removal	L					
Non-Residential Historic Preservation	M					
Other Public Facility Needs	M					
Infrastructure (General)	H					
Water/Sewer Improvements	H					
Street Improvements	H	1	$45,000	1	1	
Sidewalks	H	2	$10,000	1	1	
Solid Waste Disposal Improvements	L					
Flood Drainage Improvements	H					
Other Infrastructure	M					
Public Services (General)	H	15,351	$45,000	15,351	15,351	
Senior Services						
Handicapped Services						
Legal Services						
Youth Services	H		$9,600	240	48	
Child Care Services						
Transportation Services	H	150	0	750		
Substance Abuse Services						
Employment/Training Services	H					
Health Services						
Lead Hazard Screening	H					
Crime Awareness	H	15,351	$33,913	15,351	15,351	
Fair Housing Activities						
Homeownership Counseling	H	18	$7,487	90	18	
Other Services: Life Skills Training	H	200	$12,000	1,000	325	
Economic Development (General)						
C/I Land Acquisition/Disposition	H					
C/I Infrastructure Development	L					
C/I Building Acq/Const/Rehab	H					
Other C/I						
ED Assistance to For-Profit	H					
ED Technical Assistance	H	2	$45,000	10	2	
Micro-enterprise Assistance	H	2	$20,000	10	2	
Other						

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
City of Easton Police Department – Crime Awareness & Prevention

Project Description
Funds will be used for the Graffiti Removal Program, Police Mountain Bike Strike Force, and strategic saturation patrols.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location
LMI Census block groups: CT 142 - BG 1,2,3,4,5; CT 143 - BG 1,2,3; CT 144 - BG 1,2,3; CT 145 - BG 2; CT 146 - BG 1,2

Objective Number SL-1	Project ID
HUD Matrix Code 051	CDBG Citation 570.201(e)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/12
Performance Indicator 01 People	Annual Units 15,351 People
Local ID	Units Upon Completion

Funding Sources:

CDBG	$33,913
ESG	
HOME	
HOPWA	
Total Formula	$33,913
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$33,913

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
Community Action Committee of the Lehigh Valley – Housing Counseling

Project Description
Provide homeownership counseling to LMI residents and homebuyers.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location
LMI Census block groups: CT 142 - BG 1,2,3,4,5; CT 143 - BG 1,2,3; CT 144 - BG 1,2,3; CT 145 - BG 2; CT 146 - BG 1,2

Objective Number DH-4	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 04 Households	Annual Units 15 Households
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$3,987
ESG	
HOME	
HOPWA	
Total Formula	$3,987
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$3,987

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
Easton Area Neighborhood Center – Clients to Success

Project Description
Case management for low income persons to improve self-sufficiency and independence, coordinate services, increase financial stability, decrease homelessness, assist in securing permanent housing and provide for basic needs.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location
LMI Census block groups: CT 142 - BG 1,2,3,4,5; CT 143 - BG 1,2,3; CT 144 - BG 1,2,3; CT 145 - BG 2; CT 146 - BG 1,2

Objective Number SL-1	Project ID
HUD Matrix Code 05H	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 01 People	Annual Units 200 People
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$12,000
ESG	
HOME	
HOPWA	
Total Formula	$12,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$12,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
Neighborhood Housing Services of the Lehigh Valley – Housing Counseling

Project Description
Counseling for homebuyers obtaining assistance to purchase a home through the HOOP Program.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location
LMI Census block groups: CT 142 - BG 1,2,3,4,5; CT 143 - BG 1,2,3; CT 144 - BG 1,2,3; CT 145 - BG 2; CT 146 - BG 1,2; CT 147 – BG 1

Objective Number DH-4	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 04 Households	Annual Units 3 Households
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$3,500
ESG	
HOME	
HOPWA	
Total Formula	$3,500
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$3,500

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
ProJeCT of Easton - Student Success and Life Skills

Project Description
Support for Wraparound and Life Skills Training components of the Easton Middle School Success Program assisting 5th and 6th grade students.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location
LMI Census block groups: CT 142 - BG 1,2,3,4,5; CT 143 - BG 1,2,3; CT 144 - BG 1,2,3; CT 145 - BG 2; CT 146 - BG 1,2; CT 147 – BG 1. .

Objective Number SL-1	Project ID
HUD Matrix Code 05D	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 01 People	Annual Units 100 people
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$3,000
ESG	
HOME	
HOPWA	
Total Formula	$3,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$3,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
Weed & Seed - Parenting Program

Project Description

Skills based healthy parenting education to be offered to Easton residents incarcerated in the NH County Jail and on a work release program. Each must have a home plan showing an Easton address.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location
Easton residents incarcerated in Northhampton County jail.

Objective Number SL-1	Project ID
HUD Matrix Code 05D	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 01 People	Annual Units 25 People
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$5,000
ESG	
HOME	
HOPWA	
Total Formula	$5,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$5,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
Easton Area Community Center – Youth After-School Care and Summer Programs

Project Description

Operations of the SAINTS Clubhouse and 8 week summer day camp.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location
West Ward Neighborhood

Objective Number SL-1	Project ID
HUD Matrix Code 05D	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 01 People	Annual Units 48 students
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$4,000
ESG	
HOME	
HOPWA	
Total Formula	$4,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$4,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Service

Project Title
Greater Easton Development Partnership – Ambassadors Program

Project Description
Downtown program aimed at improving the central business district.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location
Downtown Easton's City Centre Square and central business district CT 144-1, 2, 3

Objective Number SL-1	Project ID
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 01 People	Annual Units 15,351 People
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$42,000
ESG	
HOME	
HOPWA	
Total Formula	$42,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$42,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Infrastructure

Project Title
City of Easton Department of Public Works – Road Reconstruction

Project Description
Continuation of program to improve streets in low income areas. The activity includes roadway milling and curb and gutter reconstructions and alleviation of water run-off problems due to increased road heights. Streets to be improved are identified during the program year.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location
LMI Census block groups: CT 142 - BG 1,2,3,4,5; CT 143 - BG 1,2,3; CT 144 - BG 1,2,3; CT 145 - BG 2; CT 146 - BG 1,2

Objective Number SL-1	Project ID
HUD Matrix Code 03K	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 01 People	Annual Units 15,351 People
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$45,000
ESG	
HOME	
HOPWA	
Total Formula	$45,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$45,000

The primary purpose of the project is to help : ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Infrastructure

Project Title
City of Easton Department of Public Works – Streetscapes

Project Description
The funds in this category are requested to purchase planters, trash receptacles, ornamental street signs, benches, railings, etc. to continue the City's momentum in improving the aesthetic quality of the street environment.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location
LMI Census block groups: CT 142 - BG 1,2,3,4,5; CT 143 - BG 1,2,3; CT 144 - BG 1,2,3; CT 145 - BG 2; CT 146 - BG 1,2

Objective Number SL-1	Project ID
HUD Matrix Code 03K	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 01 People	Annual Units 15,351 People
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$5,000
ESG	
HOME	
HOPWA	
Total Formula	$5,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$5,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Facilities

Project Title
City of Easton Department of Public Works - Recreation

Project Description
Playground improvements will be undertaken at:

- Condran Park
- Jackson Park
- Centennial Park
- Raspberry Park
- Mauch Chunk Park

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location
Various

Objective Number SL-1	Project ID
HUD Matrix Code 03F	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 11 Public Facilities	Annual Units 1 facilities
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$10,000
ESG	
HOME	
HOPWA	
Total Formula	$10,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$10,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Public Facilities

Project Title
City of Easton Department of Public Works – Tree Planting

Project Description
Funds to plant street trees in low-moderate income neighborhoods.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location
LMI Census block groups: CT 142 - BG 1,2,3,4,5; CT 143 - BG 1,2,3; CT 144 - BG 1,2,3; CT 145 - BG 2; CT 146 - BG 1,2

Objective Number SL-1	Project ID
HUD Matrix Code 03N	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 11 Public Facilities	Annual Units 10 Trees
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$5,000
ESG	
HOME	
HOPWA	
Total Formula	$5,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$5,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

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Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Housing

Project Title
City of Easton Department of Planning & Codes - Code Enforcement

Project Description
Continued use of funds by the City in low income areas to enforce local codes by code and health officers in support of safe, decent housing and elimination blighting influences.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location
LMI Census block groups: CT 142 - BG 1,2,3,4,5; CT 143 - BG 1,2,3; CT 144 - BG 1,2,3; CT 145 - BG 2; CT 146 - BG 1,2

Objective Number DH-1	Project ID
HUD Matrix Code 15	CDBG Citation 570.202(c)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(1)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 10 Housing Units	Annual Units 10,545 Housing Units
Local ID	Units Upon Completion

Funding Sources:

CDBG	$150,000
ESG	
HOME	
HOPWA	
Total Formula	$150,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$150,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Easton

Priority Need:
Planning/Administration

Project Title:
City of Easton Department of Planning & Codes - Program Administration

Description:
Use of funds for costs associated with carrying out the CDBG program, including management, legal, audit, professional services, and office overhead.

Location/Target Area:
N/A

Objective Number	Project ID
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient Local Government	CDBG National Objective N/A
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator N/A	Annual Units
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$144,000
ESG	
HOME	
HOPWA	
Total Formula	$144,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$144,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Easton

Priority Need:
Other

Project Title:
Department of Community & Economic Development - Disposition

Description:
Disposition - Use of funds by the City for costs associated with interim maintenance and sale of acquired properties.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:
City-wide

Objective Number SL-1	Project ID
HUD Matrix Code 02	CDBG Citation 570.201(b)
Type of Recipient	CDBG National Objective 570.208(b)(2)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 10 Housing Units	Annual Units 4 Housing Units
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$15,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$15,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Easton

Priority Need:
Other

Project Title:
Department of Community & Economic Development - Acquisition

Description:
Use of funds by the City for costs associated with acquisition of properties to aid in the elimination of slum and blight.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:
City-wide

Objective Number SL-1	Project ID
HUD Matrix Code 01	CDBG Citation 570.201(a)
Type of Recipient	CDBG National Objective 570.208(b)(2)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 10 Housing Units	Annual Units 4 Housing Units
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$25,000
ESG	
HOME	
HOPWA	
Total Formula	$25,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$25,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Housing

Project Title
Department of Community & Economic Development – Housing Rehabilitation

Project Description
Properties that have been acquired will be rehabilitated and sold to low and moderate income buyers.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location
City-wide

Objective Number DH-3	Project ID
HUD Matrix Code 14A	CDBG Citation 570.201(n)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(3)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 10 Housing Units	Annual Units 2 Units
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$55,000
ESG	
HOME	
HOPWA	
Total Formula	$55,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$55,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Administration

Project Title
Section 108 Loan Repayment

Project Description
Repayment of the Section 108 loan used to construct the community center.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☒ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location
13th Street to the Delaware River, Lafayette Street to Northampton Street to City Centre Square

Objective Number	Project ID
HUD Matrix Code 19F	CDBG Citation n.a.
Type of Recipient	CDBG National Objective n.a
Start Date (mm/dd/yyyy) 1/1/3	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator n/a	Annual Units n/a
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$93,000
ESG	
HOME	
HOPWA	
Total Formula	$93,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$93,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Economic Development

Project Title
Department of Community & Economic Development – Loan Capital

Project Description
Loan Capital for the revolving loan fund administered by EADC.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☒ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location
13th Street to the Delaware River, Lafayette Street to Northampton Street to City Centre Square

Objective Number EO-3	Project ID
HUD Matrix Code 18A	CDBG Citation 570.203(b)
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(4)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 08 Businesses	Annual Units 2 Businesses
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$20,000
ESG	
HOME	
HOPWA	
Total Formula	$20,000
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$20,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name City of Easton

Priority Need
Economic Development

Project Title
Department of Community & Economic Development - Technical Assistance: Bushkill Creek Corridor

Project Description
Provide technical assistance, advice, and business support services to owners of businesses developing in the Bushkill Creek Corridor.

Objective category: ☐ Suitable Living Environment ☐ Decent Housing ☒ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

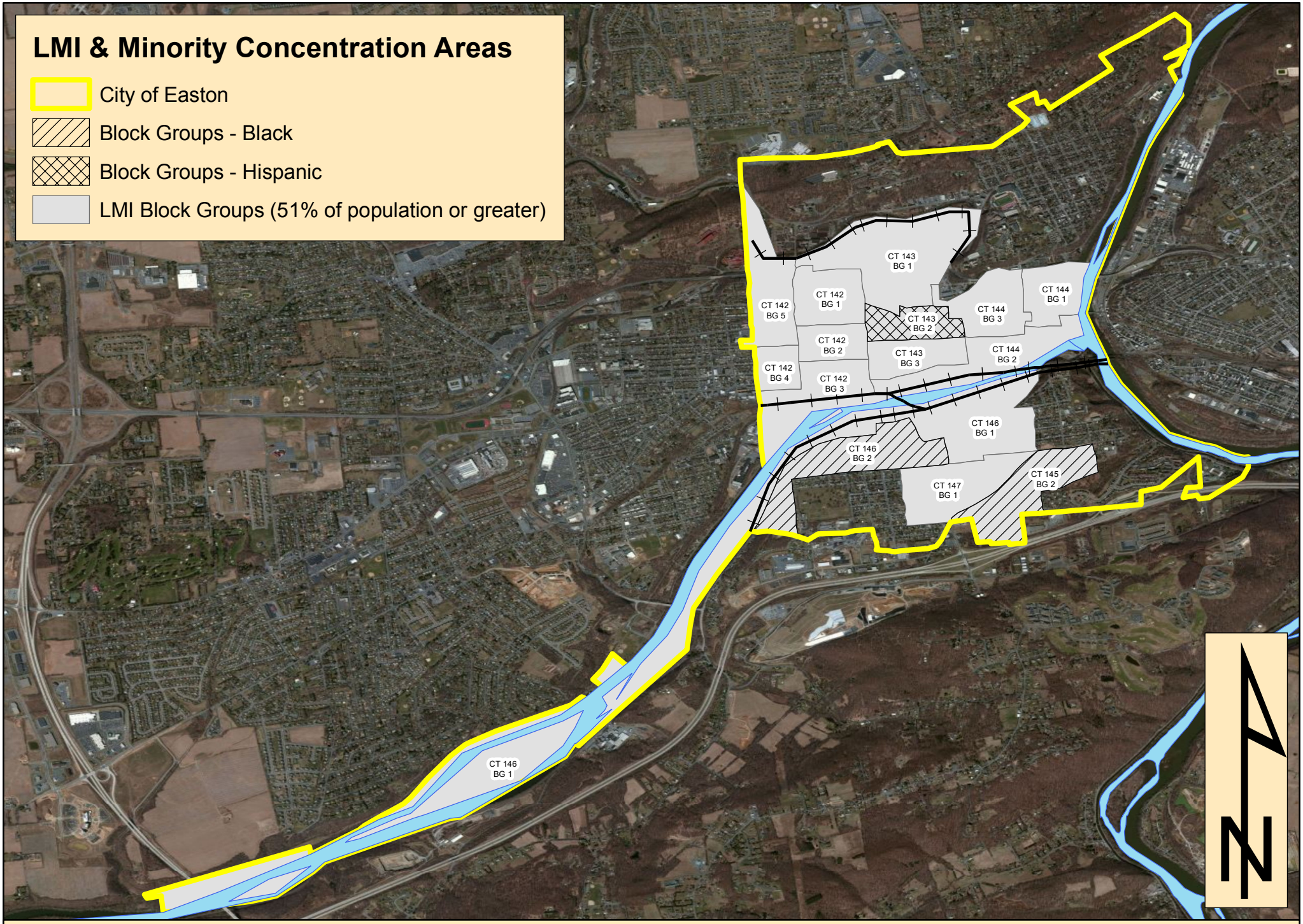
Location
13th Street to the Delaware River, Lafayette Street to Northampton Street to City Centre Square

Objective Number EO-3	Project ID
HUD Matrix Code 18B	CDBG Citation 570.203(b)
Type of Recipient Subrecipient Private	CDBG National Objective 570.208(a)(2)
Start Date (mm/dd/yyyy) 1/1/13	Completion Date (mm/dd/yyyy) 12/31/13
Performance Indicator 08 Businesses	Annual Units 2 Businesses
Local ID	Units Upon Completion

Funding Sources:	
CDBG	$45,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	$45,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

APPENDIX 5. Map



City of Easton Low-Moderate Income & Minority Concentration Map

6. Housing Authority of the City of Easton - CFP Tables

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Easton Housing Authority	Grant Type and Number Capital Fund Program Grant No: PA26PO2450113 CFFP (/No) Replacement Housing Factor Grant No:	FEY of Grant: 2013 FFY of Grant Approval:
Type of Grant XOriginal Annual Statement ■ Reserve for Disasters/Emergencies ['Revised Annual Statement (revision no:) Performance and Evaluation Report for Period Ending: ['Final Performance and Evaluation Report		

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) '	87,540.60			
3	1408 Management Improvements	35,000.00			
4	1410 Administration (may not exceed 10% of line 21)	43,770.30			
5	1411 Audit	500.00			
6	1415 Liquidated Damages				
7	1430 Fees and Costs	25,000.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	35,000.00			
10	1460 Dwelling Structures	187,892.10			
11	1465.1 Dwelling Equipment Nonexpendable				
12	1470 Non-dwelling Structures	2,000.00			
13	1475 Non-dwelling Equipment	19,000.00			
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs	2,000.00			
17	1499 Development Activities 4				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 — 19)	437,703.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities	9,000.00			
23	Amount of line 20 Related to Security — Soft Costs				
24	Amount of line 20 Related to Security — Hard Costs	5,000.00			
25	Amount of line 20 Related to Energy Conservation Measures	75,850.00			

To be completed for the Performance and Evaluation Report.
' To be completed for the Performance and Evaluation Report of a Revised Annual Statement.
PHAs with under 250 units in management may use 100% of CFP Grants for operations. 4
RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part I: Summary		
PHA Name: Easton Housing Authority	Grant Type and Number Capital Fund Program Grant No:PA26PO2450113 CFFP (/No) Replacement Housing Factor Grant No:	FFY of Grant: 2013 FFY of Grant Approval:
Type of Grant XOriginal Annual Statement ■ Reserve for Disaster/Emergencies Performance and Evaluation Report for Period Ending: ❑ Final	Annual Performance Statement (revision no:)	

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised'	Obligated	Expended
Signature of Executive Director		Date 9/21/2012	Signature of Public Housing Director		Date

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part H: Supporting Pages

PI-IA Name: Easton Housing Authority	**Grant Type and Number** Capital Fund Program Grant No:PA26PO2450113 CFFP (No): Replacement Housing Factor Grant No:	Federal FFY of Grant: 2013

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Wo'k
				Original	Revised'	Funds Obligated	Funds Expended	
AMP#1	Renovate Bathrooms	1460	24	23,724.30				
PA24-3	Repair/Replace Roofs	1460	14	11,000.00				
Delaware Terrace	Resurface parking pads	1450	6	4,000.00				
Annex	Rep/Replace curbs/sidewalks/steps	1450	100'	5,000.00				
	Replace siding/insulation/gutters	1460	12	14,000.00				
PA24-6A	Replace entrance/screen doors	1460	24	5,000.00				
Scattered Sites	Upgrade faucets/showerheads to	1460	20	1,000.00				
	Energy Efficient							
	Upgrade interior lighting to	1460	36	3,600.00				
	Energy Efficient							

' To be completed for the Performance and Evaluation Report or a Revised Annual Statement. 2
To be completed for the Performance and Evaluation Report.

Part **H:** Supporting Pages

PHA Name: Easton Housing Authority	**Grant Type and Number** Capital Fund Program Grant No:PA26PO2450113 CFFP (/ No): Replacement Housing Factor Grant No:	Federal FFY of Grant: 2013

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated [2]	Funds Expended [2]	
AMP#2	Gallery Building Structure Work:							
PA24-2A/B	Refurbish damaged concrete	1460	5	5,000.00				
Jefferson St. Dev.	Refurbish/Replace Steel/Railngs	1460	5	25,000.00				
N. Union St. Dev.	Relocation	1495.1		2,000.00				
	Upgrade showerheads/faucets	1460	110	5,500.00				
	To energy efficient							
	Replace windows/siding/insulation/gutter	1460	10	27,500.00				
	Enlarge & Replace Crawlspace Doors	1460	10	5,000.00				
	Insulate/Seal Crawlspace walls/	1460	18	15,000.00				
	Ceilings/ducts							
	Remove VAT, Install VCT tiles	1460	5	10,000.00				
	HVAC Upgrade in Gallery Bldgs.	1460	2	2,000.00				
	Repoint/repair exterior brick/stucco	1460	5	5,000.00				

To be completed for the Performance and Evaluation Report or a Revised Annual Statement. [2]
To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part U: Supporting Pages

PHA Name: Easton Housing Authority	Grant Type and Number Capital Fund Program Grant No:PA26PO2450113 CFFP (/ No): Replacement Housing Factor Grant No:	Federal PRY of Grant: 2013

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised '	Funds Obligated -	Funds Expended '	
AMP#4	Rehab bathrooms	1460	45	10,317.80				
PA24-4	Upgrade showerheads/faucets	1460	93	2,250.00				
Walter House	To energy efficient							
	Rehab ext. brick/foundation	1460	2	4,500.00				
PA24-6C	Repair building/patios spalling concrete	1460	36	2,500.00				
Bushkill House	Repair/Replace steel railing on patios	1460	31	5,000.00				
	Repair/Replace sidewalk/curbs/steps	1450	500'	2,000.00				
	Replace Rangehoods	1460	45	3,000.00				

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement. 2
To be completed for the Performance and Evaluation Report.

Part II: Supporting Pages

PHA Name: Easton Housing Authority	Grant Type and Number Capital Fund Program Grant No:PA26PO2450113 CFFP (/ No): Replacement Housing Factor Grant No:	Federal FFY of Grant: 2013

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated [2]	Funds Expended [2]	
Authority Wide	Repair/Replace select curbs/sidewalks	1450	500'	2,000.00				
	Steps for 504 or trip hazard							
	Repoint/replace/repair select	1450	100'	2,000.00				
	Retaining walls							
	Repave select parking pads/lots	1450	2	4,000.00				
	Energy Conservation	1460	10	2,000.00				
	Sewer,Storm Sewer Repair/Replace	1450	100'	5,000.00				
	Security Improvements	1450	10	5,000.00				
	Landscaping/Trees	1450	1000'	4,000.00				
AMP#9999	Upgrade electric	1475	1	3,000.00				
157 S. 4th St.	Landscaping	1450	100'	2,000.00				
222 St. Joseph St.	Repair/replace roofing	1470	1	2,000.00				

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement. [2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and Capital Fund Financing Program

Part It: Supporting Pages								
PHA Name: Easton Housing Authority		Grant Type and Number Capital Fund Program Grant No:PA26PO2450113 CFFP (/No): Replacement Housing Factor Grant No:				Federal FFY of Grant; 2013		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated	Fund'; Expended[2]	
Authority Wide	Operations	1406		87,540.60				
Management	Staff Training	1408		3,000.00				
Improvement	MIS Training	1408		3,000.00				
	MIS Software Improvements	1408		3,000.00				
	Family Self-Sufficiency	1408		3,000.00				
	Resident Initiatives	1408		3,000.00				
	Employee Benefits	1408		20,000.00				
Administration	Salaries/Employee Benefits	1410		40,770.30				
	Legal Fees	1410		1,000.00				
	Advertising	1410		2,000.00				
Audit	Close out programs	1411		500.00				

To be completed for the Performance and Evaluation Report or a Revised Annual Statement. 2
To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part II: Suppo[r]ting Pages

PHA Name: Easton Housing Authority	Grant Type and Number Capital Fund Program Grant No: PA26PO2450113 CFFP (/ No): Replacement Housing Factor Grant No:	Federal FFY of Grant: 2013

Development Number Nacre/PHA-Wide Activities	General Description of-Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated -	Funds Expended[2]	
Fees & Costs	A/E Fees	1430		15,000.00				
	Consultants	1430		8,000.00				
	Energy Audit	1430		2,000.00				
Non Dwelling	MIS Hardware	1475		5,000.00				
Equipment	Office Furniture/Equipment	1475		4,000.00				
	Vehicle	1475	1	7,000.00				
	Totals			437,703.00				

[1] To he completed for the Performance and Evaluation Report or a Revised Annual Statement. [2] To he completed for the Performance and Evaluation Report.