

**EASTON REDEVELOPMENT AUTHORITY**  
**August 15, 2012**

**Roll Call**

The regular meeting of the Easton Redevelopment Authority was held on Wednesday, August 15, 2012 in the 3<sup>rd</sup> floor conference room, One South Third Street, Easton, PA. The meeting was called to order at 5:30 p.m. by Ms. Lauritzen. Members present: Ms. Lauritzen, Ms. Moser-Collins and Mr. Houston. Staff present: Ms. Longenbach and Ms. Woolverton. Solicitor Dan Cohen was present.

A motion to approve the meeting minutes of the regular meeting of June 20, 2012 was made by Mr. Houston, seconded by Ms. Moser-Collins, approved by all.

**New Business**

**Approval of Bills.** Copies of the bills for June and July were distributed to the Board. A motion to approve payment of the bills was made by Ms. Moser-Collins, seconded by Mr. Houston, approved by all.

**Contract for Appraisal Services.** Ms. Longenbach explained the Redevelopment Authority needs occasional appraisal services. An existing contract with the Dietrick Group is set to expire and she requested a resolution to extend the renewable contract with Dietrick Group. A motion to accept the resolution authorizing the Chair or appropriate designee to sign the contract for appraisal services was made by Mr. Houston, seconded by Ms. Moser-Collins, approved by all.

**Contract for Engineering Services.** Ms. Longenbach explained the Redevelopment Authority also occasionally needs engineering services, primarily for structural analysis, and the existing renewable contract with Barry Isett and Associates is ready to expire. A motion to accept the resolution authorizing the Chair or appropriate designee to sign the contract was made by Ms. Moser-Collins, seconded by Mr. Houston, approved by all.

**Directors Report.** The Director's report was distributed in the meeting packet. Additionally, Ms. Longenbach said the structural report on 120 Northampton Street had been received. She said two RFP's had been released for clean-up and remediation at the Silk Mill. She added a contract for construction management would be needed for future phases.

**Solicitor's Update.** 940 Ferry Street. Mr. Cohen said he will be working with the owner's solicitor on the condemnation proceedings. He added the owner wants to see an appraisal of the property.

**Sheriff Sale Properties.** Ms. Longenbach said a group of Keenhold properties in the 600 block of Northampton and Walnut Avenue had been scheduled for sheriff sale on

August 10<sup>th</sup>. However, the owner filed bankruptcy and the properties were withdrawn from the sale. She added the block is a priority block for the City, and it would be desirable to have some control to facilitate the re-use of the buildings.

**Executive session.** An executive session was entered into at 6:05 pm.

The regular meeting resumed at 6:09 pm.

**Amendment to Wage and Salary Ordinance.** A motion to approve the resolution amending the 2012 Salary and Wage ordinance was made by Ms. Moser-Collins, seconded by Mr. Houston, approved by all.

As there was no further business the meeting was adjourned at 6:10 pm.

ATTEST:

BY:

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Nancy Moser-Collins  
Secretary  
DATE:

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Richard McAteer  
Chair  
-SEAL: