



CITY OF EASTON

123 South Third Street
Easton, Pennsylvania 18042
phone 610-250-6724 - fax 610-250-6607 - e-mail codes@easton-pa.gov

ACCESSORY STRUCTURE

Attached Decks, Patios, Porches, Driveways & Parking Pads

SITE ADDRESS: _____

OWNER: _____

MAILING ADDRESS: _____

PHONE # _____ EMAIL _____

Construction/installation is subject to zoning and planning requirements as well as all other applicable codes and ordinances.

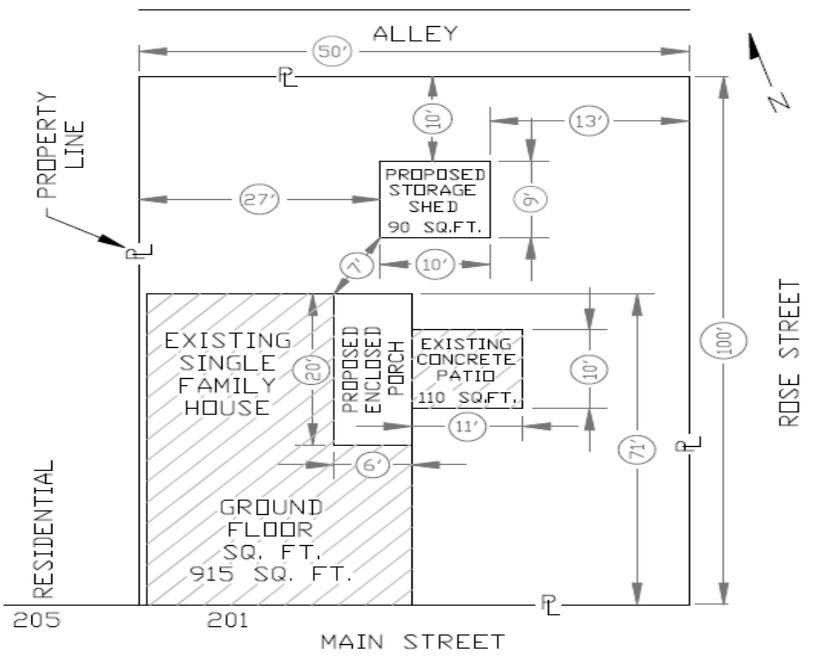
- 1. Zoning and Planning Board Approvals - To be reviewed by Zoning Officer. Owner is responsible for maintaining the setback requirements. Setbacks must comply with those applicable for the zoning district and block size of the proposed construction.
2. Site Diagram - Show all existing and proposed buildings. Indicate distances from all lot lines, square footage of proposed construction and lot boundaries. Driveways / Parking Pads Only: Must show site triangle and approval from engineering department for any curb-cuts, crossovers, etc. Also, please note surface, ie, gravel, macadam, concrete, etc. Parking Pads must be located to the side or rear and shall be at least 4 feet from any side or rear lot line.
3. Plans - Two (2) complete sets with each sheet sealed by a licensed architect or engineer. Homeowner may draw his own plans for his own private residence provided, in the opinion of the construction official and subcode official they are legible and complete.
4. Application - Forms for all proposed work to be entirely completed unless specifically waived by subcode official (building, electrical, plumbing, mechanical permits may be required).
5. Construction - Porches Only: Show cross section of footers, foundation; detailed front and side elevation and type and sizing of materials. Dimensions and measurements are required on all aspects of plans. Decks Only: Pier depth and diameter, support beam size, direction of floor joists and general framing beam sizes. Submit two (2) complete sets of plans with the application.
6. Required Inspections: Construction work must be inspected in accordance with these instructions. This agency will carry out such inspections during the progress of work as necessary to insure that work performed conforms to the approved plans and all applicable codes. The owner or other responsible person in charge of work must notify this agency when work is ready for any required inspections specified above. Request for inspections must be made at least forty-eight (48) hours prior to the time the inspection is desired. If the work is not completed as scheduled, you must cancel the inspection prior to 9:00 a.m. on the day scheduled. Inspections will be performed within two (2) business days of the time for which they are requested. The work must not proceed in a manner which will preclude the inspection until it has been made and approval given. Please call the Building Inspection Office at (610) 250-6724.

- ___1. Footing, foundation, slab (if applicable)
___2. Framing (if applicable)
___3. Final completion including anchorage.
___4. Other _____

\$50.00 FILING FEE REQUIRED WITH SUBMITTAL

Signature of Owner or Authorized Agent

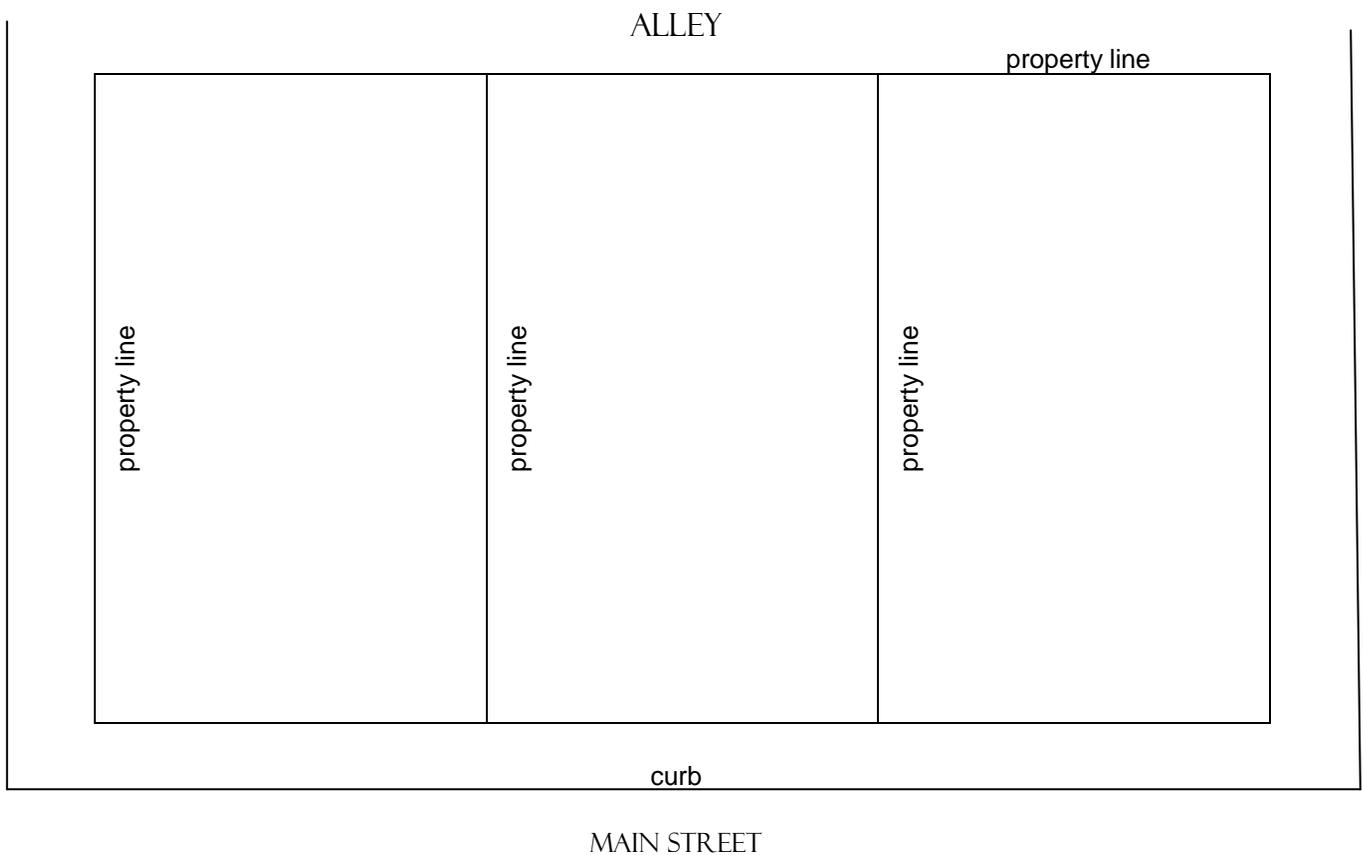
Date



SAMPLE SITE DIAGRAM

Please remit on separate page or you may use the space provided below.

Use of Principal Building on Property:	Sq. Ft. of Lot:	ZONING USE ONLY
Check Use: <input type="checkbox"/> Deck <input type="checkbox"/> Porch <input type="checkbox"/> Patio <input type="checkbox"/> Other _____		
Setbacks: Front Yard _____ Rear Yard _____ Left Side _____ Right Side _____		
Height of Proposed Structure (if applicable): _____ Size of Proposed Structure: X		
Existing Impervious Surface:	Proposed Impervious Surface:	
Distance to Other Structure(s):		



DATE REC'D:	ENGINEERING REVIEWED:		
FEE REC'D:	APPROVED <input type="checkbox"/>	DENIED <input type="checkbox"/>	REVIEWED BY:
REC'D BY:			
PERMIT NO:	ZONING REVIEWED:		
ZONING DISTRICT:	APPROVED <input type="checkbox"/>	DENIED <input type="checkbox"/>	REVIEWED BY: