

# CITY OF EASTON

## ZONING INFORMATION

### BUSINESS AND CONSTRUCTION APPLICATIONS

#### WHO TO CONTACT . . .

City Hall Information	610-250-6600
Zoning Office	610-250-6724
Codes & Inspections	610-250-6724
Dept. of Planning & Codes	610-250-6721
Health Bureau	610-250-6608
Business License	610-250-6755

### **MISCELLANEOUS ZONING PERMITS**

Other projects that require zoning review and approval are installation of fences and retaining walls, swimming pools, accessory structures, decks, patios and driveways.

For further information please contact the Code/Zoning Office at 610-250-6724 or [codes@easton-pa.gov](mailto:codes@easton-pa.gov). All applications may be obtained from the Bureau of Codes and Inspections, Third Floor, Alpha Building, One South Third Street, or online at [easton-pa.gov](http://easton-pa.gov).

*Note: In accordance with City of Easton Zoning Code, please allow up to ninety (90) days for zoning review.*

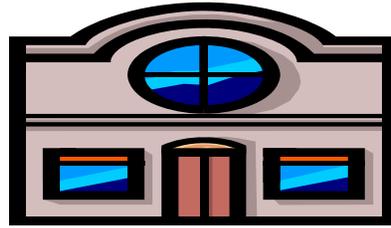


Third Floor  
One South Third Street  
Easton, PA 18042  
Phone: (610) 250-6724  
Fax: (610) 250-6607  
Email: [codes@easton-pa.gov](mailto:codes@easton-pa.gov)

## *GENERAL INFORMATION*

No change in the use or occupancy of land or an existing building shall be made, nor shall any new building be occupied without a Certificate of Occupancy.

- A prerequisite to obtaining a CO is zoning review and approval by the Zoning Office (610-250-6724).
- Subsequent reviews may be required by the Bureau of Codes and Inspections (610-250-6724).
- Sub-division and land development plans must be submitted with a zoning permit application and then be reviewed by the Easton Planning Commission (610-250-6721).
- Any business involving food preparation will require application and inspection by the Bureau of Health (610-250-6608).
- Every business shall obtain a City of Easton Business License (610-250-6755).



## *ZONING FOR BUSINESSES*

When submitting a zoning permit application for a business or commercial use, the following information is required:

- Type of business proposed
- Square footage of space to be occupied
- Number of parking spaces available
- If the business proposed involves seating (eating and drinking establishment) a floor plan showing seating arrangement, restrooms, and kitchen area must be submitted for review.
- Application for a change of use of an existing commercial or business space must also include dimensional criteria.

## *ZONING FOR CONSTRUCTION*

When submitting a zoning permit application for new construction or additions/expansions of existing structures, a detailed site plan must be included showing the following information:

- Property dimensions
- Both existing and proposed structures (square footage)
- Distance between building (s) and property lines
- Distance between structures
- Impervious surfaces
- Neighboring land uses
- Parking available/proposed
- Any façade work or signage may require a certificate of appropriateness from the Historic District Commission (contact the Code Office for more information).

